FACT eOffice Login Procedure

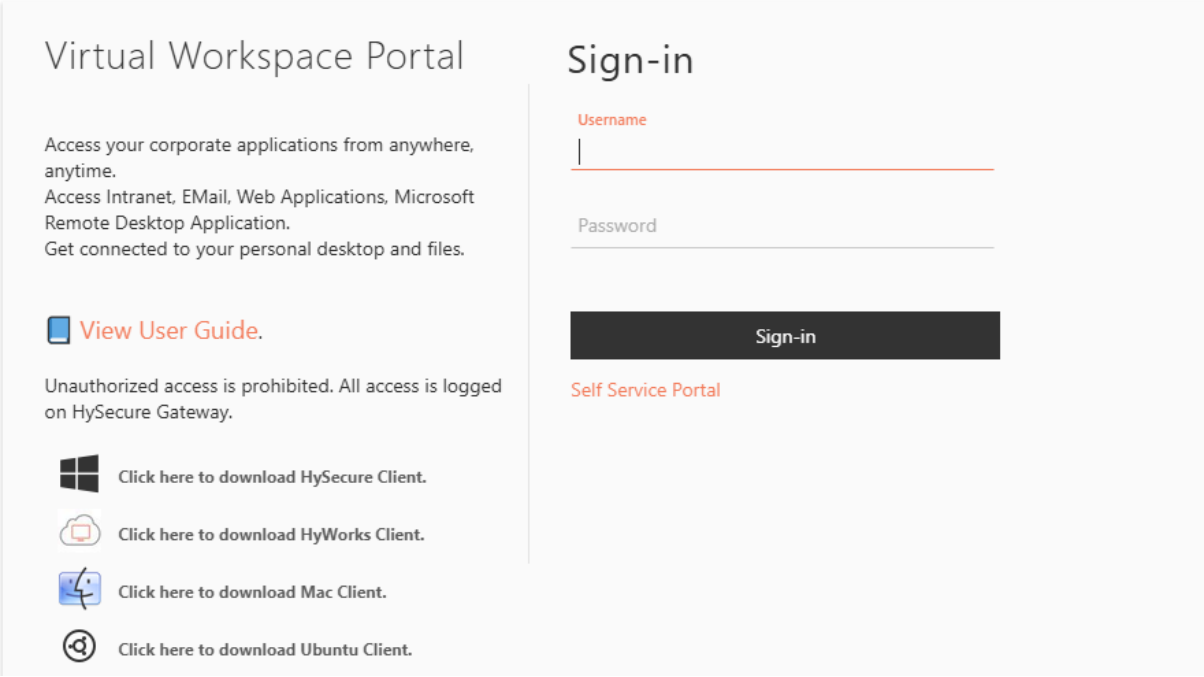
Access to FACT eOffice is through a Virtual Private Network provided by RailTel Corporation of India(RCIL).

Step by step procedure to access FACT eOffice is detailed below. Steps 2 and 3 are one time activity.

1 . Login to VPN

Click the below link to access FACT eOffice thru VPN of RCIL.

