



## RECRUITMENT NOTIFICATION NO. 17/2023 DATED 27.12.2023

### **Submission of Additional Documents for Post Codes 1 to 4**

Candidates who have applied for **Post Codes 1 to 4** under Recruitment Notification No.17/2023 have been advised through e-mail to submit additional documents towards proof of relevant experience, CTC, qualification etc.,

Candidates are therefore hereby informed to check their e-mail for details & for the prescribed format for submission of CTC.

The additional documents as mentioned below (scanned in PDF) shall be mailed to [recruitments@factltd.com](mailto:recruitments@factltd.com) on or before **21.02.2024**.

In the event of non receipt of relevant documents towards proof of meeting the eligibility criteria, such candidates will not be considered for next stage of selection process.

### **DETAILS OF ADDITIONAL DOCUMENTS TO BE SUBMITTED**

- Experience** : Documents to prove minimum required relevant experience in Executive cadre.
- Scale of Pay/CTC** : Documents to prove relevant experience in substantive position in E2/E3 (as the case maybe) in CPSE on IDA scales or with a minimum CTC of Rs.13/15.5 Lakhs (as applicable for the posts) for the last 3 years of relevant experience.
- Specialization** : Letter from University/College specifying the specialization if the specialization is not specified in the Mark sheet/Degree/Diploma certificate.

Assistant General Manager (HR)

19.02.2024