

FACT CORPORATE MATERIALS	TRANSPORTATION OF BAGGED FERTILIZER PRODUCTS BY TRUCKS/ LORRIES FROM FACT UDYOGAMANDAL COMPLEX (FACT-UC) AT UDYOGAMANDAL TO FACT COCHIN DIVISION (FACT-CD) AT AMBALAMEDU AND FROM FACT CD TO KALAMASSERY RAILWAY SIDING (KRS)	ENQUIRY NO. MM/181/E31939 dtd. 05.08.2025
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**THE FERTILISERS AND CHEMICALS TRAVANCORE LIMITED,  
CORPORATE MATERIALS,  
FACT-PD ADMINISTRATION BUILDING  
UDYOGAMANDAL, KOCHI- 683 501 (KERALA)**

Tel: (0484) – 256 8273/ 8345

E-mail: jayakumarp@factltd.com; aneeshya@factltd.com

Website: <http://www.fact.co.in>

**Transportation of Bagged Fertilizer Products by Road from FACT UC to FACT CD and  
from FACT CD to KRS**

Enquiry No. MM/181/E31939 dtd. 05.08.2025



FACT invites Online Bids (TWO PART) for Road Transportation of bagged fertilizer products from FACT UC at Udyogamandal to FACT CD at Ambalamedu and from FACT CD to Kalamassery Railway Siding (KRS) through <https://eprocure.gov.in>, for 2 years.

Any change / Extensions to this tender will be informed only through CPP e-procurement portal / FACT website.

**Pre bid meeting will be held at 2:00 PM on 12.08.2025 at FACT Corporate Materials Department.**

Due date/ time for submission of bids is **20.08.2025 / 3:00 P.M.**

Asst. General Manager (Materials)-T&S

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THE FERTILISERS AND CHEMICALS TRAVANCORE LTD  
(A Government of India Enterprise)

**NOTICE INVITING e-TENDERS**



Fertilisers and Chemicals Travancore Ltd (FACT Ltd) invites Online Bids (TWO PART) through <https://eprocure.gov.in>, from financially sound and experienced transport contractors meeting the qualifications specified below for transportation of bagged fertilizer products such as Ammonium Sulphate, Factamfos or any other bagged fertilizer products from FACT Udyogamandal Complex at Udyogamandal to FACT Cochin Division at Ambalamedu and from FACT Cochin Division to Kalamassery Railway Siding by trucks/lorries for a period of two years from the date of commencement of work as per letter of intent/work order, whichever is earlier as per documents attached as enclosures below:

**PLEASE NOTE THAT ONLY ONLINE BIDS WILL BE CONSIDERED AGAINST THIS TENDER**

**Visit <https://eprocure.gov.in> for online bid submission**

**1.0 General Information**

Enquiry No.	MM/181/E31939 dtd. 05.08.2025
Mode of Tendering	TWO PART Part A: Pre-Qualification cum Techno-Commercial Bid Part B: Price Bid (BOQ)
Due date & time for Submission of bids	20.08.2025 / 3:00 PM
Date & Time for opening of Part A of the Bid.	21.08.2025 / 3:30 PM
*Pre bid meeting	Pre bid meeting will be held at 2:00 PM on 12.08.2025 at FACT Corporate Materials Department.
Contract Period	Two Years from the date of commencement of work as per letter of intent/work order
Name of Work/ Description.	Transportation of bagged fertilizer products by trucks/lorries from FACT UC to FACT CD and from FACT CD to KRS.
EMD	<b>Rs. 1,00,000/- and shall be remitted as detailed in clause 7.0 of Instruction to Bidders</b>
Contact for e-Tender helpline	1) e-Tender Helpline: Mr. Ajino Anandh, Tel: +91 0484 256 8374, 9497334230, email:ajinoanandh@gmail.com
Contact for tender details	1)Mrs. Aneeshya Venugopal, Tel: +91 484 256 8273, e-mail: aneeshya@factltd.com 2) Mr. Jayakumar P, Tel: +91 484 256 8345 e-mail: jayakumarp@factltd.com

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\* **Pre-bid meeting:** Pre bid meeting will be held at 2:00 PM on 12.08.2025 at FACT Corporate Materials Department. Interested bidders shall confirm their participation for pre-bid meeting well in advance and may submit the Pre bid queries in advance at least 3 days prior to the Pre-bid meeting. Pre bid queries, if any, shall be sent by email to jayakumarp@factltd.com and aneeshya@factltd.com.

2.0 **TENDER DOCUMENTS (e-TENDER):** Visit our website [www.fact.co.in](http://www.fact.co.in) or Central Public Procurement Portal <https://eprocure.gov.in> for tender documents. Bid submission shall be in electronic form through <https://eprocure.gov.in> only. See **Annexure I** 'Instructions to Bidders (e-Tender)'.

3.0 **TENDER UPDATES:** Bidders are requested to visit Central Public Procurement Portal (<https://eprocure.gov.in>) for any updates/corrigendum on the tender, including extension of due date, if any.

4.0 Goods and Service Tax Applicability for Evaluation of Bids:

As per provisions of GST, services of Goods Transport Agency (GTA) in relation to transportation of goods are a notified service under Reverse Charge, i.e., the liability to pay tax is by the recipient of goods/services instead of the supplier. Accordingly, the obligation of remittance of applicable rate of GST is on the recipient of service. i.e. FACT. Therefore the rates quoted by the GTA (Bidder) should be exclusive of GST.

5.0 The list of items, the estimated rate and the estimated quantity (MT) of bagged fertilizer products to be transported from FACT UC to CD and from FACT CD to KRS by road, during the contract period of two years, are indicated in the Price Bid Schedule [**Annexure - VIII**].




#### 6.0 **METHOD OF EVALUATION OF BIDS/AWARD OF CONTRACT:**

6.1 Bids will be evaluated based on the eligibility criteria and other requirements stipulated in the tender enquiry.

6.2 Bidders shall **quote their lowest competitive rates for transporting per MT of bagged fertilizer products** by Trucks/Lorries for any or both the items of work in the Price Bid Schedule as per Notice Inviting Tender, Instructions to Bidders and Terms and Conditions of this tender. Standard weight of bagged fertilizer products is 50 kilograms net per bag. The rates shall be quoted only as per the Price Bid Schedule -BOQ Excel Sheet attached as Annexure- VIII.

6.3 **Evaluation of price bids and determination of the lowest bidder (L1) will be done separately for each item of work (Item-wise evaluation).** Contracts shall be awarded on item wise basis. Bidders shall quote the rate only in the Price Bid Schedule enclosed as Annexure - VIII. Price Bids which are submitted in any other format are liable to be rejected.

In the BOQ sheet, the estimated rates are shown for each item. The bidder has to enter "**Excess (+) or Less (-) percentage**" against each item they wish to quote in the BoQ. This Excess (+) or Less (-) percentage quoted by the bidder against each item will be applied on the FACT's estimate for the respective item(s) of work in the BOQ, and

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the rate per unit of each item of work quoted by the bidder will be automatically calculated. Evaluation of bids and determination of the lowest bidder (L1) for each item shall be worked out by multiplying the rate per unit of each item quoted by the bidder with the respective quantity given as per the schedule of work given in the Price Bid (BoQ) Format. The technically acceptable bidder who has quoted the lowest value in the BOQ for an item shall be the L1 bidder for that item. Further evaluation shall be as per Para 7.0 below.

**7.0 REVERSE AUCTION:** Reverse Auction will be conducted with IOP (Initial Opening Price) of per MT of bagged products at the lowest item rate quoted in the price bid and Decrement Value at **Rs. 1** (i.e. 1 Rupee) i.e. the start price of Reverse Auction for an item will be the L1 rate of the item in the price bid.

#### 7.1 PROCEDURE FOR REVERSE AUCTION:

- a)
  - i) Reverse Auction shall be conducted among the shortlisted bidders whose Part A bids are found acceptable as per tender conditions.
  - ii) Reverse Auction will be conducted with a start price and decrement value for the applicable tenders as per the extant guidelines prevailing at the time of process.
  - iii) From the ranking, the Highest Quoted Bidder (H1) shall be eliminated, subject to ensuring minimum three (3) bidders participation in the reverse auction i.e H1 will be eliminated if four (4) or more bidders participated. In case, participation is less than or equal to three (3), all the bidders will be qualified for the reverse auction. All the short listed bidders for Reverse Auction shall be intimated about their eligibility for participation in Reverse Auction. In case more than one bidder turn out to be H1 bidder (due to same quoted value), all H1 bidders will be eliminated subject to ensuring three (3) bidders participation. Due to such H1 bidders elimination, the available eligible bidders reduced to lesser than four, all will be included without elimination.
- b) Schedule for Reverse Bidding: The date and time of start of Reverse Auction will be intimated to all the bidders. Scheduled duration of Reverse Auction will be fixed by Department.
- c) Auction extension time: If a valid bid is placed within Ten (10) minutes of End Time of the Reverse Auction (RA), then RA duration shall get automatically extended for another Ten (10) minutes from the existing end time. It may be noted that the auto extension will take place only if a valid bid comes in those last Ten (10) minutes. If a bid does not get accepted as the lowest bid, the auto-extension will not take place even if that bid might have come in the last Ten (10) minutes. The above process will continue till no bid is received in last Ten (10) minutes, which shall mark the completion of Reverse Auction. However, bidders are advised not to wait till the last moment to enter their bid to avoid complications related to internet connectivity, their network problems, system crash down, power failure etc.
- d) Post Reverse Bidding Procedure: After reverse auction, bidders would be ranked in ascending order as. RL-1, RL-2, RL-3, RL-4 and so on with RL-1 being the lowest.

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7.2 The bidder who quoted the lowest rate in Reverse Auction shall be treated as final R1 Party (L1 Party after Reverse Auction).

The L2, L3, L4 etc. shall be based on their standing after reverse auction and not based on the original quoted rate.

7.3 If any of the vendors do not respond / participate in the Reverse Auction, their original quoted rates shall remain same.

7.4 **NEGOTIATION WITH L1/R1 TENDERER:** If FACT deems it fit to conduct negotiation, negotiation will be conducted with the L1/R1 tenderer in case of the following:

i. Where there is only one Techno Commercially qualified bid.

ii. Where more than one Techno Commercially qualified bids are received and reverse auction has been conducted, but did not result in any competitive bids.

## 8.0 SPLITTING UP OF WORK:

8.1 Considering the nature of work and to have flexibility in movement operations, FACT proposes to engage more than one contractor for the work as per this enquiry.

If a non MSE bidder becomes lowest (L1), then 25% of total order quantity shall be allocated to lowest quoted MSE bidder as per the clause 8.0 of Instruction to Bidders, based on matching with L1 quoted rate.



For the balance quantity, the lowest bidder (L1) and the second lowest bidder (L2) will be awarded order in the percentage ratio of 70:30 of the balance quantity subject to matching with the L1 rate.

If MSE bidder becomes lowest bidder (L1), 70% of the work will be awarded and in this case the preference to MSE bidder as per the clause 8.0 of Instruction to Bidders will not be applicable.

In case L2 does not match with the L1 rate then L3 will be awarded order allocated for second lowest bidder subject to L3 matching with L1 rate and so on. The opportunity shall be extended to all eligible bidders who qualify the PQ criteria until 2 bidders are shortlisted for placing of orders. In case L2, L3 etc. do not match with the L1 rate, order may be given to L1 for the full quantity.

8.2. Decision of FACT on splitting order shall be final and binding on the bidders. Tendered quantity shall be split between the bidders only after considering the benefits applicable to the MSE bidders.

9.0. Any tender i) Which varies from our terms & conditions or stipulates counter conditions, OR ii) Which fails to provide required information or is otherwise incomplete, is liable to be rejected.

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10.0 The acceptance of tender will rest with the company, which does not bind itself to accept the lowest tender and reserves to itself the right:

- i) To reject any or all tenders.
- ii) To finalize the contract based on revised lower rates to be obtained from the L1 bidders in case more than one bidder becomes L1 to any destination.
- iii) To award the work in part and not in its entirety, if considered expedient, without assigning any reason or giving any explanation thereof.
- iv) To negotiate with one or more tenderers for revision of rates downwards if FACT feels that rates so received are not appropriate.
- v) To reject the tender of any black listed transporters due to unsatisfactory performance, forfeiture of EMD or due to any other reasons.
- vi) The financial or business association with FACT employee is liable for disqualification.
- vii) When tenders are received from any proprietorship/ firms/ companies, having one or more common business facilities such as Telephone, fax, emblem, address etc, such tenders shall be considered as having been received from only one tenderer in different names and the lowest acceptable quotation of such common firm shall be considered from the suitable parties.