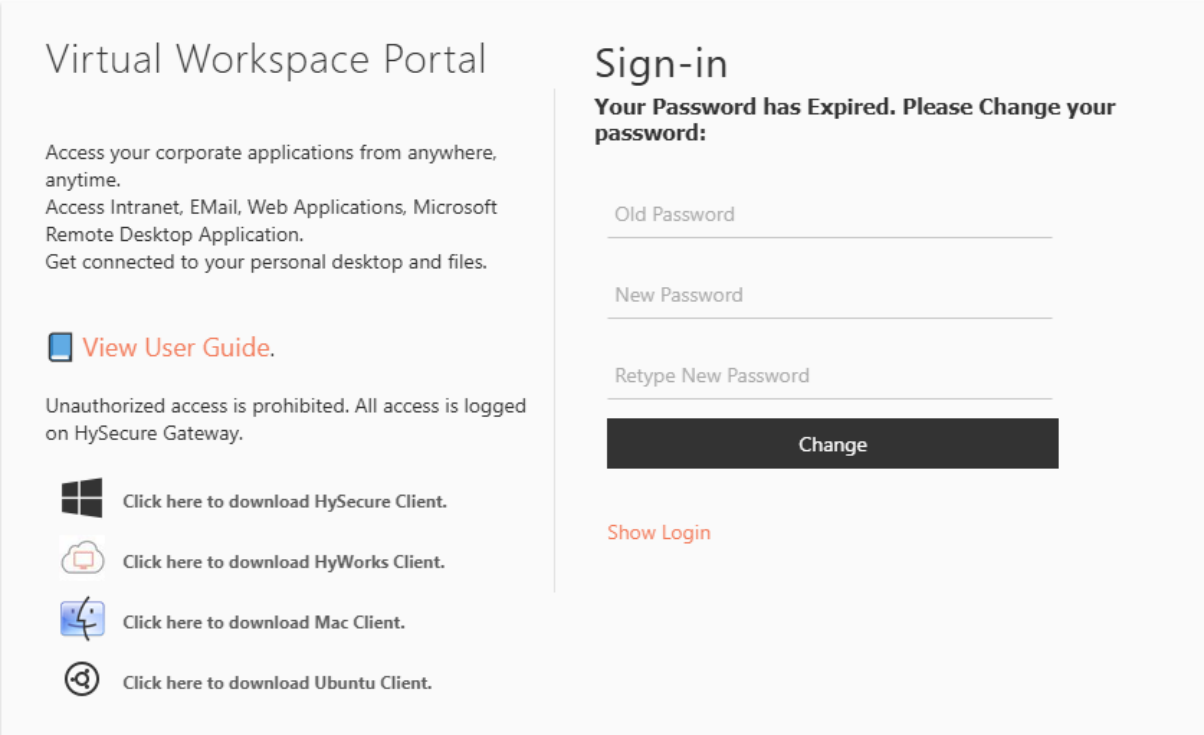
https://sconnect.railtel.in/



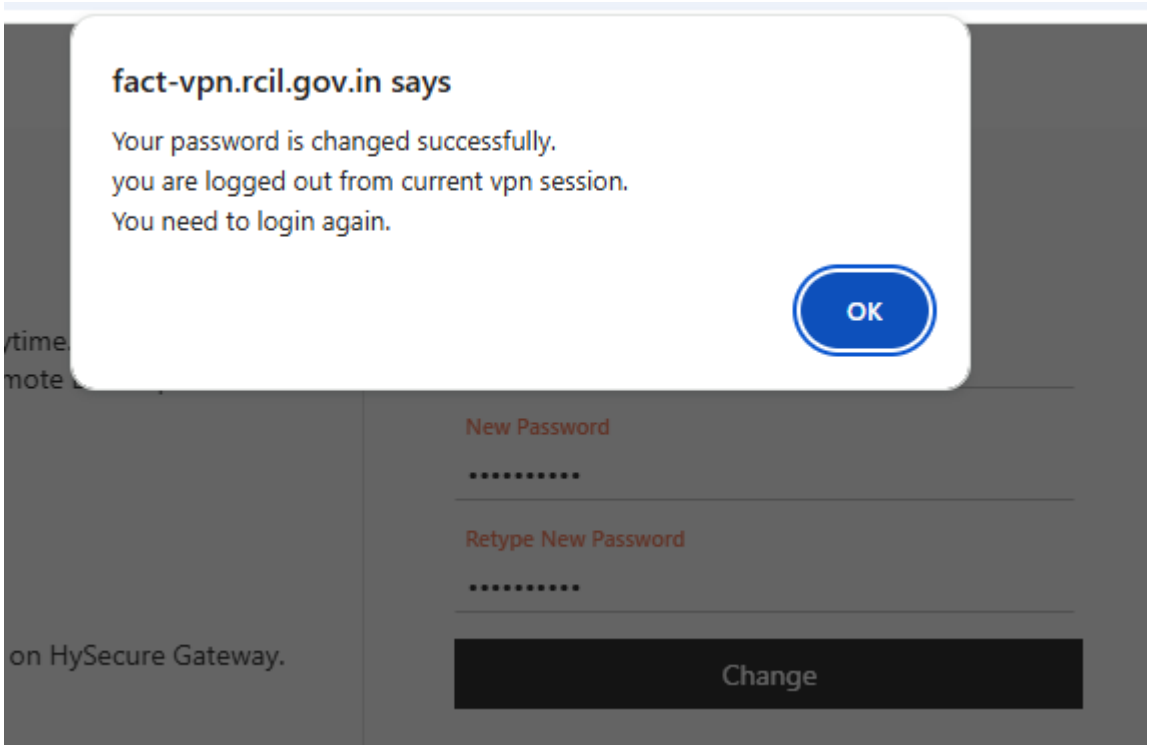
Your official email id in the username@domain (Eg. csc@factltd.com) is your username to access the VPN. Initail Password is **eOffice@7890**

2. Resetting initial password of VPN

Initial password has to be reset during the first login, as detailed below.



Fill all the fields and click on change. Click OK when prompted.

