



**THE FERTILISERS AND CHEMICALS TRAVANCORE LTD.  
UDYOGAMANDAL**

**Recruitment Notification No. : 15/2021 dt. 27.10.2021**

**THE FERTILISERS AND CHEMICALS TRAVANCORE LTD.**, a multi-divisional Central PSE, and pioneer in the manufacture of Fertilisers and Chemicals, with activities spread over Manufacturing, Engineering Design and Consultancy, Fabrication etc., invites applications from eligible candidates for engagement on **Fixed Tenure Contract (Adhoc basis)** to the following post:

<b>Post Code</b>	<b>Post</b>	<b>Specification</b>	<b>Age</b>
<b>01</b>	<b>Canteen Supervisor</b> on Fixed Tenure Contract (Adhoc basis)	1. Degree in Catering Technology / Catering Science / Hotel Management or 2. Three Year Diploma in Catering Technology / Catering Science / Hotel Management or 3. Std X pass with Diploma / Certificate in Catering / Food Production / Food & Beverage of minimum one year duration with 5 years' post qualified supervisory experience in a Canteen / Classified Star Hotel.	Maximum of 35 years as on 01.10.2021  (Relaxation applicable as per Rules – See clause (4) below)
<b>02</b>	<b>Sanitary Inspector</b> on Fixed Tenure Contract (Adhoc basis)	Std X pass and Diploma in Sanitary Inspector Course from a recognized institution and 5 years' post qualification experience in sanitary administration of industrial establishment / hospitals / Government bodies.	

**Note:**

- In the absence of sufficient number of qualified candidates with 5 years of prescribed experience, wherever so specified, candidates with prescribed experience of 4 years may be considered, and in absence of candidates with 4 years prescribe experience, those with prescribed experience of 3 year may be considered, and in absence of candidates with 3 years prescribed experience, those with prescribed experience of 2 years may also be considered, at the discretion of the Management.
- Ex-Servicemen having equivalency/trade certificate with prescribed experience in the field issued by the Armed Forces, will be eligible to apply. Such experience will be treated as post qualification experience. For Ex-Servicemen applying for the post of Sanitary Inspector, completed years of experience in the trade after acquiring Class 1 HASST will only be treated as relevant experience for the post.
- Only post qualification experience as on 01.10.2021 will be considered. Candidates shall submit along with application, experience certificate showing experience in the relevant field and those who are presently working shall submit reasonable proof of employment in the relevant field to the satisfaction of Management, without which such experience (s) will not be counted.

## **General terms and conditions for appointment**

1. The engagement will be for a term of two years, renewable for a maximum period of 2 spells of one year each, at the discretion of the Management, subject to requirement, performance, assessment etc. Engagement is also liable to be terminated by the Management with 15 days' notice, at its discretion without assigning any reason.
2. Candidates offered engagement as above will be paid a consolidated pay of Rs.20,000/- per month and an increase of 3% on successful completion of each year. Leave, ESI, Provident Fund, Shift allowance, TA & DA for duty travel will be applicable based on eligibility, as per Rules of the Company.
3. Reservation for SC, ST, OBC (NCL), EWS, PWBD and Ex-Servicemen will be applicable as per Government Directives. EWS candidates shall submit EWS certificate of relevant year (income of 2020-21). OBC-NCL Candidates shall submit self-declaration along with the application, in the prescribed format provided in the website and if engaged shall produce OBC-NCL certificate issued by competent authority within 6 months prior to joining.
4. Eligible candidates should have been born on or between 01.10.1986 and 30.09.2003. Relaxation in maximum age limit is permissible up to 5 years for SC/ST candidates, 3 years for OBC (NCL) candidates and 10 years for PWBD (Disability 40% and above) candidates. Relaxation for Ex-Servicemen will be as per GOI guidelines. Std X / XII certificate having date of birth shall only be considered for proof of date of birth.
5. Educational qualification shall be approved by Government / UGC / AICTE / AIU (Association of Indian Universities) and shall be a full time regular course. Those who have studied and acquired Qualifications mentioned above through part time / correspondence / distance / private study / off campus study are not eligible to apply. (For Ex-Servicemen, the essential qualification acquired/awarded as part of their service and certificate issued by Armed Forces will be considered as eligible)
6. The engagement will be subject to the candidate being fit and continuing to be fit during the period of contract as per the standards prescribed by the Company.
7. Engagement under this notification is only for fixed term and will not in any way directly or indirectly confer any right for extension of term of engagement or for permanent appointment or preferential treatment in appointment in the Company.
8. Management reserves the right to short list candidates by adopting methods or criteria found suitable at the discretion of the Management and to decide on the mode of selection. The decision of the Company about the mode of selection, requirements, eligibility criteria, shortlisting of candidates etc. shall be final and binding. No correspondence will be entertained in this regard.
9. Candidates after preliminary scrutiny of documents and applications submitted by the candidates will be ranked on the basis of the following criteria in the order given below:



- I. For the post of Canteen Supervisor
  - a. Educational qualification, with preference in the order of
    - i. Having Degree in Catering Technology / Catering Science / Hotel Management.
    - ii. Having Three Year Diploma in Catering Technology / Catering Science / Hotel Management.
    - iii. Std X pass with Diploma / Certificate in Catering / Food Production / Food & Beverage of minimum one year duration. If candidates with less than 5 years of relevant experience are considered, based on completed year of relevant experience.
  - b. Earlier year of passing the relevant educational qualification as mentioned in the Course certificate. For Ex-Servicemen if date of acquiring the qualifying Course is not specified, year of issue of equivalency certificate will be taken.
  - c. Earlier date of birth.
- II. For the post of Sanitary Inspector
  - a. Earlier date of acquiring prescribed experience.
  - b. Earlier year of passing the relevant educational qualification as mentioned in the Course certificate. For Ex-Servicemen if date of acquiring the qualifying Course is not specified, year of issue of equivalency certificate will be taken.
  - c. Earlier date of birth
10. Meeting the eligibility criteria / attending or being successful in the test etc by itself will not confer any right on the applicant for selection or to be included in the Panel or for engagement.
11. As work involves shift working, only male candidates are eligible to apply.
12. Interested candidates from the panel may be considered for engagement for periods of shorter duration too, based on requirements of the Company at rates/ terms fixed by the Company for such engagement.
13. Candidates, who had resigned/terminated from FACT, shall not be eligible to apply.
14. Candidates desiring to apply for the post against this notification can register themselves by filling and submitting the details in the Online Form by clicking the **Online Registration link** provided in the website [www.fact.co.in](http://www.fact.co.in) >> Careers >> Job Openings >> Recruitment Notification 15/2021. The following shall be ensured while submitting the application through online method.
  - a. All necessary data shall be filled in the Online Forms as prescribed.
  - b. Application Form in the prescribed format (given as “Application Form” in the website along with notification), shall be manually filled, signed, photo affixed and uploaded in PDF format in the prescribed place provided in the Online Form.
  - c. After filling and uploading the documents, the Online Form shall be submitted by



clicking the **Submit** button.

- d. Uploaded Application Form in original (mentioned in (b) above) along with all relevant certificates / documents to prove eligibility and experience which includes self-attested copy of (1) First page of acknowledgement mail received for submitting online Form (2) Proof of Date of Birth (3) Certificates to prove educational qualification from Std X onwards (both mark sheet and Pass Certificate) (4) Certificate showing proof of Caste / PWBD, if reservation/relaxation is claimed on account of these (5) Self Declaration for OBC-NCL candidates (6) Relevant experience Certificates (7) Ex-Servicemen certificate as per GOI guideline, if applicable (8) Aadhaar, etc shall be send **by Speed Post / Registered Post to DGM (HR) IR, HR Department, FEDO Building, FACT, Udyogamandal, PIN – 683 501** so as to reach latest within 10 days from the last date of submitting Online Form.
- e. Envelope containing the application shall be superscribed with “Application for the post of (Mention post applied) - Ad.15/2021”.
- f. **Application received by post without submitting Online Form and Online Form submitted, without uploading Application Form or not receiving Application by post or Application received late, will not be considered.**
- g. Last date for submission of Online Form will be **4.00 PM on 11.11.2021.**

<b>How to Apply</b>	
<b>Stage 1</b>	<b>Stage 2</b>
Submit Oline Form on or before <b>4.00 PM on 11.11.2021</b> and upload Application Form prescribed.	Send the original Application Form uploaded with all relevant certificates / documents by <b>Speed Post / Registered Post</b> so as to reach us on or before <b>22.11.2021</b>

15. Incomplete applications, applications without signature and photograph, and/or without documents in proof of eligibility, applications sent other than by Registered / Speed Post is liable to be rejected. Originals of the documents shall be furnished as and when called for.
16. All further notifications shall be through the Company website and therefore candidates shall visit our website [www.fact.co.in](http://www.fact.co.in) for updates. Individual communications to the candidates may not be send and communications, if any, will be only through the e-mail id used for submitting Online Form and candidate shall keep the said e-mail id, valid and functional at all times. Company will not be held responsible for failure of communication sent through the said e-mail id.
17. Applications and all connected documents of those applicants not included in the Panel will not be retained for more than one year from the date of publication of the Panel.
18. Any dispute with regard to recruitment against this notification will be settled in courts within the jurisdiction of Ernakulam, Kerala State only.

Deputy General Manager (HR) IR