#### 11.0 Declaration of Tenderer's relation with FACT Employees:




Should a tenderer or contractor have a relation or relations or in the case of firm or Company of contractors, one or more of its shareholders or a relation or relations of shareholder with an employee of FACT in the capacity of junior Officer and above, the authority inviting tender shall be informed of the fact at the time of submission of the tender, failing which the Company may at its sole discretion, reject the tender or rescind the contract.

12.0 If any information given is found to be untrue, FACT reserves right to terminate the contract without any notice or assigning any reason thereof.

#### 13.0 **GENERAL**

13.1 When bids are received from any proprietorship /firm/ company having the same proprietor or one or more partners / directors in the business organisation of any other party (hereinafter called Common Firms), such bids shall be considered having been received from only one applicant in different names and the lowest acceptable quotation of such Common Firm shall only be considered for award of contract.

13.2 FACT also reserves the right to reject any or all bids without assigning any reasons whatsoever, and / or based on the past unsatisfactory performance by bidders at

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FACT / other PSEs / Govt. Departments. The opinion of FACT regarding the same shall be final and conclusive.

- 13.3 FACT Dealers shall not be permitted to work as our Transport Contractor also. If a Dealer is suitable as a transport contractor, all the issues need be settled before termination / suspension of Dealership.
- 13.4 Bids from bidders against whom any criminal case, enquiry or investigation/report by authorities like Vigilance, CBI etc., are pending in relation with FACT or bidders who are defaulting contractors of FACT shall be disqualified and rejected.
- 13.5 **Integrity Pact:** The bidders shall sign and submit an “Integrity Pact (IP)” to be executed between the bidder and Fertilisers and Travancore Ltd. along with the bid as per Annexure-XI. IP shall be implemented through the following Independent External Monitors (IEMs) for the bid.

<b>1. Shri. Pradeep Kumar Jajoria,</b> Flat No. 1002, Oberoi Maxima, JVL R, Jogeshwari East, Mumbai 400060 Email: pkjajoria@yahoo.com	<b>2. Shri. Arvind Kumar Arora,</b> B-333, Chittaranjan Park New Delhi – 110019 Email: arvindarora333@gmail.com
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Note 1: The Integrity Pact signed by the bidder shall be submitted by the bidder along with other documents.

Note 2: In case bidders require any clarification pertaining to the tender please contact the officers at 15.6 below. ***“Kindly note that the Independent External Monitor shall not be contacted for clarifications regarding the tenders.”***

- 13.6 Any information on site familiarization / nature of work, if required by the bidders, can be had from Department head of Traffic UC, Udyogamandal, Phone-0484-2567799 or any officer authorised by him/her. For any clarification on this enquiry please contact AGM(Materials)-T&S, [Phone- 0484- 256 8345] or Asst.Manager-Materials,T&S [Phone No.0484-256 8273], CORPORATE MATERIALS, FACT Ltd., FACT PD Administration Building, Udyogamandal PIN-683 501.

**For THE FERTILISERS AND CHEMICALS TRAVANCORE LIMITED**

**ASST. GENERAL MANAGER (MATERIALS)-T&S**



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Encl:

List of Enclosures of this NIT is as follows:

S.No	Document	TITLE	No. of Pages
1	Annexure I	Instructions to Bidders (e-Tender)	7
2	Annexure II	Eligibility Criteria for bidders	1
3	Annexure III	Vendor data Form	6
4	Annexure IV	Special Terms & Conditions of Contract	10
5	Annexure V	Standard Terms and Conditions of Contract	7
6	Annexure VI	Compliance Statement	1
7	Annexure VII	Un-priced copy of Price bid format	2
8	Annexure VIII	Price bid format (BoQ)	Separate Excel Sheet
9	Annexure IX	Proforma of Bank Guarantee for Security Deposit	2
10	Annexure X	Proforma of Agreement	1
11	Annexure XI	Integrity Pact	5
12	Annexure XII	Special Instruction to Bidders regarding submitting Price Bid (BoQ)	1

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## **ANNEXURE: I**

### **INSTRUCTIONS TO BIDDERS**

- 1.0 Bidders shall study carefully the complete tender documents viz. NIT with Prequalification criteria, Instructions to Bidders (ANNEXURE-I), Technical Procurement Specifications if any, Terms & Conditions and any other documents forming part of this tender attached herewith. All conditions set out there in shall be binding on the bidders unless conflicting with any conditions expressly stated by FACT while accepting any bid in the event of such acceptance. One signed and scanned copy of the above documents shall accompany their online bids signifying their acceptance of the same. Bidder shall also submit along with his bid Vendor data updation (Declaration) Form, Check list (If applicable) and Compliance Statement duly filled with all details required therein and also attach supporting documents as required.
- 2.0 Before submitting the bid, the bidder shall familiarise himself about the details of the work, operating conditions during different seasons of year, etc., collect all necessary data regarding the facilities available at various points indicated in Special Terms and Conditions, applicable timings, routes etc., and satisfy himself on all aspects relating to this work which he has to handle and execute for the full contract period and shall make due provisions in his rates for any contingency or difficulty involved in the work covered by this enquiry. Claiming lack of knowledge shall not be a reason for exoneration of the bidder of his contractual obligations, if the contract is awarded to him or for demand for increase in rate.
- 3.0 Offers against this NIT shall be submitted online on e-Tendering portal <https://eprocure.gov.in>, with valid digital signature certificate. Offers submitted on any other platform or in any other mode or including e-mails, physical submission of offers etc. SHALL NOT be accepted.
- 3.1 The bidders are requested to register themselves on the above website with their valid digital signature certificate, if not done already. It is mandatory for bidder to have valid digital signature certificate (Class II or Class III) issued by any of the Certifying Authority approved by Govt. of India for participating in the tender. The digital signature certificate shall be arranged by the bidder at his cost. Bidders may refer **Bidders Manual Kit** available on the above website for detailed information and instructions for registration, bid submission etc.
- 3.2 The documents, if any, which necessarily have to be submitted in originals if specified specifically in the enquiry documents, shall be submitted offline. However scanned copies of such documents shall be uploaded along with the offer submitted online.
- 3.3 The cover (s) containing the documents in original etc. to be submitted offline as required in the enquiry documents shall be duly superscribed with enquiry No., due date of enquiry, bidder's name & address and contact details. The documents shall be submitted to the following on or before the due date :

The Asst. General Manager (Materials)T&S, Corporate Materials,  
PD Administrative Building, FACT Ltd., Udyogamandal PO,  
Kochi – 683 501, Kerala

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**4.0 SUBMISSION OF BIDS: The bid shall be uploaded with all relevant documents before due date and time in the above portal as given above.**

5.0 Bid documents shall consist of Part-A and Part B as detailed below:



**5.1 Part A (Pre-qualification-cum-Techno Commercial Bid) shall contain:**

1. Documentary proof for remittance of EMD such as scanned copy of EMD instrument (UTR No./Payment receipt challan) as applicable or Claim for EMD exemption with documentary proof.
2. Scanned copies of supporting documents for satisfying Pre-Qualification criteria. Also pl. see 3.2 & 3.3 above.
3. Digitally Signed copies of NIT, Instructions to Bidders (Annexure I) and terms conditions.
4. Scanned copy of Signed & duly filled Vendor Data Updation Declaration Form'
5. Signed and duly filled up Check List for Commercial Terms' (if applicable) and scanned copies of attached documents as detailed in Check list.
6. Scanned copy of Signed & duly filled 'Compliance Statement'
7. Scanned copy of Signed "Un-priced bid" indicating "QUOTED" in the applicable columns. Rates shall not be indicated in Un-priced Bid.
8. Scanned copy of Integrity Pact (only if specified in the NIT). Pl. see 3.2 & 3.3 above.

**5.2 Part-B: shall comprise of the filled Price bid. The filled price bid ie. BoQ attached to the tender shall be uploaded after filling all relevant details such as name and address of the bidder, rates etc. as applicable.**

- 5.3 The priced BOQ shall be uploaded strictly in the format attached, failing which the offer is liable to be rejected. Renaming or changing the format of the BoQ is not permitted and the System will not accept any such changed document.
- 5.4 Fill-in all the relevant fields of the BoQ either in value or as a percentage as specified in the BoQ. Blank field, if any, in the uploaded BoQ shall be considered as Nil (not Quoted). No claim or revisions shall be entertained in this regard.
- 5.5 Bidders shall quote prices in the BOQ only and nowhere else. No other documents shall be enclosed with Price Bid (BOQ).
- 5.6 Rates shall be quoted in the same unit of measure given in the BOQ and shall be considered accordingly.
- 5.7 Bidders shall ensure that all the required documents as per enquiry are uploaded in the System before due date and time. The System does not allow submission of bids or any other document forming part of the bid after due date & time of bid submission. Non-submission of documents or incomplete documents may result in rejection of offers and no communication in this regard will be entertained. FACT reserves the right to reject any bid not submitted as per instructions at their discretion.
- 5.8 Timely submission of offers along with all the relevant documents online is the responsibility of the bidder concerned. The bids may be submitted well in advance to avoid last minute issues like non availability of internet, server not available, power failure etc. FACT shall not be held responsible for bidder's inability to submit documents in time, incomplete submission of offers or non submission of any documents forming part of the offers etc.

5.9 Bidders shall meet all expenses in connection with submission of his bid, attending the bid opening, meetings etc.

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## 6.0 BID OPENING:

- 6.1 **Part-A** of the bids of all bidders who submit their Bids as per the instructions on or before the due date and time shall be opened online, on the specified bid opening date and time. Bids submitted not in conformity with the Enquiry instructions are liable to be rejected without further processing.
- 6.2 **Part-B** - Price bids of those bidders whose Part-A bid is acceptable, based on pre-qualification and techno-commercial evaluation, only shall be opened online on a subsequent date, on completion of evaluation.

## 7.0 EARNEST MONEY DEPOSIT:

- 7.1 **Earnest Money Deposit (EMD)** –shall be remitted online, for the respective amount indicated in the NIT, through ‘State Bank Collect’ portal using the link given below.

[https://www.onlinesbi.sbi/sbicollect/icollecthome.htm?corpID=9303&categoryName=Earnest Money Deposit \(EMD\)/SD Remittance](https://www.onlinesbi.sbi/sbicollect/icollecthome.htm?corpID=9303&categoryName=Earnest Money Deposit (EMD)/SD Remittance)

The link is also available on our website [www.fact.co.in](http://www.fact.co.in) →Tenders →‘Click Here to Pay EMD/Security Deposit’.

The bidder shall precisely indicate the Name of the bidder, Tender number and other relevant details while making the online payment through ‘State Bank Collect’ portal. The payment receipt generated thereon shall be uploaded/ submitted along with with Part-A bid.

- 7.2 EMD shall also be remitted through RTGS / NEFT. UTR No. / scanned copy of the payment receipt shall be submitted along with the Part-A of the bid.

Details of Bank A/c for remittance of EMD are given below:

Name of A/c Holder: Fertilisers And Chemicals Travancore Ltd.

Account Type : Cash Credit

Account No : 57017844467

IFS CODE : SBIN0070158



Name of Bank: State Bank of India

Branch : Udyogamandal

District : Ernakulam

State : Kerala.

**Bids without EMD or inadequate amount of EMD will be rejected.** No interest shall be paid on the EMD. EMD of the unsuccessful bidder will be refunded after awarding the contract. EMD furnished against one enquiry will not be adjusted against any other enquiry.

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- 7.3 Bids without EMD shall be rejected except in the following cases: EMD will be exempted for Govt. Depts/firms, public sector units, Micro and Small Enterprises (MSE units) registered under MSMED Act (subject to uploading the copy of latest valid Udyam Registration Certificate along with their bid)/ firms registered under NSIC/Khadi Board etc. as per applicable govt. directions, on submission of valid documents in proof of the same.
- 7.4 If any bidder retracts from or without request of FACT revises or amends his bid during its validity period or fails to submit Security Deposit within the stipulated time or fails to execute the required agreement when the contract is awarded or fails to commence the execution of the work on the stipulated date, the EMD furnished shall be liable to be forfeited without prejudice to FACT's other right to claim damages.

## 8.0 PURCHASE PREFERENCE:

This tender shall be based on MSME order dt. 23<sup>rd</sup> March 2012, and as amended from time to time, pertaining to Public Procurement Policy in respect of procurement of goods and services, produced and provided by micro and small enterprises (MSE), including special benefits to MSE firms owned by SC/ST and women entrepreneurs, on furnishing relevant documents as proof. Declaration of Udyam Registration Numbers on CPPP is mandatory, failing which bidders will not be able to enjoy the benefits as per PP policy. Bidders will get the benefit of PP policy only if they are MSE bidders at the time of submission of their bids, in proof of which latest valid Udyam Registration Certificate shall be uploaded. Bidders may note that failure to update the relevant information within the period specified in the online Udyam Registration portal will render the enterprise liable for suspension of its MSE status, in which case they will not be eligible to claim PP benefits/EMD exemption.