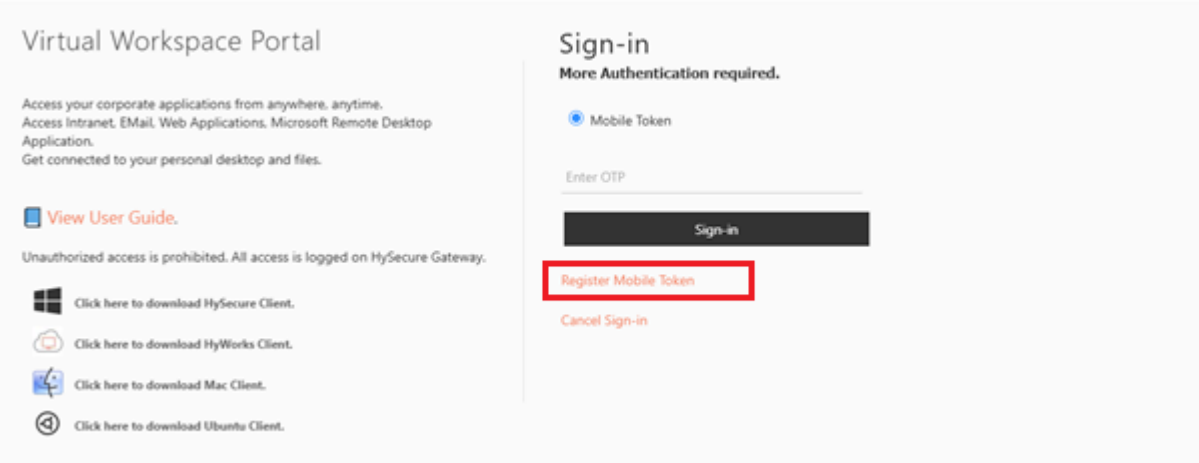


System then directs you again to VPN sign-in page.

3. Mobile Device Registration and HyID App Installation

Now, you have to do a one-time registration of your Mobile. This is required for OTP based 2 Factor authentication. Accops HyID app is being used for 2 Factor authentication.

