



Recruitment Notification No.03/2021 dated 13.04.2021

Attention - Candidates short listed for the post of Engineer (Civil) / (Mechanical) / (Electrical) / (Instrumentation) on temporary contract basis in FEDO

Guidelines for Online Interview Scheduled – 17.06.2021 to 19.06.2021

The interview will be conducted online on “**VCONSOL**” Platform. Kindly make yourself available on the said date and time and be ready with a LAPTOP/PC with webcam and microphone with high speed broad band internet connection. **Candidates are advised to use earphone or headphone** for better communication. Please note that your candidature will summarily be rejected if you are unavailable for the interview at the prescribed time slot given or do not abide by all the instructions.

Time Slot: As mentioned in the website www.fact.co.in (Please see Careers>>Results>>)

Link: Will be sent on or before 16.06.2021 to your registered e-mail id provided in the online application. In case you do not receive the link through e-mail as mentioned, you may contact help desk (0484-2568773 / 2568772 / 9447986368 / 7306610943) for any assistance (Please check the spam folder before contacting the help desk).

The instructions for online interview are here as under:

- i. The interview link is confidential and should not be shared with anyone. Sharing of link will result in disqualification of your candidature.
- ii. You shall use LAPTOP or PC with webcam and microphone for joining the interview meeting.
- iii. Ensure that you have a working webcam and microphone to join the interview meeting.
- iv. You are instructed to use earphone or headphone for better communication.
- v. Ensure high speed broad band internet connection without interruption. You will not be interviewed if audio or video is unavailable and will be treated as absent for interview.
- vi. You shall be alone in a room at the time of interview. The room should be well lit at the time of interview and free of external sound.
- vii. You will be disqualified in case any malpractice is detected during interview.

How to join for the interview meeting:

- i. Click on the interview meeting link, at the beginning of the time slot given to you.
- ii. Enter your credentials.
- iii. You can join from a browser while logging in from a LAPTOP or a PC
- iv. On admission, you will be in waiting room and shall wait. Host will permit you to enter interview room on your turn of interview.
- v. If you are not available online in the waiting room when your turn comes, you will be treated as absent.

Please visit our website regularly for any updates/notifications. Individual e-mails to candidates will not be sent for updates/ notifications.

Deputy General Manager (HR) IR

14.06.2021