In divisible tenders, participating MSEs quoting price within price band of L1+15% shall also be allowed to supply a portion of requirement by bringing down their price to L1 price in a situation where L1 price is from someone other than an MSE. Such MSEs shall be allowed to supply atleast 25% (or as applicable) of the total tendered value. In case of more than one such MSE, the supply will be shared proportionately (to tendered quantity). Special provisions extended to certain categories of MSEs as per the order shall also be applicable.

In case of non divisible tenders, an MSE quoting in the price band of L1+15% may be awarded for full/complete work of tendered value, considering the spirit of policy for enhancing the Government procurement from MSEs subject to bringing down of price to L1 by the MSE concerned.

**This tender is divisible.**

## 9.0 DEVIATIONS:

- 9.1 Deviations in the tender clauses shall not be accepted.
- 9.2 FACT reserves the right to reject the offers with deviations without further correspondence.
- 9.3 Bidder shall clearly indicate the time required for mobilisation /commencement of work from the date of receipt of Letter of Intent (LOI) / Work Order.

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## 10.0 CONFORMITY:

Bids must conform in all respects with the applicable terms and conditions of this enquiry. Bidder must certify in the compliance Statement that his bid complies with all Enquiry documents and technical specifications.

## 11.0 Rates:

11.1 Bidder shall quote his lowest rate for the work strictly as per the BoQ (Price Bid format) . Bids not complying with the above are liable to be rejected.

The Un-priced bid shall be submitted along with Part-A bid duly signed by the Bidder, indicating "QUOTED" in the columns. Rates shall not be indicated in Un-priced Bid.

11.2 Bidder shall quote all-inclusive rate for the work, but **exclusive of GST.** GST if applicable, will be payable extra by FACT as per statutory notification.

11.3 The rates quoted in the tender are to hold good for a period of four months from the date of opening of the Pre-Qualification-cum-Techno-Commercial bid (Part-A). If contract is awarded, the work order rates shall be valid for the entire period of contract inclusive of extension / extensions. **No bidder can withdraw his tender or revoke or revise the rates within the aforesaid period of 120 days.** If the bidder withdraws/revises/revokes OR shows unwillingness to confirm with his offer, the Earnest Money Deposit (EMD) remitted by the bidder against the tender shall be forfeited by FACT, without prejudice to FACT's other right to claim damages.

## 12.0 SECURITY DEPOSIT:



12.1 Within 15 days of the receipt of the work order, the successful bidder (Contractor) shall be required to furnish an interest free Security Deposit (SD) equivalent to **five percent (5%) of the total contract value** through 'State Bank Collect' portal using the link given below. However if the amount exceeds Rs.10,000/-, Bank guarantee [preferably Electronic Bank Guarantee (E-BG)] issued by a Nationalised / Scheduled Bank in India, as per the Proforma prescribed is also accepted as Security Deposit. The Bank Guarantee shall be valid till the expiry of the contract with a claim period of six months thereafter.

12.2 Link for payment of SECURITY DEPOSIT through '**State Bank Collect**' is given below.

[https://www.onlinesbi.sbi/sbicollect/icollecthome.htm?corpID=9303&categoryName=Earnest Money Deposit \(EMD\)/SD Remittance](https://www.onlinesbi.sbi/sbicollect/icollecthome.htm?corpID=9303&categoryName=Earnest Money Deposit (EMD)/SD Remittance)

The link is also available on of our website [www.fact.co.in](http://www.fact.co.in) →Tenders →'Click Here to Pay EMD/Security Deposit'

The bidder/vendor shall precisely indicate their Name , Tender number, Work Order Number and other relevant details while making the online payment through 'State

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Bank Collect 'and the payment receipt generated thereon shall be submitted to us.

- 12.3 In case the bidder whose bid is accepted, fails to deposit the prescribed Security Deposit or fails to execute the agreement or fails to commence the execution of the work within the specified time, the contract issued to him is liable to be terminated and the Earnest Money already deposited by the contractor shall be forfeited without any further reference to the contractor and alternative arrangements made at the risk and cost of the Contractor.

### 13.0 PURCHASER'S RIGHT:

FACT reserves the right to reject any or all bids without assigning any reason whatsoever. No claims shall lie against FACT on this account and FACT's decision in this regard shall be final and binding on the bidders. FACT reserves the right to negotiate with the lowest bidder.

### 14.0 CONTRACTOR TO EXECUTE AGREEMENT:

The contractor's responsibility under this contract will commence on the date specified in the Letter of Intent/Work Order. The successful Bidder shall be required to execute an Agreement with FACT, within 15 days of the receipt by him of the Work order issued by FACT for carrying out the work according to the terms and conditions of the contract given along with the Work Order. The Agreement shall be executed on Rs.200/- Stamp paper and shall be in the pro forma as specified by FACT. The provisions contained in tender papers and other documents exchanged between the Bidder and FACT shall form part of the contract. The Earnest Money Deposit is liable to be forfeited in case the contractor fails to execute the agreement within the stipulated period as mentioned above.



### 15.0 The bidder shall furnish the following along with the offers.

1. The GST registration Number and details. In the case of Provisional ID, GST Registration Number shall be provided on receipt of the same.
2. Place of supply/Service
3. Address of the supplier/service provider's billing the item if it is different from 2 above
4. GST rates applicable for each item
5. HSN / SAC codes of each of the goods / services quoted

In case of unregistered contractor, a declaration to that effect with reason should be furnished.

FACT's GST No. in the state of Kerala is **32AAACT6204C1Z2**. FACT's GST numbers in other southern states is as follows:

Tamilnadu: 33AAACT6204C1Z0  
Karnataka: 29AAACT6204C1ZP  
Andhra Pradesh: 37AAACT6204C1ZS  
Telangana: 36AAACT6204C1ZU

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The supplier/contractor shall do the following:

- Submit GST compliant tax invoice to FACT along with supply.
- Shall ensure uploading the above invoice as per statute &
- File monthly returns in time enabling FACT to claim the input tax credit.

GST charged by the supplier/contractor shall be released separately to the supplier/contractor only after filing of (i) the outward supply details & the monthly return on GSTN portal by the supplier/contractor and (ii) on matching the input tax credit to such invoice with the corresponding details of outward supply of the supplier/contractor.

In case FACT incurs any liability (like interest, penalty etc.,) due to denial/reversal of such input tax credit in respect of the invoice submitted by the supplier/contractor, for the reasons attributable to the supplier/contractor, the same shall be recovered from the supplier/contractor

Further in case FACT is deprived of the input tax credit due to any reason attributable to the supplier/contractor, the same shall not be paid or recovered if already paid to the supplier/contractor.

## 16.0 TRADE RECEIVABLE DISCOUNTING SYSTEM (TReDS)

Government of India has implemented Trade Receivable Discounting System (TReDS) to address challenges faced by MSMEs in delayed payments from Government buyers. TReDS is an online electronic institutional mechanism for facilitating the financing of trade receivables of MSMEs through multiple financiers. FACT is registered on the TReDS platform by Receivable Exchange of India Limited (RXIL), Mumbai. The MSME vendors can avail the TReDS facility, if they want to.



## 17.0 GENERAL:

17.1 FACT reserves the right to extend without giving any reason, the last date for submission and opening of bid. In case the date of bid opening happens to be a day of strike/hartal etc. due to any reasons or happens to be a holiday for FACT, declared due to unforeseen and emergency reasons or due to any tech problems, the bids will be opened at the same time on the next full working day.

17.2 FACT reserves the right to make changes in the tender documents, but such changes will be published in our portal as a corrigendum. Bidders are requested to counter check with portal before submitting their bids.

17.3 Mere submission of all the documents will not necessarily mean that the Bidder is suitable. Worthiness assessed by FACT will be final and binding on the Bidder.

17.4 FACT may relax condition of prior turnover and prior experience (if specified in the Pre Qualification criteria) with respect to Micro & Small Enterprises (MSEs) subject to meeting of quality and technical specifications.

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17.5 Except in the cases of items/services related to public safety, health, critical security operations and equipment etc., FACT at its discretion may relax the conditions of prior turnover and prior experience (if specified in the Pre Qualification criteria) for Startups recognised by Dept. of Industrial policy and promotion (DIPP) subject to meeting quality and technical specifications, on furnishing copies of relevant certificates / documents in proof of such recognition by DIPP.

17.6 All clarification and correspondence related to this enquiry shall be made only in English to the Asst. General Manager(Materials)-T&S, Corporate Materials, PD Administrative Building, FACT Ltd., Udyogamandal – 683 501, Tel : 0484-256 8345; Email:deepakvs@factltd.com.

17.7 All disputes and questions, claims, rights, matters or things, whatsoever, in any way, arising out of or relating to the calling of bids, evaluation of offers, award of contract, change in structure of bids or any other matter relating to finalization of contract are to be referred to the sole Arbitrator who shall be the General Manager [Materials] of FACT. The award shall be binding on both the parties. The bidders are advised to get informed of all details they require regarding the work before submitting their bids.

17.8 Work order shall be issued by Asst. General Manager (Materials)-T&S .

#### 18.0 TENDER UPDATES:

Bidders are requested to visit Central Public Procurement Portal (<https://eprocure.gov.in>) regularly for any updates/corrigendum on the tender, including extension of due date, if any. No other mode of communication shall be made in this regard.




#### 19.0 MAKE IN INDIA

19.1 Purchase preference shall be applicable only to Class 1 local suppliers (suppliers or service providers whose goods, services or works offered for procurement has local content equal to or more than 50%) in the manner specified in the latest Revision of Public Procurement (Preference to Make in India) Order 2017, and amendments thereto, subject to orders issued by Deptt. of Fertilisers, Govt. of India.

19.2 For the purpose of extending purchase preference as in Cl. 19.1 above, margin of purchase preference shall be 20% or as defined in the above Orders, unless specified otherwise in the Enquiry.

19.3 When supply / service as per the tender is divisible in nature, Class 1 Local Suppliers quoting within the price band prescribed in 19.2 above shall be allowed to supply / execute a portion of the requirement as prescribed in the Make in India Order, subject to conditions as mentioned therein.

19.4 When supply / service as per the tender is non-divisible or non-splitable in nature, Class 1 Local Suppliers quoting within the price band prescribed in 19.2 above (in ascending order) may be awarded full as prescribed in the Make in India Order, subject

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to conditions as mentioned therein.

19.5 To claim benefits under Make in India Order, the bidder shall provide self-certification or such other certificate(s) as prescribed in the Order, as applicable, that the item offered meets the minimum local content and shall give details of the location(s) at which the local value addition is made.

## 20.0 FRAUD PREVENTION POLICY:

Bidders shall comply with Fraud Prevention Policy of FACT 2012 (FPPF 2012). The said Policy is available in FACT's Website [www.fact.co.in](http://www.fact.co.in).

**ASST. GENERAL MANAGER (MATERIALS)-T&S**

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## Annexure-II

### Eligibility Criteria to be met by the Bidders.

1. The Bidder must have experience in transporting finished bagged products like fertilizers or sugar or cement, etc. for any three years during the last five years ending as on the date of tender.

Documentary evidence in support of the above such as copies of Work Orders or Experience certificates or Performance certificates from organization served shall be enclosed along with Part-A Bid.



2. The Bidder must have transported not less than 4,000 MT of finished bagged products like fertilizers or sugar or cement, etc. for any single organization during any one of the last five years ending as on the date of tender.

The bidder must enclose copies of (i) Work order supported by corresponding (ii) Experience certificate and (iii) Performance certificate issued by the contractee with Part A bid as documentary evidence. In case of running contracts, Performance certificate submitted should have been issued after the date of enquiry. For this purpose the documents from Government or Quasi Government or Public Sector under taking or Private limited companies or Public limited companies, shall be considered for acceptance.

3. Bidder must own / lease from the date of opening of Part A Bid (i.e. Pre-qualification cum Techno-commercial Bid) till the expiry of the contract period, not less than **5 trucks/lorries** (HGV less than 15 years old), either in the names of the proprietor, partner(s) or in the name of the firm. Documentary evidence in support of the above such as Lease agreements in Rs.200/- Stamp paper (for leased vehicles), copies of Registration Certificate, Permit, Insurance, Fitness Certificates etc., shall be uploaded/furnished along with the bid. In case of lease, lease agreement in original on Rs.200/- stamp paper shall be enclosed with Part-A Bid.
4. Bidder shall furnish a Solvency Certificate (original or copy duly attested by a Notary) for a minimum of **Rs 3.08 lakh** from a Nationalised/Scheduled Bank along with Part-A (Techno commercial) Bid. The Solvency Certificate issued shall be dated after three months prior to the date of enquiry.
5. Bidder must have an Office in Kochi / nearby areas or be willing to open one immediately on awarding the contract. The office must have a responsible person with sufficient authority to co-ordinate day-to-day activities with FACT.