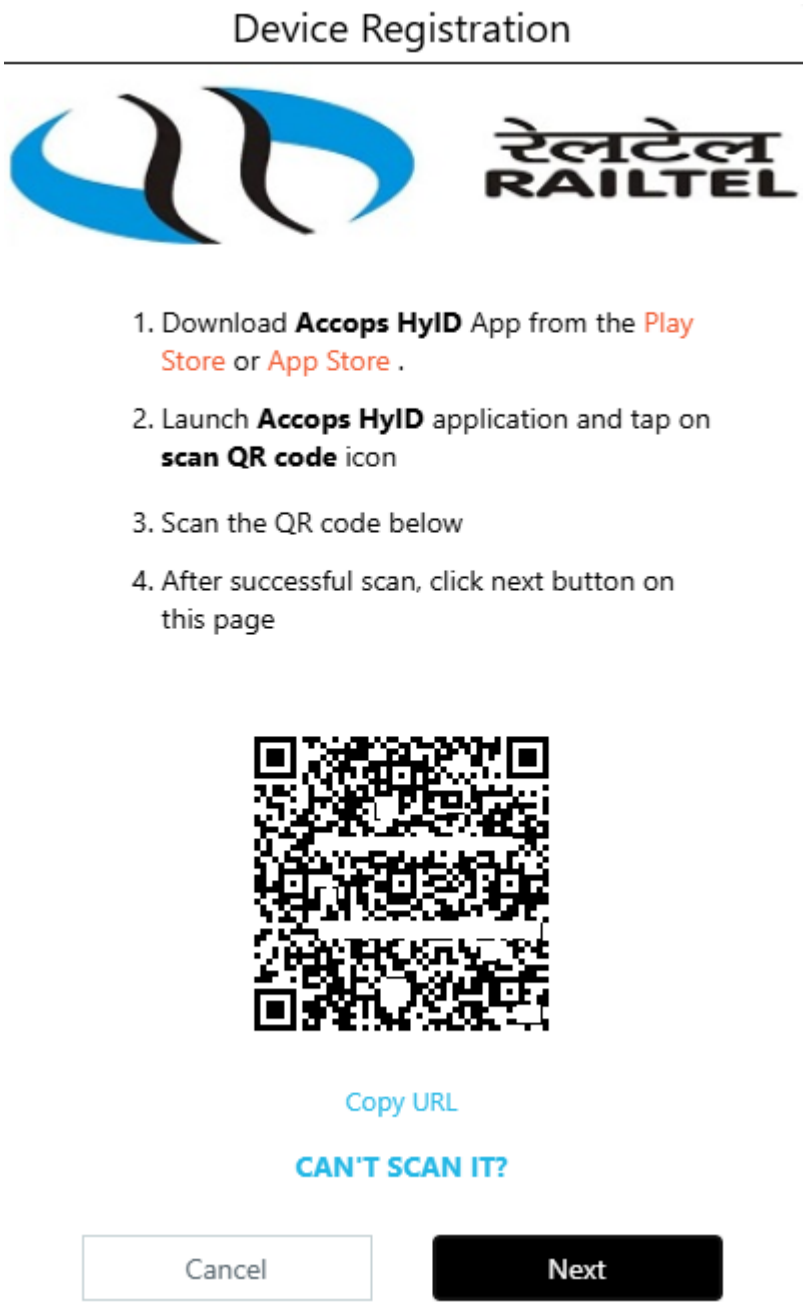
Click on **Register Mobile Token**



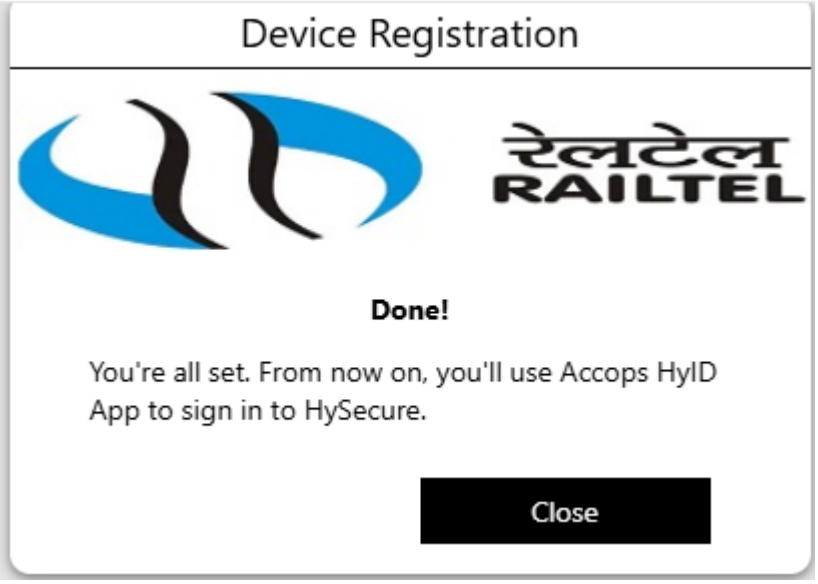
A QR code will be displayed to register Accops HyID App.

Before scanning the QR Code, install Accops HyID app from Google Play Store / iOS store.

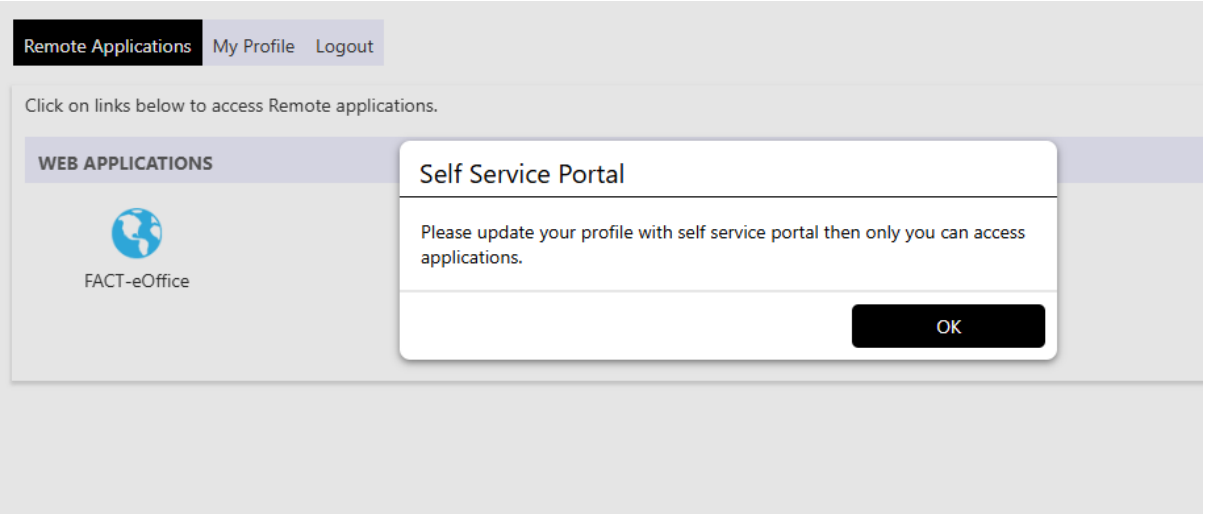
Open the App and scan the QR Code to link your Mobile.



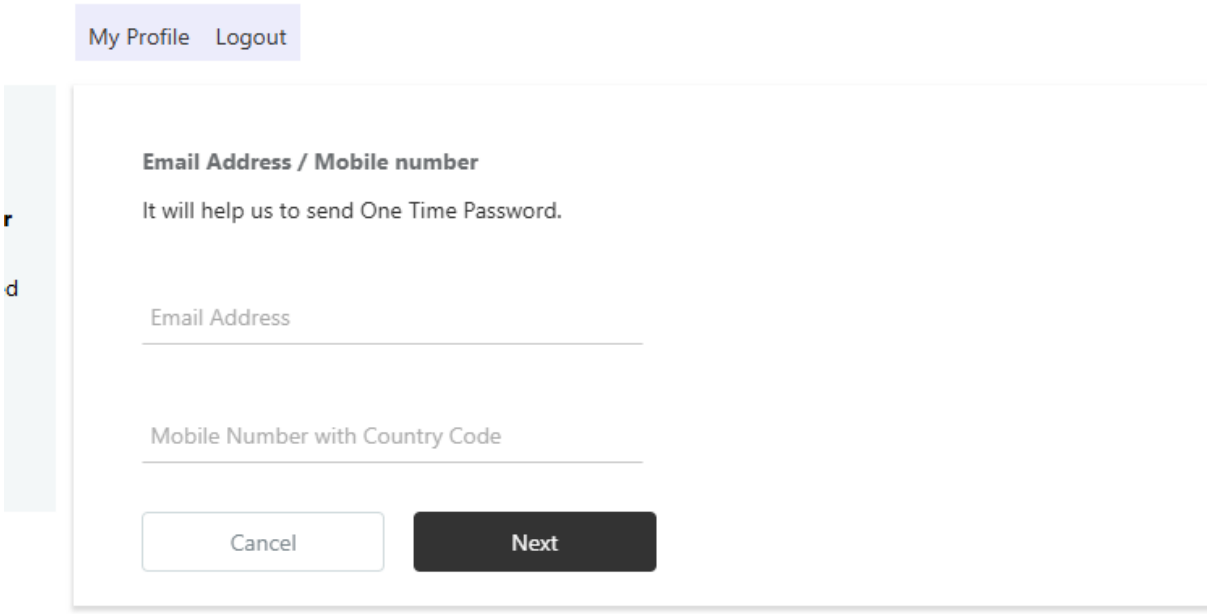
After successful device registration, you will get a successful device registration prompt.



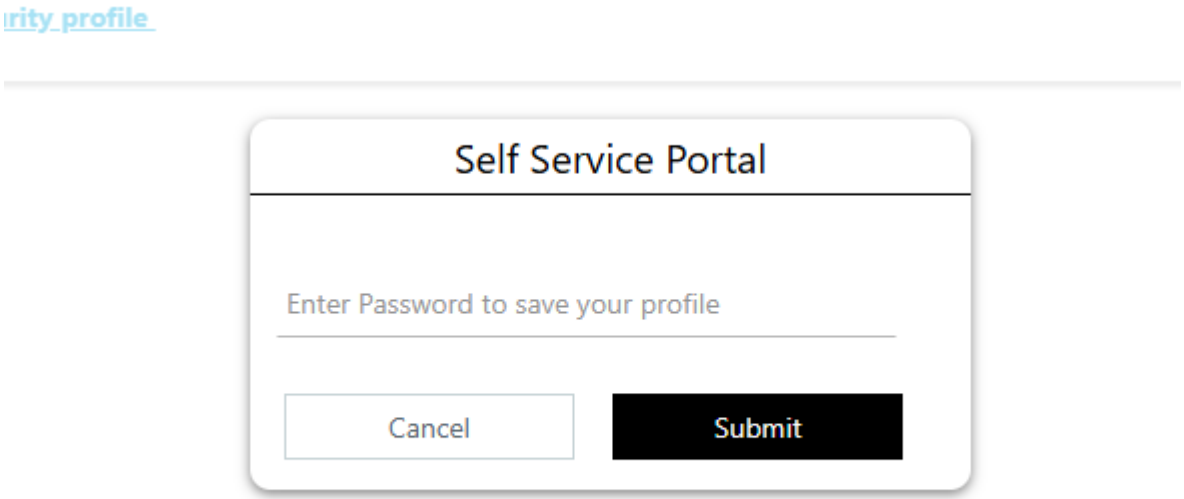
Click OK on the prompt for updating email and mobile number.