Bidders not meeting the above eligibility criteria will not be considered.

**Note for Micro & Small Enterprises and Startups: Eligibility criteria specified above shall also be applicable for Micro & Small Enterprises and Startups without any relaxation.**

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### **Annexure-III**




#### **VENDOR DATA FORM**

(PLEASE FILL ALL THE DETAILS WITH SEAL AND SIGN ON ALL THE PAGES AND UPLOAD THE SCANNED COPY OF THIS IN **PDF** FORMAT. PLEASE USE ADDITIONAL SHEETS, IF SPACE IS INSUFFICIENT)

FACT reserves the right to verify the information given as per the format and enclosures. It is the responsibility of the bidder to give full details asked for as per this format for evaluating his bid as per this Enquiry. Any misrepresentation of facts and withholding of information may result in disqualification.

- Name of the Bidder:
- Address:  
  
Office Telephone No.:  
E-Mail ID:
- Name, address and designation of the Key person with whom Company may correspond.  
  
Name:  
Address:  
Designation:  
Mobile No:
- Address of Kochi Office:  
  
Details of contact person at Kochi Office:  
Name :  
Address:  
Mobile No :                 :
- Name of the person authorised to   :  
Sign the Bid and related documents
- Date of Registration of the Firm   :  
(Attach copy of Registration Certificate)
- Constitution (Please tick):

Proprietary / Partnership / Private Limited / Public Limited / Public Sector  
(Upload certified copies of documents i.e. Partnership deed/ Articles of Association/  
Memorandum of Association/ Bye-laws, Certificate of Registration etc as applicable)

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8. Year of establishment :

9. Name and address of proprietor/ 1.  
Partners/ Directors 2.  
3.

10. Category:

i) Whether the entrepreneur comes under the following status (please tick)

Micro / Small / Medium

**\* (In case of Micro/Small pl. enclose Udyam certificate. All MSE bidders shall register / declare their Udyam Registration Numbers on CPP Portal and copy of this registration / declaration shall be attached with the offer; failing which such bidders will not be able to enjoy benefits as per PP Policy for MSME order, 2012.)**

ii) In case bidder is an Entrepreneur whether he/she belongs to SC / ST category



SC / ST.

### **TECHNICAL EXPERTISE**

11) WORK EXPERIENCE for preceding five years

Bidder shall enclose copies of (i) Work order supported by corresponding (ii) Experience certificate with work order reference and (iii) Performance certificates with work order reference issued by the contractee with PART-A bid as documentary evidence in proof of **Eligibility Criteria No 1 (Annexure II)** during any one of the preceding five years ending as on the date of tender, otherwise work experience will not be considered

Sl No.	Name of the Client served	Contract Period	Product handled	Volume In MT	Value of Contract executed Rs.
1					
2					
3					
4					
5					

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**12) No. of trucks/lorries owned/leased:-**Attach Separate List



Sl. No.	Reg No of Vehicle	Whether owned or leased	Year of manufacture with date of registration	Approved carrying capacity in MT

(Upload scanned copies of RC books, Insurance Certificate, Fitness certificate, Permit etc. In the case of lease, original Lease Agreement in non-judicial stamp paper of Rs.200/- shall be submitted. Originals of all documents will have to be produced for verification when called for)

- 13) Whether your firm/company is blacklisted by FACT or any other Public Sector / Govt/Quasi-Govt. Organisation: **Yes/ No**
- 14) Whether your contract was terminated before expiry of Contract period or Security Deposit / E.M.D. forfeited by FACT OR any other Public Sector / Govt./Quasi-Govt. Organisation **Yes/ No**
- 15) Whether Proprietor/Partner/Director (as applicable) has been prosecuted by any Judicial Court for any criminal breach of trust **Yes / No**
- 16) Mobilization time required for commencement of work from the date of issue of Letter Of Intent (LOI) or Work Order whichever is earlier, by FACT. **(Max. 2 days)** :..... Days

**NOTE:**

- (i) Blacklisted parties by FACT or Govt./Quasi Govt. Organization are liable for disqualification. FACT decision will be final in this regard.
- (ii) The parties whose EMD is forfeited by FACT are also liable for disqualification.

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17. In case the bidder becomes a successful contractor, payment as per terms and conditions of Work Order will be credited to your bank through National Electronic Fund Transfer or RTGS. Please furnish the following details along with your Banker's authorisation letter:

1	Income Tax PAN No.(Attach copy of PAN card)	
2	GST Registration No. (Attach GST Reg certificate)	
3	Name of the Bank with address	
4	Name of the Branch with address	
5	MICR Code	
6	IFSC Code	
7	Account Type	
8	Bank Account No.	
9	Account holder's Name	
10	Vendor email address	

18. Valid registration with Labour/PF/ESI Depts – Attach copy



19. Whether Income Tax return filed for preceding three years: Yes / No.

20. **Declaration on Partners / Directors**

Sl. No.	Full Name of the Proprietor/Partner/ Director	Name of the other firm(s) of which bidder is a proprietor / Partner/ Director
1		
2		
3		
4		
5		

I / We hereby solemnly declare that the proprietor / Partner/ Director of this firm /company mentioned at Sl. No(s). .....above is / are **common / not common (Strike off whichever is not applicable)** with any other firm / company who has applied for against same advertisement. **In case of common Proprietor / Partner / Director in other firm, who has also applied against same advertisement, please mention the name of the firm / firms.**

Name of the Firm:

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(Signature & Seal)

(Proprietor / Authorized Signatory)

Note: The bidder is advised to read Clause No.10 (vii) of Notice Inviting Tender with respect to above.

21. Declaration about relationship with Employee of FACT

I/ We hereby solemnly declare that the proprietor / one or more Partners / Directors of this firm/ company **has relationship / has no relationship** (Strike off whichever is not applicable) with any employee of FACT.

In case of relationship, indicate details of employee in FACT.

(Signature & Seal)

(Proprietor / Authorized Signatory)

22. Declaration about relationship with authorized fertilizer Dealer of FACT.

I/ We hereby solemnly declare that the proprietor / one or more Partner / Director of this firm/ company is **common / not common** (Strike off whichever is not applicable) with any other firm who is the authorized fertiliser **Dealer of FACT** for which the bid is being submitted.

(Signature & Seal)

(Proprietor / Authorized Signatory)



If common, Name of firm:

Details of Dealership/location :

23. Declaration of Membership of any Goods Transport Association:

Give details if so:

Name and Address of the Association:

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**DECLARATION BY TENDERER**



I/We certify that all the information furnished by Me / Us in the Information about Bidder (Annexure- III) is correct and true. In the event that the information given is found to be incorrect /untrue, FACT reserves the right to disqualify me / us or terminate our contract without giving any notice or reason thereof.

I/We also confirm that we have read and understood all the conditions stated in your Notice Inviting Tender, Instructions to Bidders and Terms and Conditions and hereby confirm our acceptance to the same.

(Signature & Seal)

(Proprietor/ Authorized Signatory)

(Note: The tenderer shall upload scanned copy of the Application and the Documents furnished as above with sign and seal on all the pages)

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#### **Annexure – IV**

### **Special Terms and Conditions of Contract**

#### 1. Definitions:

FACT shall mean the FERTILISERS AND CHEMICALS TRAVANCORE LIMITED with Registered office at Udyogamandal, Kochi-683501 and its operating Divisions at Udyogamandal and Ambalamedu (which expression shall repugnant to the context or meaning thereof, include its successors and assigns).

"Contractor" shall mean the individual / firm / company, who has been awarded the Work Order (Contract) against his/their bid in response to the enquiry issued by FACT and shall include his/their legal representative's heirs, successors and assigns.

FACT (UC) shall mean FACT's production unit at Udyogamandal and FACT (CD) shall mean FACT's production unit at Ambalamedu and shall be applicable accordingly.



- 1.1 Selected contractor shall update documents from time to time such as income tax certificate etc. and forward to FACT for records.
- 1.2 Any intimation to contractors will normally be sent by e-mail/ Registered Post / Courier / Under Certificate of Posting at their address given in application. FACT will not be responsible for delay in delivery or non-receipt of intimation due to any reason.
- 1.3 If any information given is found to be untrue, FACT reserves right to terminate the contract without any notice or assigning any reason thereof.
- 1.4 If Contractor's firm becomes bankrupt / insolvent / goes into liquidation referred to BIFR, during contract period, the same must be communicated to FACT.

#### 2. **Period of Contract**

The period of contract for the work shall be for **two years** from the date of commencement of work as per Letter of Intent (LOI)/ Work order issued by FACT.

#### 3. **Constitution of the Contractor.**

- 3.1 The contractor shall furnish to FACT, full details of his business constitution. If a partnership firm or a Company, a copy of the Partnership Deed or Memorandum of Association or Articles of Association as the case may be, together with power of Attorney, if any, granted in anybody's favour to act as the authorized signatory or otherwise, should be made available to FACT.

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- 3.2 Any alteration in the composition or constitution of the Contractor and events like death/ resignation of Partner/Director shall be notified to the concerned head of traffic department within 24 hours of the event. In such situations FACT reserves the right to terminate or continue the contract or to require the Contractor/ Survivor to produce such documents or to conform with such formalities for continuing the work, as FACT deems fit.

#### 4. Description of Work / Liability of the Contractor

The scope of work shall be as detailed below:

- 4.1 Safe transportation of Ammonium Sulphate, Factamfos or any other fertilizers, bagged in 50 kg bags, in suitable trucks/lorries engaged by the Contractor:
- 4.1.1 From our plants at Udyogamandal (FACT-UC) to our plants/railway siding at Ambalamedu (FACT-CD). Work shall be required to be carried out during all the three shifts (i.e. 12/08, 08/04 & 04/12 shifts-Round the clock) being operated by FACT.
- 4.1.2 From our plants/railway siding at Ambalamedu (FACT-CD) to Kalamassery Railway Siding of FACT (KRS). Work shall be required to be carried out during all the three shifts (i.e. 12/08, 08/04 & 04/12 shifts-Round the clock) being operated by FACT.




#### 5. Quantity for transportation/ handling:

The quantity to be transported is furnished in the Table:

Items of Work	Description	Estimated Qty for 2 years (MT)
Item No 1	Transportation of bagged fertilisers from FACT UC to FACT CD during all the 3 shifts - Night, Day and Evening shifts	20,000
Item No 2	Transportation of bagged fertilisers from FACT CD to FACT KRS during all the 3 shifts - Night, Day and Evening shifts	20,000

- 5.1 The quantities for transportation as indicated above may vary depending upon seasonal demands for the fertilizers, Govt. policy, monsoon pattern, road movement, raw materials availability, production level, storage capacity in Plants/ KRS godown etc. & force majeure conditions. However, the contractor is liable to supply lorries in sufficient numbers and move the goods as per Despatch Instructions and oral / written communications for changes if any, issued from time to time by UC Traffic Department. **The contractor shall transport 50 % more quantities than envisaged in Clause 5 at the same rates if required by FACT.** There is no guarantee to the contractor for the quantities indicated in the tender. The contractor shall have no claim for idling/engaging of lorries by him and for any loss of revenue due to reduction in quantity offered for the work.

- 5.2 The purpose of the contract is to maintain transportation of bagged fertilizers from

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FACT Udyogamandal Plant(UC) to FACT Ambalamedu Plant/Railway Siding (CD) and FACT Ambalamedu Plant/Railway Siding (CD) to Kalamassery Railway Siding (KRS) or vice versa so as to ensure uninterrupted plant production and for dispatching the products from KRS/CD to various destinations by Rail or Road with minimum cost. For this, the contractor shall perform the above works without any failure.

5.3 The contractor shall provide sufficient number of good & transport fit trucks/lorries continuously for movement of bagged fertilizers from FACT Udyogamandal Plant(UC) to FACT Ambalamedu Plant/Railway Siding (CD) and FACT Ambalamedu Plant/Railway Siding (CD) to Kalamassery Railway Siding (KRS) as per FACT's requirement. For avoiding demurrage while loading rakes, maximum quantity of bagged fertilizers shall be transported from FACT Udyogamandal/CD for direct loading at CD/KRS as instructed by FACT. In order to avoid demurrage, the contractor shall arrange to transport required quantities from UC/CD plant / godown to CD/KRS.