Please fill the email and mobile number (with country code 91) and click next.

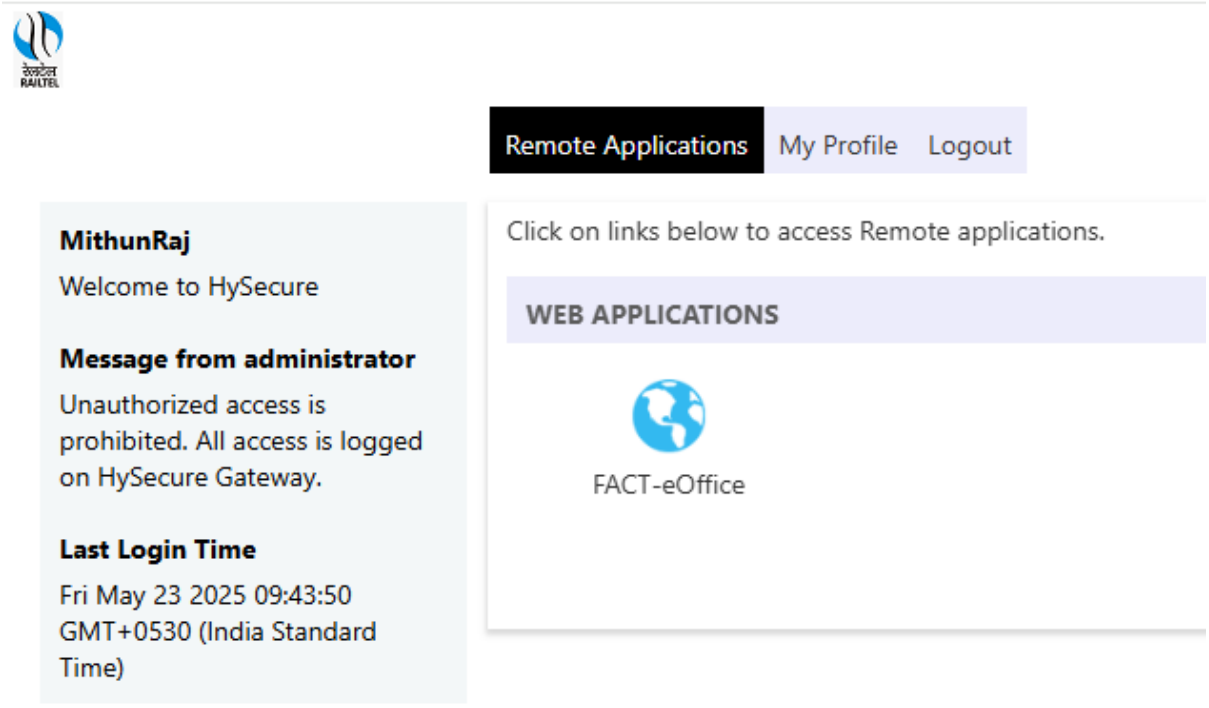


Enter the password (which you have set in the initial login screen)

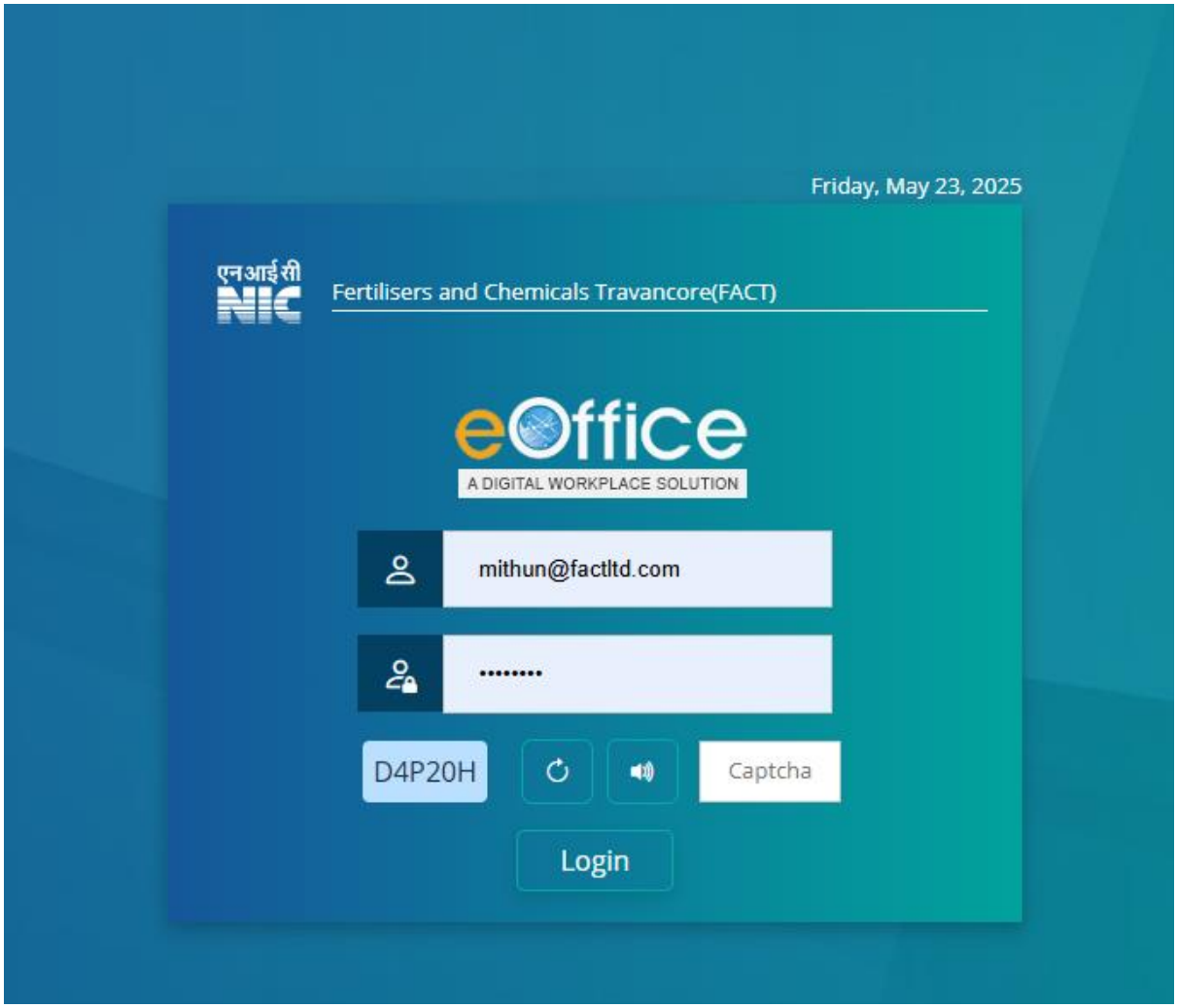


Click on submit to finalize your VPN registration for eOffice access.