5.4 In order to achieve the above requirements, the contractor shall have to supply sufficient lorries to transfer the product during all the three shifts i.e. 12/08, 08/04 & 04/12-Round the Clock. The approximate quantity to be moved/ handled shall be communicated to the contractor or agent before the start of each shift. The contractor has to ensure to move the entire quantity as communicated without any delay. However, the quantity specified is indicative and based on production and despatch requirements. The contractor will not have any claim on the quantity. FACT's decision in this regard shall be final and binding. The contractor has to ensure that the lorries with large body size capacity if used, can be manoeuvred in the space available in FACT UC/CD & KRS Godowns without causing demurrages/damages.

5.5 The contractor shall be required to undertake the work even with notice period of less than 24 hours.

5.6 **LIQUIDATED DAMAGES:**




If the contractor fails to move the quantity of fertiliser from UC/CD to CD/KRS as mentioned in clause 5 above liquidated damages shall be applicable as follows:

Rs.100/- per MT of product not transported from FACT UC/CD to CD/KRS or as specified.

This is without prejudice to FACT's further rights to take action as per Clause 11 of the Standard Terms and Conditions (Annexure - V).

5.7 Signing of FACT's transit documents by the contractor's representatives shall be deemed to be the acknowledgment of receipt of goods on behalf of the contractor.

5.8 For any shortage/excess during the receipt of materials at KRS /CD the Contractor shall be liable to pay compensation to FACT @10% of the total realizable value of the bagged products [i.e. MRP plus subsidy as applicable + working capital interest] in addition to the total realizable value of the bagged

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products [i.e. MRP plus subsidy as applicable + working capital interest]

- 5.9 In case the lorries are held up en-route due to any breakdown or accident or Force Majeure conditions, the matter shall be intimated to the Department head of Traffic UC immediately. The contractor shall arrange to ensure that the cargo of FACT is safe and protected and moved to destination or directed destination by FACT. In case of an accident the activities of mitigation regarding the accident victims and cargo has to be carried out by the contractor. For loss or damage in material / any shortfall or excess in the bags received at KRS/CD, the Contractor shall be liable to pay compensation to FACT @10% of the total realizable value of the bagged products [i.e. MRP plus subsidy as applicable +working capital interest] in addition to the total realizable value of the bagged products [i.e. MRP plus subsidy as applicable + working capital interest].
- 5.10 The contractor or his authorized representative shall report at the office of FACT Traffic Department at Udyogamandal / Kalamassery every day at beginning of the shift (12/08, 08/04 & 04/12) to receive instructions for the shift and arranging transportation accordingly. The contractor shall also collect information at the end of shift regarding the quantity to be moved in next shift from our FACT Udyogamandal Plant and FACT Ambalamedu Plant for making satisfactory arrangements.
- 5.11 The trucks/lorries engaged by the contractor for the execution of this work shall be on dedicated basis. All the trucks should be road worthy & licensed as per the abiding CMV rules of the land.

## 6. SECURITY DEPOSIT:

- 6.1 Successful bidders (Contractors) shall be required to furnish an interest free Security Deposit (SD) as detailed in clause 02 of Standard Terms and Conditions of Contract (Annexure-V).
- 6.2 The Security Deposit shall remain at the entire disposal of FACT, as a security for the satisfactory execution and completion of the work in accordance with the terms and conditions of the contract. FACT shall be at liberty to deduct and appropriate from the security deposit any losses, damages, penalties and dues as may be payable by the contractor under the contract and the amount by which the security deposit is reduced by such appropriation will be made good by further deduction from the contractor's subsequent interim bills until the security deposit is restored to its full limit mentioned above.
- 6.3 If the contractor had previously held any contract and furnished security deposit with FACT, the same shall not be adjusted against this tender and a fresh security deposit will be required to be furnished.

## 6.4 No relaxation/exemption will be given for submission of Security Deposit

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## 7. RATES:

The quoted rates shall be exclusive of loading and unloading charges. The rates shall be firm for the period of contract. However, during this period increase / decrease in the transport rates shall be applicable if the retail price of High Speed Diesel (HSD) oil is increased/decreased.

The revision formula applicable shall be at the rate of 2.5 paise per MT per KM for one Rupee per Litre increase or decrease in price of HSD oil calculated for two way (double) distance. The revision in the contracted rate shall be calculated in this proportion for the variation in price of HSD oil, averaged for the applicable fortnightly billing cycle period (i.e. if the increase or decrease is only 50 paise per litre, the rate shall be increased/decreased by 1.25 paise per MT/KM calculated for two way (double) distance).

Diesel price variation shall be averaged (Simple) for the completed billing period and revised rates shall be applicable for that completed billing cycle. The HSD price at Cochin on the date of bid opening (Pre-qualification cum Techno-Commercial Part) shall be the base rate for the above purpose. In case of revisions from the date of bid opening to the date of issue of work order, work order shall be issued after adjusting the rate as per the above formula.

Transportation route from UC to CD is FACT UC-HMT-Seaport Airport Road-Irumpanam Jn-FACT CD. The route from FACT CD to KRS is FACT CD-Irumpanam- Seaport Airport Road-HMT-Muttom-FACT KRS. For the purposes of calculation of variation in rates as per clause 7 above, the applicable approx. distance for two way (from the place of loading to place of unloading) is as follows:

1	From FACT UC to FACT CD	<b>60 KM</b>
2	From FACT CD to FACT KRS	<b>60 KM</b>



## 8. Settlement of Bills

8.1 Bills shall be submitted by the Contractor on a fortnightly basis. Bills shall be certified by Department head of Traffic.

8.2 Payment will be credited after effecting all deductions applicable based on certification as per terms of the work order by the department head of Traffic UC to the Contractor's bank through National Electronic Fund Transfer or RTGS. Contractors are required to furnish the following details along with their Banker's authorisation letter:

a) Bank Name b) Branch Name c) MICR Code d) IFSC code e) Account type f) Account No.

8.3 GST, if any, imposed by the Government shall be applicable as per the relevant notification.




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- 8.4 In respect of services provided or agreed to be provided by a goods transport agency in respect of transportation of goods by road, 100 % of Goods and Service Tax shall be payable by FACT under RCM (Reverse Charge Mechanism).
- 8.5 In respect of services provided or agreed to be provided in service portion, applicable GST shall be paid to the vendor based on proper GST invoice from vendor.
- 8.6 Final settlement of contractor's bill shall be made after deduction of (1) amounts due from them to FACT on account of shortage / damages / loss to the goods entrusted to them, (2) statutory levies such as Income Tax, TDS on GST etc. if any and (3) any other amount due from the contractor for any other reason. If the amount due from the contractor is more than the amount due to the contractor, the contractor shall arrange to pay FACT the difference without delay.
- 8.7 Payment of bills that are complete in all respects shall normally be made within 15 days after effecting all deductions applicable based on certification as per terms of the work order by the department head of Traffic UC.
- 8.8 The unit rates quoted shall not include the portion of tax payable by FACT.
- 8.9 GST, applicable for the work as per any statutory notification, shall be extra. If the GST is to be paid by the Contractor as per the relevant notification, he shall arrange to remit the same to the concerned authority. If the same is to be paid by FACT, the above shall be done by FACT directly.
9. When the bagged fertilizers are handed over to the contractor, he should arrange to transport immediately to our Kalamassery Siding/FACT CD as instructed. It shall be the Contractor's responsibility to provide the required number of tarpaulins and to protect the bagged fertilizers during transportation.
- 10. Shortage / loss / Damage -** The Contractor shall be responsible for all shortages, loss or damage from the time the consignments are received to the time they are delivered at the stipulated destination (KRS/FACT CD). If any shortage/loss/damage etc. occurs after the bagged products are handed over to the Contractor, he shall compensate such shortage, loss, damage etc. including non-delivery of material at rates decided by FACT. If the contractor fails to deliver the stock at destination within 3 hours of dispatching from destination(UD/CD plant) and no reporting has been made by the contractor, the contractor can be penalized for delay in delivery as per the work order rate for the load carried in the truck. FACT reserves the right to realize such compensation by appropriating from the Contractor's bills/Security Deposit without prejudice to FACT's right to claim balance amount, if any, from the Contractor. In cases of any dispute, FACT's discretion on the subject shall be considered final and binding on the Contractor.

## 11. Insurance

Contractor has to compensate FACT for any loss sustained by FACT towards



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damages, shortages, losses, contamination, non-delivery of products etc., for reasons that are attributable to the Contractor. FACT's decision on the above shall be final and binding on the Contractor. FACT reserves the right to realize such compensation at rates decided by FACT by appropriating from the Contractor's bills/ security deposits without prejudice to FACT's rights to claim balance amount, if any, from the Contractor. FACT shall have recourse to the Contractor for any costs, claims, demands, proceedings, damages and expenses whatsoever arising out of or in connection with any failure of the Contractor to perform any of the obligations under the terms of the contract.

Insurance coverage of the Contractor's vehicles, crew and all belongings engaged for the work shall be arranged by the contractor at his own responsibility and cost. The Contractor shall be fully responsible for all damages to the vehicles, his personnel and also for liabilities on account of 3rd party claims, if any, arising on account of accidents or any other calamities during the pendency of the contract. If any shortage/excess arises at receiving at KRS/CD, the contractor shall be penalised at 10% of the total realizable value of the bagged products [i.e. MRP plus subsidy as applicable + working capital interest] in addition to the total realizable value of the bagged products [i.e. MRP plus subsidy as applicable + working capital interest].

12. In case, the contractor fails to carry out the works satisfactorily as per contract, FACT may give 24 hours' notice in writing to the contractor calling him to make good the failure, neglect or contravention complained of within the said time. In default of compliance of said notice, the company shall have the option and be at liberty without prejudice to its rights, to arrange to complete the work by other means/other agencies and the loss or damage or extra expenditure incurred in this connection shall be debited to the contractor's account as already mentioned. The cost of such removal shall be in addition to Liquidated Damages as per terms under Clause 5.8 and 10 above.
13. In addition to the above, in case the Contractor failed to perform the contract as per the terms and conditions of the contract, FACT shall have the power to terminate the contract and make alternative arrangements to carry out the work for the remaining period at the risk and cost the Contractor. In such case, the Contractor shall be liable for any expenses, loss or damage, which FACT may incur or sustain by reason of or in connection with the Contractor's default. FACT will also have the option to put the vendor on Enquiry Holiday for a minimum period of three years.
14. The contractor shall not employ workers below 18 years or above 60 years of age or persons who are disabled, infirm, mentally unsound, women in advanced stage of pregnancy.
15. The Contractor shall obtain required valid license from the Labour Department for employing his labourers under the Contract Labour (Regulation and Abolition Act) before commencement of the work. The contractor shall abide by all the provisions of the above statute and the rules framed there under.
16. The workers deployed by the Contractor for the work shall be covered under the



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PF & ESI Acts. The Contractor shall ensure full compliance to the above Acts. The Contractor shall be responsible for making all payments to his workmen, including ESI and Provident Fund benefits etc., as applicable. The Contractor shall obtain valid registration under the Employees' Provident Funds and Miscellaneous Provisions Act, 1952 (PF) & The Employees' State Insurance Act, 1948 (ESI) and shall ensure full compliance with the above Acts. The workers deployed by the contractor for the work shall be covered under the Acts. The contractor shall regularly remit the PF/ESI contributions in respect of their employees and file regular returns, as prescribed under the respective acts. The copy of monthly PF/ESI remittance challans along with periodic returns shall be furnished together with the subsequent monthly bills. In case FACT is to incur any expenditure/loss in the capacity as Principal Employer due to non-compliance on the part of the contractor of these Acts, such expenditure/loss shall be recovered from the contractor.

It is also made clear that FACT shall not make any payments to the Contractor other than the rates agreed for the work. All extra payments, if any, to be made to the Contractor's workmen during the course of contract period shall be borne entirely by the Contractor. In case the Contractor fails to discharge his statutory obligations leading to a situation wherein FACT is to incur any expenditure/loss in their capacity as the Principal Employer, such expenditure/loss shall be realized from the Contractor.

17. The contractor shall be liable for payment of all claims, compensation or expenses payable as a result of any accident or injury sustained by workmen employed or hired by the contractor in the execution of the contract, which the contractor is liable to pay by rule, law and order of Government. The expenses, if any, incurred by FACT on the above will be realized from any amount that may be due to the contractor from FACT.
18. The contractor shall obtain passes for him and his workers for entry inside the factory compound. Passes are not transferable and shall be renewed on expiry. On expiry of the contract, passes must be surrendered to CISF FACT, failing which amount applicable as per FACT rules shall be paid by the contractor for every pass thus not returned.
19. The contractor should provide sufficient lorries (HGV) with openable side bodies(all 3 sides) which is suitable for direct loading to wagons/Godowns. The quantity is indicative and contractor will have no claim to the quantity whatsoever.
20. Before the commencement of work, the contractor shall submit the following to FACT:
  - List of trucks engaged. Truck no.s along with their details (incl. RC book copy)
  - List of Drivers, their license copies and Insurance details
  - Authorised agents and their authorisation letters from Contractor.
21. The contractor should inform Department Head Traffic regarding any replacements, additions or deletions in the given list of vehicles, drivers and agents

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22. Giving or requesting any type of illegal gratification to/from any person / agency inside or outside FACT premises will be viewed very seriously and FACT reserves the right to take suitable action against the Contractor indulging in such practices, including termination of contract without notice, and the remaining work in such cases will be arranged by FACT through other parties at the contractor's risk and cost.
23. Strike etc. by Contractor's labour owing to any dispute pertaining to the wages or otherwise will not be deemed to be a reason beyond the control of the Contractor.
24. The Contractor shall assume all liabilities for, and keep FACT wholly indemnified against, all actions or suits, costs, damages, changes and expenses arising out of or in connection with carrying out of the work covered by the contract with respect to the equipment/ crew deployed by the contractor for the work as per this contract.
25. It is to be understood that FACT shall not provide any other services except as specifically defined. Contractor shall render all other services/carry out all incidental works whether mentioned herein or not, for executing the contract to the satisfaction of FACT.

## 26. Agreement

The Contractor shall execute within 15 days from the date of issue of Work Order an Agreement on Non Judicial Stamp paper of value of Rs.200/- in the form prescribed by FACT and shall bear all expenses incidental thereto.

27. The contract shall not mean continuous work for the Contractor. There will not be any payment towards idling charges on account of this.
28. FACT shall have the right to object to any unsafe practice used or resorted by the Contractor and to direct the Contractor to carry out the job in a manner considered safe by FACT.
29. The Contractor shall exercise care, diligence and promptness in the work and adhere to all rules and regulations, statutory obligations and all other rules and laws that have a bearing on the work. Any damage, or any action legal or otherwise arising on account of the contractor's failure or negligence or breach of the statutory obligations, shall be to the contractor's account. If any loss/ expenditure arising from the breach thereof is not satisfactorily met/ settled by the contractor, FACT reserves the right to withhold payment of bills/security deposit and discharge the obligations of the contractor without prejudice to the company's right to claim from the contractor full value of damage/compensation. The account rendered by FACT in this connection shall be treated as final.
30. As per Government of India directive, payment of wages and other benefits to all the workers shall be made through bank by the contractor. The contractor shall confirm that all the payments to the workers shall be made through bank and



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shall attach documentary proof as required along with periodic bills.

31. Contract Administration: This contract shall be administered by Department head of Traffic UC or his/her authorized representative.

OTHER TERMS AND CONDITIONS: All other terms and conditions shall be as per our Standard Terms and Conditions of Contract-Annexure-V. In case of any contradiction between Special Terms and Conditions (Annexure-IV) and Standard Terms and Conditions of Contract (Annexure-V), Special Terms and Conditions (Annexure-IV) shall prevail.

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## **Annexure-V**

### **Standard Terms and Conditions of Contract**

#### **00. CONTENTS :**

01. GENERAL:
02. SECURITY DEPOSIT:
03. RATES:
04. PAYMENT:
05. QUANTITY:
06. CONTINUITY OF WORK:
07. RESPONSIBILITY FOR MATERIAL:
08. SECURITY & SAFETY REGULATIONS:
09. STATUTORY OBLIGATIONS:
10. CONTRACTOR's WORKMEN:
11. DEFAULT:
12. TERMINATION:
13. FORCE MAJEURE:
14. ASSIGNMENT:
15. APPLICABLE LAW & SETTLEMENT OF BILLS:
16. ENVIRONMENT MANAGEMENT SYSTEM:
17. FRAUD PREVENTION POLICY OF FACT:
18. ENTIRETY OF CONTRACT:



#### **01. GENERAL:**

"**FACT**" shall mean the Fertilisers and Chemicals Travancore Limited, with registered office at Udyogamandal and its operating Divisions at Udyogamandal and Ambalamedu.

"**Contractor**" shall mean the firm/company/individual, who has been awarded the work order (Contract) against their bid in response to the enquiry issued by FACT.

The Contractor shall return to FACT the duplicate copy of the work order with terms and conditions duly acknowledged and signed in confirmation of having accepted the order as per terms and conditions mentioned.

The Contractor shall execute within 15days from the date of receipt of FACT's Letter of Intent, an agreement in stamp paper in the form prescribed by FACT and shall bear all expenses incidental thereto.

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The contract once awarded will not imply that the Contractor has exclusive right for the particular job.

The Contractor is deemed to have carefully examined and satisfied himself on the nature and extent of work to be executed and no claims for any extra payment shall be admissible under any circumstances.

FACT shall not in any way be responsible to the Contractor for payment of compensation for hold up of work, if any, due to any situation beyond the control of FACT.

## **02. SECURITY DEPOSIT :**

Within 15 days of the receipt of the work order, the successful bidder (Contractor) shall be required to furnish an interest free Security Deposit (SD) equivalent to **five percent (5%) of the total contract value** through 'State Bank Collect' portal using the link given below. However if the amount exceeds Rs.10,000/-, Bank guarantee [preferably Electronic Bank Guarantee (E-BG)] issued by a Nationalised / Scheduled Bank in India, as per the Proforma prescribed is also accepted as Security Deposit. The Bank Guarantee shall be valid till the expiry of the contract with a claim period of six months thereafter.

Link for payment of SECURITY DEPOSIT through '**State Bank Collect**' is given below.

[https://www.onlinesbi.sbi/sbicollect/icollecthome.htm?corpID=9303&categoryName=Earnest Money Deposit \(EMD\)/SD Remittance](https://www.onlinesbi.sbi/sbicollect/icollecthome.htm?corpID=9303&categoryName=Earnest Money Deposit (EMD)/SD Remittance)

The link is also available on of our website [www.fact.co.in](http://www.fact.co.in) →Tenders →'Click Here to Pay EMD/Security Deposit'

The bidder/vendor shall precisely indicate their Name , Tender number, Work Order Number and other relevant details while making the online payment through 'State Bank Collect 'and the payment receipt generated thereon shall be submitted to us.



The EMD (if applicable) remitted by the Contractor can be adjusted towards security deposit, if so desired by him. Such EMD shall be returned only on remittance of requisite Security Deposit. The Security Deposit shall not be released until the work as per the Contract is satisfactorily completed and accepted and final bills paid. Any amount due from the Contractor to FACT shall be deducted from the Security Deposit without prejudice to FACT's right to claim balance amount, if any, from the Contractor.

The violation of any of the terms and conditions of Contract by the Contractor shall be liable to forfeiture of the Security Deposit and disqualification from further work with FACT without prejudice to FACT's right to avail other remedies.

## **03. RATES:**

The rates shall be inclusive of all incidental and other charges excluding GST which may have to be incurred by the Contractor in execution of the work as per this contract. The rates shall be firm for the period of contract.

Rate revision on account of changes in the price of High Speed Diesel (HSD) oil shall be effected only if specified in the Special Terms and conditions.

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#### **04. PAYMENT :**

Payment shall be effected, on presentation of the bills to the Deputy General Manager(Fin)-Bills duly certified by the authorised person specified in the special conditions attached. Final settlement of contractors bill shall be made after deduction of (1) amounts due from them to FACT on account of shortage / damages / loss to the goods entrusted to them, (2) statutory levies such as Income Tax, TDS on GST etc. if any and (3) any other amount due from the contractor for any other reason. If the amount due from the contractor is more than the amount due to the contractor, the contractor shall arrange to pay FACT the difference without delay.

#### **05 QUANTITY :**

Quantity given in the contract is only an approximate indication and FACT does not guarantee the total quantity to be transported. FACT reserves the right to reduce or increase the quantity at any time without assigning any reason whatsoever and does not give any guarantee regarding the quantity. The Contractor has no right to claim loss / loss of profit on account of reduction in revenue arising out of variation in quantity made available for transport.

#### **06. CONTINUITY OF WORK :**

The contract shall not mean continuity of work for the Contractor. The Contractor shall contact the authorised representatives of FACT for obtaining instructions. The instructions given over telephone have also to be complied with.

#### **07. RESPONSIBILITY FOR MATERIAL:**

The Contractor shall be responsible for the material entrusted to him and shall compensate FACT for any shortage or damage while the goods are in his custody.




#### **08. SECURITY & SAFETY REGULATIONS :**

The Contractor shall strictly observe the Security and Safety Regulations of FACT. Any loss or damage incurred by FACT, on account of the neglect or failure of the Contractor or the Contractor's employees, representatives including the crew of the vehicles/tankers to observe the security and safety regulations shall be to the Contractor's account.

Smoking and carrying smoking material (including matches) inside FACT premises is prohibited due to safety reasons and the Contractor shall ensure that his employees, representatives and crew comply with this.

Any damage caused to any of FACT's buildings, equipment, vehicles, crafts etc. and that of any other contractor/s due to the negligence of the Contractor, his employees, his representatives and crew shall be to the account of the Contractor and FACT shall be indemnified and compensated in all such respects by the Contractor.

All precautions in transporting and handling whether stipulated or not shall be adhered to by the Contractor. The Contractor shall exercise care, diligence and promptness in the work and adhere to transport Rules and regulations, statutory obligations and all other Rules

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and Laws that have a bearing on the work. Any damages/shortages/penalties or any action legal or otherwise arising out of the Contractor's delay or failure or negligence or breach of statutory obligations shall be to the Contractor's account. If any loss/expenditure arising from the breach thereof is not met satisfactorily by the Contractor, FACT reserves the right to withhold payment of bills/Security Deposit and discharge the obligations of the Contractor without prejudice to FACT claiming from the Contractor full value of damages/compensation. The account rendered by FACT in this connection shall be treated as final.

The vehicles/tankers, if any, employed during the course of the execution of the Contract, shall have valid permits for carrying out the intended task.

Due safety requirements in handling and transporting hazardous chemicals like liquid Sulphuric Acid, Sulphuric Acid etc. filled in tankers, as provided vide Motor Vehicles Act 1988 and the Central Motor Vehicle Rules 1989 and regulations formulated from time to time by the proper authority, shall be adhered to by the Contractor at his own expense. The vehicles shall be legibly and conspicuously marked with an emergency information panel, as applicable, in each of the three places as per Rule 134 of the Central Motor Vehicle Rules 1989. Further any person driving the vehicle employed in the work as per the Contract shall have the ability to read and write at least one Indian language as per rule 9 of the Central Motor Vehicle Rules 1989 and Rules 4 of the Central Motor Vehicles (amended) Rules 1993.

The vehicles shall be equipped with all the necessary safety appliances/equipment for emergency and rescue purpose as stipulated in Motor Vehicles Act 1988 and rules thereto.

## **09. STATUTORY OBLIGATIONS**




The Contractor shall comply with the requirements of all Local, State and Central Govt. Acts, Rules Regulations, By-Laws, Orders etc, in force from time to time and in particular Indian Factories Act, Workmen's Compensations Act, Contract Labour (regulations and abolition) Act 1970, Minimum Wages Act 1936, The Mines Act 1952, The Explosives Act 1884 and all other relevant Acts and Laws as amended from time to time in so far as they are or may be applicable to the execution of works as per this contract.

The Contractor shall obtain at his cost all permits, license and other authorisation, as required for his work, from Govt. authorities. The Contractor shall maintain proper records & registers as required by the concerned statutes and submit them to FACT as and when required.

Proper records of payment of wages to workers/labourers/crew etc. engaged in the work shall be maintained by the Contractor and produced for inspection when required by FACT.

The Contractor shall be responsible for all payments to his workmen including Employees State Insurance and Provident Fund benefits etc., if any, i.e. FACT shall not make any payments to the Contractor other than the rates agreed for the work. All extra payments, if any, to be made to the Contractor's workmen during the course of contract period shall be borne entirely by the Contractor.

The Contractor shall obtain valid registration under the Employees' Provident Funds and Miscellaneous Provisions Act, 1952 (PF) & The Employees' State Insurance Act, 1948 (ESI) and shall ensure full compliance with the above Acts. The workers deployed by the

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contractor for the work shall be covered under the Acts. The contractor shall regularly remit the PF/ESI contributions in respect of their employees and file regular returns, as prescribed under the respective acts. The copy of monthly PF/ESI remittance challans along with periodic returns shall be furnished together with the subsequent monthly bills. In case FACT is to incur any expenditure/loss in the capacity as Principal Employer due to non-compliance on the part of the contractor of these Acts, such expenditure/loss shall be recovered from the contractor.