4. Click on FACT eOffice to access eOffice

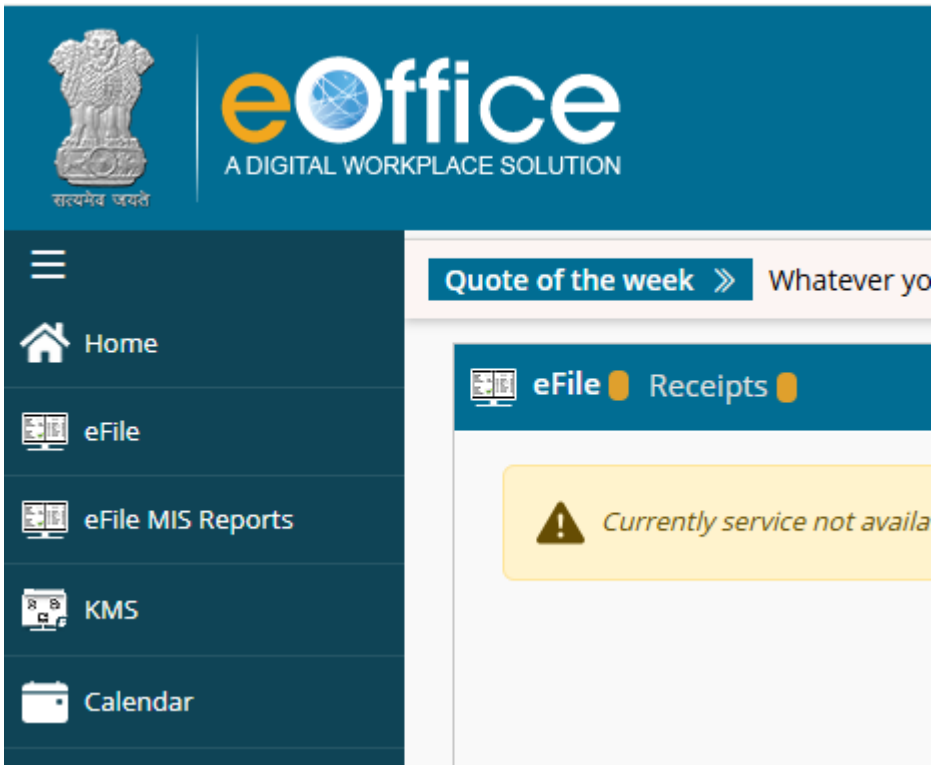


It will displays eOffice Login Page

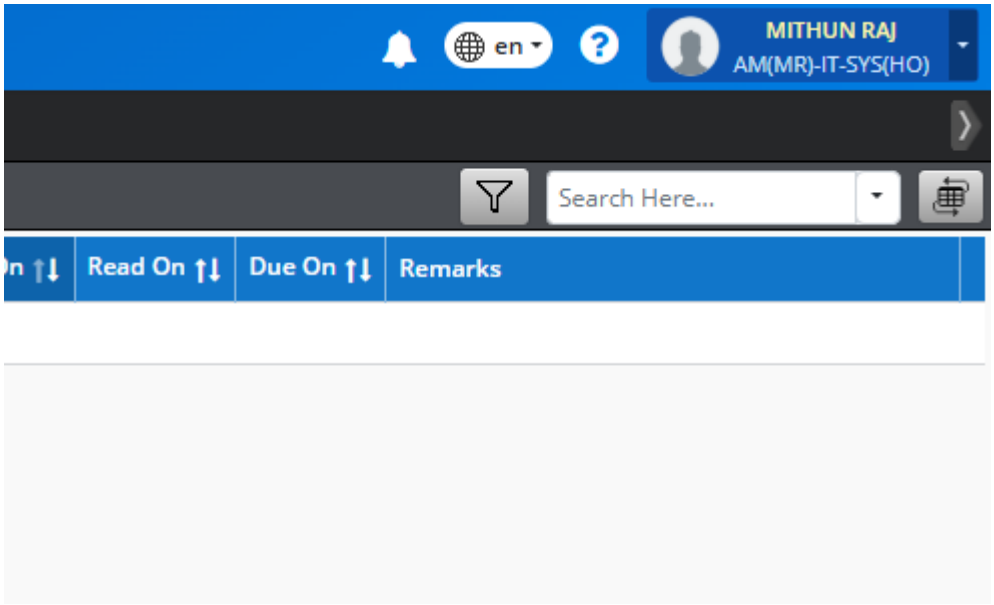


Provide your official email id and its password to login, fill the captcha and login

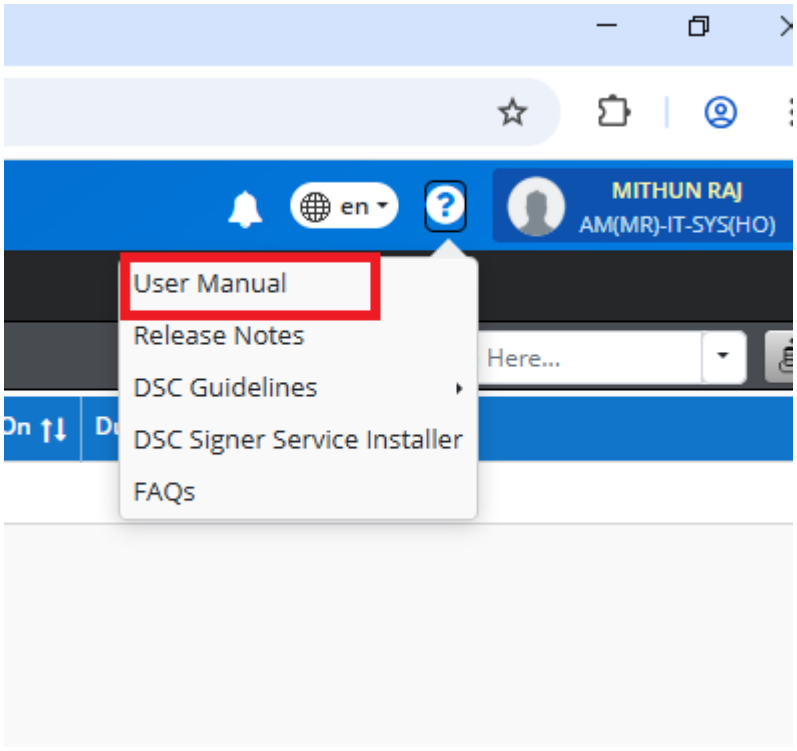
Click on eFile option in the left pane



It displays the eFile page, click on the question mark(?) on the top-right of the page



Select User manual to download the user manual for using eFile System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User Manual
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DSC Signer Service Installer
FAQs
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