Tenderers shall submit the registration certificate with Labour dept./PF/ESIC if available. If the tenderer is not registered under ESI/PF Act, tenderer shall submit PF/ESI Registration certificate before commencement of work. Failure to produce the original certificates at the stage of starting the work would result in disqualification and forfeiture of EMD and also liable for debaring from participation in future tenders.

The workers deployed by the contractor for the work shall be covered under the PF & ESI Acts. The contractor shall ensure full compliance to the above Acts. The Contractor shall be responsible for making all payments to his workmen, including ESI and Provident Fund benefits etc., as applicable.

Payment of PF & ESI for the month, both the employer's (in this case contractor) and employee's (in this case workmen employed by the contractor) contributions should be deposited in the bank in the permanent PF code number and challan obtained before the 15th of the subsequent month should be forwarded to the company.

The contractor will, in turn, submit the documentary evidence in support of payment of PF & ESI of each month along with subsequent month RA Bills.

In case the Contractor fails to discharge his statutory obligations leading to a situation wherein FACT is to incur any expenditure/loss in their capacity as the Principal Employer such expenditure/loss shall be realised from the Contractor.

#### **10. CONTRACTOR's WORKMEN**




FACT shall have no dealing with the Contractor's workmen or their Union. FACT reserves the right to debar any of the contractor's employees/workmen/crew from entering FACT premises for whatever reason FACT deems fit.

#### **11. DEFAULT:**

In the event of failure on the part of the Contractor to execute the Contract to FACT's satisfaction, FACT may, at their option, either recover from the Contractor liquidated damages as prescribed in the "Special Conditions", if any, or at the risk and cost of the Contractor and without prejudice to FACT's other rights as per the Contract, terminate the Contract wholly or partially and carry out the work through other contractors or by themselves.

#### **12. TERMINATION :**

If any work entrusted with other contractors by FACT is obstructed by, interfered with or caused to be interfered with by the Contractor, his employees, his representatives or crew,

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the contract shall be terminated without notice and the remaining work for the unexpired portion of the contract arranged by FACT through others at the Contractor's risk and cost.

The contract can be terminated by FACT with one month's notice at any time during the pendency of the contract.

### **13. FORCE MAJEURE:**

Neither the Contractor nor FACT shall be considered in default in the performance of their obligations under the Work Order so long as the performance is prevented or delayed because of Force Majeure conditions like war or hostilities, riots or civil commotion, earth quake, flood or tempest, drought, accident, fire or explosion, labour strike or lock-out or Act-of-God or because of any law and order proclamation, regulation or ordinance of Government or subdivision there of and situation arising out of our plant break downs. Notice of a Force Majeure situation shall be given by the affected party to the other party with in one week of its occurrence. Should such a delay be for more than three months, FACT shall have the right to cancel the Work Order at no charge to FACT and FACT shall be entitled to reimbursement of any amount due from the Contractor.

### **14. ASSIGNMENT :**

The Contractor shall not assign, transfer or sub-let this work order without the prior written approval of FACT.

### **15. APPLICABLE LAW & SETTLEMENT OF DISPUTES:**

(I) If the 'contractor' is a Central Public Sector Enterprise or Central Government Department:



In the event of any dispute or difference relating to the interpretation and application of the provisions of this contract(s) between Central Public Enterprises (CPSEs)/Port Trusts inter-se and also between CPSEs and government departments / Organizations (excluding disputes concerning taxation), such dispute/ difference shall be taken up by either Party for resolution through AMRCD as mentioned in DPE OM No. 4(1)2013-DPE(GM)/FTS-1835 dated 22.05.2018.”

Or

(II) For contracts other than (i) above:

If any dispute arises out of or relating to or in connection with this CONTRACT, between the CONTRACTOR and the OWNER/FACT, the same shall be amicably settled through mutual discussions, failing which, the unresolved dispute(s) shall be referred to arbitration in accordance with the provisions of the Arbitration and Conciliation Act, 1996, as amended from time to time and number of Arbitrator shall be one. The venue of the Arbitration shall be at Ernakulam and the proceedings shall be in ENGLISH.

*Any legal proceedings relating to this contract shall be limited to courts of law under the jurisdiction of the Kerala High Court at Ernakulam.*

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**16. ENVIRONMENT MANAGEMENT SYSTEM :**



FACT is a company having Environmental Management System according to ISO 14001 standard. The Contractor shall ensure that none of their activities cause damage to the environment.

**17. FRAUD PREVENTION POLICY OF FACT:**

FACT a Central Public Sector Undertaking (PSU) follows Corporate Governance principles proactively and has formulated a Fraud Prevention Policy. Details of Fraud Prevention Policy of FACT-2012 can be viewed in FACT's Website [www.fact.co.in](http://www.fact.co.in). Contractors shall make themselves aware and also ensure compliance of the same.

**18. ENTIRETY OF CONTRACT :**

All of the terms agreed to between the Contractor and FACT are included in the Work Order and no other communication, written, oral, or implied shall be considered to be included in the Work Order or form part of the Work Order, unless specifically agreed to in writing by FACT.

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**ANNEXURE VI**

**COMPLIANCE STATEMENT**

We state that our bid is in full compliance with the documents issued against the Enquiry No: MM/181/E31939 dtd. 05.08.2025 and we have read and understood the Notice Inviting Tender, Scope of Work, Instructions to Bidders and Terms and Conditions of Contract attached with this enquiry referred above and hereby confirm our acceptance to the same.



Name of bidder:

Signature of the Bidder:

Place:

Date:

(Seal)

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**Annexure – VII**

**Unpriced Copy of Price Bid**

**Please do not fill in Rates in this Price Bid format. Kindly indicate “Quoted” in the column provided.**

From

To

AGM [MATERIALS]-T&S,  
MATERIALS DEPARTMENT, FACT LTD.,  
PD ADMINISTRATION BUILDING  
UDYOGAMANDAL 683 501




Dear Sirs,

Items of Work	Description of work	UOM	ESTIMATED QUANTITY FOR 2 YEARS	ESTIMATED RATE (Rs/MT)	All inclusive rate excluding GST (in Rs/MT). Do not fill in rates. <u>Pl. indicate Quoted/Not quoted</u>
Item No1	Transportation of bagged fertilisers from FACT UC to FACT CD during all the 3 shifts - Night, Day and Evening shifts	MT	20,000	370	
Item No 2	Transportation of bagged fertilisers from FACT CD to FACT KRS during all the 3 shifts - Night, Day and Evening shifts	MT	20,000	370	

*Goods and Services Tax (GST) shall be extra as applicable, as per statutory notification.*

**Note:**

(i) In the BOQ sheet, the estimated rates are shown for each item. The bidder has to enter “**Excess (+) or Less (-) percentage**” against each item they wish to quote in the BoQ. This Excess (+) or Less (-) percentage quoted by the bidder against each item will be applied on the FACT’s estimate for the respective item(s) of work in the BOQ, and the rate per unit of each item of work quoted by the bidder will be automatically calculated. Evaluation of bids and determination of the lowest bidder (L1) for each item shall be worked out by multiplying the rate per unit of each item quoted by the bidder with the respective quantity given as per the schedule of work given in the Price Bid (BoQ) Format. The technically acceptable bidder who

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has quoted the lowest value in the BOQ for an item shall be the L1 bidder for that item. Reverse auction shall be conducted thereafter as detailed in clause 7.0 of NIT.

(ii) Price Bids which are submitted in any other format are liable to be rejected.

(iii) If it is found and verified that bidder has committed any kind of malpractice while filling up the BOQ, he/she shall be immediately disqualified without further notice.



We have read and understood the Notice Inviting Tender, Instructions to Bidders and the Terms and Conditions of the enquiry referred above and hereby confirm our acceptance to the same.

Place:

Name of the Bidder:

Date:

Seal      Signature of the Bidder



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**ANNEXURE – VIII**

**PRICE BID (PART-B)**

Please visit <https://eprocure.gov.in> and search using the tender ID under FACT Tenders to see the Price Bid (BOQ- EXCEL SHEET).

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## **ANNEXURE-IX**

### **PROFORMA OF BANK GUARANTEE FOR FURNISHING SECURITY DEPOSIT (TO BE OBTAINED FROM A INDIAN NATIONALISED/SCHEDULED BANK ON STAMP PAPER WORTH Rs.500/-)**

To

The Fertilisers and Chemicals Travancore Ltd.,  
Udyogamandal, Cochin-683501.

Whereas FACT, Udyogamandal P.O., Kerala (hereinafter called referred to as the Company) has placed a work order no. .... dated ..... with M/S.....(hereinafter called the Contractor) for the work of .....and whereas it is one of the conditions of the said work order that the Contractor shall either remit a sum of Rs..... (Rupees.....only) or furnish a Bank Guarantee for Rs..... (Rupees.....only) as security deposit for the due fulfilment of the said work order by the said Contractor.

In consideration of the Company having agreed to accept a Bank Guarantee from us towards such security deposit in lieu of the cash deposit in accordance with the terms and conditions of the above work order, we..... The Bank (hereinafter referred to as the Bank) do hereby undertake to pay the Company merely on demand any sum or sums from time to time demanded by the Company up to a maximum of Rs..... (Rupees.....only) being the amount of the security deposit against any loss or damage caused to or suffered by or would be caused to or suffered by the Company by reason of any breach by the said Contractor of any of the terms and conditions contained in the said work order.



We, the said Bank, do hereby unconditionally and irrevocably undertake to pay the amount, upon first written demand from the company, without any demur or protest. We, the bank further confirm that the company is not required to state the reasons or show grounds for such demand. Any such demand made by the company shall be binding and conclusive as regards the amount due and payable by the Bank under this guarantee.

We undertake to pay to the Company any money so demanded notwithstanding any dispute or disputes raised by the said Contractor in any suit or proceeding pending before any court or Tribunal relating thereto our liability under this present being absolute and unequivocal.

The payment so made by us under this Guarantee shall be a valid discharge of our liability for payment there under and the said Contractor shall have no claim against us for making such payment.

We..... further agree that the guarantee herein contained shall remain in full force and effect during the period that would be taken for the performance of the said contract and that it shall continue to be enforceable till all the dues of the Company under or by virtue of the said contract have been fully paid and its claim satisfied or discharged or till the Company certifies that the terms and conditions of the said contract have been fully and properly carried out by the said contractor and accordingly discharges this guarantee.

We..... further agree with the said company that they shall have the fullest liberty without our consent and without affecting in any manner our obligations hereunder to vary any of the terms and conditions of the said contract or to extend time of performance by the said Contractor or to postpone for any time and from time to time any of the powers

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exercisable by it against the said Contractor and either to enforce or forebear from enforcing any of the terms and conditions governing the said contract or securities available to the Company and the said Bank shall not be released from its liability under these presents by any exercise by the Company of the liberty with reference to the matters aforesaid or by reason of time being given to the said Contractor or any other forbearance, act or omission on the part of the Company or any indulgence by the Company to the said Contractor or any other matter of thing whatsoever which under the law relating to sureties, but for this provision, have the effect of so relieving us.

This guarantee shall not be affected by any change in the constitution of the Bank or the Company or the said Contractor nor shall this guarantee be affected by any change in the constitution of the Company or the said Contractor by absorption with any other body or corporation and this guarantee shall be available to or enforceable by such body or corporation.

Our guarantee shall remain in force until..... Unless a claim or demand is made within six months after the expiry of the above date, all the Company's rights under the guarantee shall be deemed as waived/forfeited and we shall be relieved and discharged from all liabilities there under. Notwithstanding anything contained hereinbefore, our liability under this guarantee shall be limited to an amount not exceeding Rs..... (Rupees..... only).

Any notice by way of request, demand or otherwise hereunder may be sent by post to the Bank addressed as aforesaid and if sent by post, it shall be deemed to have been given at the time when it would be delivered in due course of post and in proving such notice when given by post, it shall be sufficient to prove that the envelope containing the notice was posted and certificate signed by an officer of the Company that the envelope was so posted shall be conclusive.

Disputes/differences, if any, relating to or arising out of this Bank Guarantee, shall be settled by courts having jurisdiction over Udyogamandal, in Kerala State, where the registered office of the company is situated and no other court shall have jurisdiction in the matter.

Any notice by way of request, demand or otherwise here under may be sent by post or submitted to the bank addressed as aforesaid or any local branch of the bank in Ernakulam District/ Kerala State.

We..... Bank lastly undertakes not to revoke this guarantee during its currency except with the previous consent of the Company in writing.

Dated this..... day of .....Two thousand and Twenty Five.

For (Name of Bank) :



Authorised Official :

Name :

Designation :

Place:

Full address of the Branch issuing this guarantee:

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## **Annexure-X**

### **Agreement**

(Proforma of Agreement to be executed in Rs 200/- Non Judicial stamp paper)

ARTICLES OF AGREEMENT made this day the .... Between THE FERTILISERS AND CHEMICALS TRAVANCORE LIMITED, a Company registered under the Travancore Companies ACT IV of 1114(Malayalam Era) and having its registered office at Eloor, Udyogamandal P O Ernakulam District, Kerala State(hereinafter called the FACT) on the one part and M/s.... (hereinafter called the Contractor) which expression shall where the context so admits or applies be deemed to include their heirs, executors, administrators, successors interest and legal representatives as well) on the other part.

WHEREAS the Contractor has agreed with M/s FACT for the due performance of work as set forth in the Work Order No..... dt... and accompaniments upon the terms and conditions therein mentioned as accepted vide their endorsements in the aforesaid work order.

NOW THESE PRESENT WITNESS THAT in consideration of the payments to be made by M/s FACT mentioned in the aforesaid Work Order no. dt. and accompaniments thereunto the Contractor shall duly perform the said works, fulfill and keep all conditions in the work order which will be deemed and taken to be part of this contracts as if the same had been fully set-out herein and FACT hereby agree that if the Contractor shall duly perform the said works in the manner aforesaid and observe and keep the said terms and conditions, FACT will pay to the Contractor at the time and in the manner set forth in the aforesaid work order and in the Annexure thereunto as accepted by Contractor vide his endorsement in the aforesaid work order, the amount or amounts calculated at the rate mentioned and as per terms stipulated therein as payment for the work. This agreement shall be in force up to ...

THE SAID CONDITIONS shall be read and construed as forming part of this Agreement and the parties thereto will respectively abide by and submit themselves to the conditions and stipulations and perform the agreement on their parts respectively.

UPON THE TERMS AND CONDITIONS of this Agreements being fulfilled and performed to the satisfaction of Officer of the Company empowered by the Company in this behalf, the Security Deposit remitted by the Contractor or such position thereof as he may be entitled to under the said condition shall be returned to the contractor.

IN WITNESS thereof the Contractor, M/s..... and The Manager Materials(TS) of M/s The Fertilisers and Chemicals Travancore Ltd, For and on behalf of the Company have hereunto set their hands this day and year first above written.

For

In the presence of witnesses:

1.



2.

In the presence of witnesses:

for and on behalf of the Company.

1.

2.

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## **ANNEXURE -XI**

### **INTEGRITY PACT**

### **INTEGRITY PACT**

#### **Between**

The Fertilisers and Chemicals Travancore Limited (FACT), a company formed and registered under the Travancore Companies Act IX to 1114 (Companies Act, 2013) and having its registered office at Eloor, Udyogamandal-683501, Kochi, Ernakulam District, Kerala, hereinafter referred to as "The Principal".

#### **And**

..... hereinafter referred to as "The Bidder/ Contractor".

#### **Preamble**

The Principal intends to award, under laid down organization procedures, contract/s for ..... The Principal values full compliance with all relevant laws and regulations, and the principles of economic use of resources, and of fairness / transparency in its relations with its Bidder(s) and or/Contractor(s).



In order to achieve these goals, the Principal will appoint an Internal External Monitor (EIM), who will monitor the tender process and execution of the contract for compliance with the principle mentioned above.

#### **Section 1 - Commitments of the Principal**

(1) The Principal commits itself to take all measures necessary to prevent corruption and to observe the following principles:

- a) No employee of the Principal, personally or through family members, will in connection with the tender, or the execution of the contract, demand, take a promise for or accept, for self or third person, any material or immaterial benefit which the person is not legally entitled to.
- b) The Principal will, during the tender process, treat all Bidder(s) with equity and reason. The Principal will in particular, before and during the tender process, provide to all Bidder(s) the same information and will not provide to any Bidder(s) confidential / additional information through which the Bidder(s) could obtain an advantage in relation to the tender process or the contract execution.
- c) The Principal will exclude from the process all known prejudiced/interested persons.

(2) If the Principal obtains information on the conduct of any of its employees which is a criminal offence under the India Penal Code / Prevention of Corruption Act, or if there be a

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substantive suspicion in this regard, the Principal will inform the Vigilance Officer and in addition can initiate disciplinary actions.

## Section 2 - Commitments of the Bidder(s) / Contractor(s)

(1)The Bidder(s) / Contractor(s) commits themselves to take all measures necessary to prevent corruption. He commits himself to observe the following principles during his participation in the tender process and during the contract execution.

a) The Bidder(s) / Contractor(s) will not, directly or through any other person or firm, offer, promise or give to any of the Principal's employees involved in the tender process or the execution of the contract or to any third person, any material or immaterial benefit which he/she is not legally entitled to, in order to obtain in exchange, any advantage of any kind whatsoever during the tender process or during the execution of the contract.

b) The Bidder(s) / Contractor(s) will not enter with other Bidders into any undisclosed agreement or understanding, whether formal or informal. This applies in particular to prices, specifications, certifications, subsidiary contracts, submission or non-submission of bids or any other actions to restrict competitiveness or to introduce cartelisation in the bidding process.

c) The Bidder(s) / Contractor(s) will not commit any offence under the relevant IPC/PC Act; further the Bidder(s)/Contractor(s) will not use improperly, for purposes of competition or personal gain, or pass on to others, any information or document provided by the Principal as part of the business relationship, regarding plans, technical proposals and business details, including information contained or transmitted electronically.



d) The Bidder(s) / Contractor(s) of foreign origin shall disclose the name and address of the Agents / Representatives in India, if any. Similarly, The Bidder(s) / Contractor(s) of Indian Nationality shall furnish the name and address of the foreign principals, if any. All the payments made to the India agent/representative have to be in Indian rupees only.

e) The Bidder(s) / Contractor(s) will, when presenting his bid, disclose any and all payments he has made, is committed to, or intends to make to agents, brokers or any other intermediaries in connection with the award of the contract.

(2) The Bidder(s) / Contractor(s) will not instigate third persons to commit offences outlined above or be an accessory to such offences.

## Section 3 - Disqualification from tender process and exclusion from future contracts

If the Bidder(s)/Contractor(s), before award or during the execution of has committed a transgression through a violation of Section 2 above or in any other form such as to put his reliability or credibility in question, the Principal is entitled to disqualify the Bidder(s)/ Contractor(s) from the tender process or to terminate the contract, if already signed, for such reason.

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#### **Section 4 - Compensation for Damages**

- (1) If the Principal has disqualified the Bidder(s) from the tender process prior to the award according to Section 3, the Principal is entitled to demand and recover the damages equivalent to Earnest Money Deposit/Bid Security.
- (2) If the Principal has terminated the contract according to Section 3, or if the Principal is entitled to terminate the contract according to Section 3, the Principal shall be entitled to demand and recover from the Contractor liquidated damages of the contract value or the amount equivalent to Performance Bank Guarantee.

#### **Section 5 - Previous Transgression**

- (1) The Bidder declares that no previous transgression occurred in the last 3 years with any other Company in India conforming to the anti-corruption approach including Public Sector Enterprise in India that could justify his exclusion from the tender process.
- (2) If the Bidder makes incorrect statement on this subject, he can be disqualified from the tender process and appropriate action can be taken including termination of contract, if already awarded, for such reason.

#### **Section 6 - Equal treatment of all Bidders / Contractors / Subcontractors**



- (1) The Bidder(s)/Contractor(s) undertakes(s) to demand from all subcontractors a commitment in conformity with this Integrity Pact, and to submit it to the Principal before contract signing.
- (2) The Principal will enter into agreements with identical conditions as this one with all Bidders, Contractors/Suppliers and Subcontractors.
- (3) The Principal will disqualify from the tender process all Bidders who do not sign this Pact or violate its provisions.

#### **Section 7 - Criminal charges against violating Bidder(s) / Contractor(s) / Subcontractor(s)**

If the Principal obtains knowledge of conduct of a Bidder, Contractor or Subcontractor, or of an employee or a representative or an associate of a Bidder, Contractor, or Subcontractor which constitutes corruption, or if the Principal has substantive suspicion in this regard, the Principal will inform the same to the Chief Vigilance Officer.

#### **Section 8 - Independent External Monitor/Monitors**

- (1) The Principal appoints competent and credible Independent External Monitor for this Pact. The task of the Monitor is to review independently and objectively, whether and to what extent the parties comply with the obligations under this agreement.
- (2) The Monitor is not subject to instructions by the representatives of the parties and performs his functions neutrally and independently. It will be obligatory for him to treat the obligations and document of the Bidder(s)/Contractor(s) as confidential. He reports to the Chairperson and managing Director, FACT.

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(3) The Bidder(s)/Contractor(s) accepts that the Monitor has the right to access without restriction to all Project documentation of the Principal including that provided by the Contractor. The Contractor will also grant the Monitor, upon his request and demonstration of a valid interest, unrestricted and unconditional access to this project documentation. The same is applicable to Subcontractors. The Monitor is under contractual obligation to treat the information and documents of the Bidder(s)/Contractor(s)/ Subcontractor(s) with confidentiality.

(4) The Principal will provide to the Monitor sufficient information about all meetings among the parties related to the Project provided such meetings could have an impact on the contractual relations between the Principal and the Contractor. The parties offer to the Monitor the option to participate in such meetings.

(5) As soon as the Monitor notices, or believes to notice, a violation of this agreement, he will so inform the Management of the Principal and request the Management to discontinue or to take corrective action, or to take other relevant action. The Monitor can in this regard submit non-binding recommendation. Beyond this, the Monitor has no right to demand from the parties that they act in a specific manner, refrain from action or tolerate action.

(6) The Monitor will submit a written report to the Chairman and Managing Director, FACT within 8 to 10 weeks from the date of reference or intimation to him by the Principal and, should the occasion arise, submit proposals for correcting problematic situations.

(7) Monitor shall be entitled to compensation on the same terms as being extended to / provided to Independent Director on FACT Board.

(8) If the Monitor has reported to the Chairman and Managing Director, FACT, a substantiated suspicion of an offence under relevant IPC/PC Act, and the Chairman and Managing Director, FACT has not, within reasonable time, taken visible action to proceed against such offence or reported it to the Chief Vigilance Officer, the Monitor may also transmit this information directly to the Central Vigilance Commissioner.

(9) The word 'Monitor' would include both singular and plural.



## Section 9 - Pact Duration

This Pact begins when both parties have legally signed it. It expires for the Contractor 12 months after the last payment under the contract, and for all other Bidders 6 months after the contract has been awarded.

If any claim is made / lodged during this time, the same shall be binding and continue to be valid despite the lapse of this pact as specified above, unless it is discharged / determined by the Chairman and Managing Director, FACT

## Section 10 - Other provisions

(1) This agreement is subject to Indian Law. Place of performance and jurisdiction is the Registered Office of the Principal, i.e. Udyogamandal, Kerala.

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(2) Changes and supplements as well as termination notices need to be made in writing. Side agreements have not been made.

(3) If the Contractor is a partnership or a consortium, this agreement must be signed by all partners or consortium members.

(4) Should one or several provisions of this agreement turn out to be invalid, the remainder of this agreement remains valid. In this case, the parties will strive to come to an agreement to their original intentions.

(5) The Bidder / Contractor signing this "Integrity Pact" shall not approach the court while representing the matters to IEMs and he/she shall wait their decisions in this matter.

\_\_\_\_\_  
(For & On behalf of the Principal )  
(Office Seal)



\_\_\_\_\_  
For & On behalf of Bidder(s)/Contractor(s)  
(Office Seal)

Place:

Date:

Witness 1:  
(Name & Address).....

Witness 2:  
(Name & Address).....



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## **Annexure- XII**

### **Special Instruction to Bidders regarding submitting Price Bid (BoQ)**

While submitting the BOQ (Price Bids), a window will appear with all the items list and instruct to select “Yes” or “No”. Without selecting either of the options it is not possible to go forward to further submission of price bid. Kindly select the locations in “ITE” details link and clearly indicate the items where quoted or not quoted by either choosing “Yes” for “Quoted” and “No” for "not quoted". Suppose a bidder enters “No” against a particular item in the “ITE” details link and quotes a rate in the BOQ Excel sheet, this will not be considered for evaluation. So please exercise enough caution and care while filling the particular window to avoid confusion during evaluation. **Please ensure that the items indicated as Yes/No (for Quoted/Not quoted locations) selected in ITE details and items indicated as Quoted/Not quoted in the un priced copy of price bid format and BOQ are the same.**

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