

**INSTRUCTION TO THE CANDIDATES SHORTLISTED TO THE POST OF CRAFTSMAN (FITTER CUM MECHANIC) IN RECRUITMENT NOTIFICATION 01/2020**

**DOCUMENTS FOR VERIFICATION OF EXPERIENCE**

In furtherance to the Short List dated 09.02.2020 in Recruitment Notification No. 01/2020 published on the FACT website, based on online application and the online test had for the selection, to the post of **Craftsman (Fitter cum Mechanic)** in FACT. To speed up the process, it has been decided to conduct the preliminary verification of experience for the post through online methods.

In order to facilitate the above, short listed candidates are hereby advised to send the **scanned copies, in PDF Format only**, of the experience certificates to the following e-mail id – **recruitment2021@factltd.com** on or before **2.00 PM on 17.06.2021** with subject Line of the e-mail id as **-01/2020 – Experience Verification - Craftsman (Fitter cum Mechanic)**

**Documents required to be submitted in PDF format for verification of experience:**

1. National Trade Certificate
2. Experience certificate of relevant experience claimed.
3. Those who claim Apprenticeship training as experience, National Apprenticeship Certificate (NAC), examination should have been completed before 01.01.2020.
4. A self-attested print-out of the application submitted online against the notification 01/2020.

**Note:**

SC candidates without experience and eligible to be considered as Craftsman (Fitter cum Mechanic) Trainee shall send mail mentioning that they belong to SC category and their interest to attend the practical test along with Application submitted online.

**Please note the following with respect to the relevancy of experience:**

1. Only post qualification experience as on 01.01.2020 will be considered.
2. Experience shall be in the trade in a large Fertilizer / Chemical / Petrochemical Plant / Engineering Industry
3. Apprenticeship training in the relevant trade and specified industries only will be treated as experience on production of NAC.
4. Experience on part time basis, daily wages, experience in a firm which had undertaken contract work in the specified industries will not be considered.

**Please note that if we do not receive the e-mail / scanned experienced certificates in PDF Format latest by 2.00 PM on 17.06.2021, it will be presumed that you are not interested in participating in the selection process and you will not be considered for further selection process.**

All other documents of meeting the eligibility criteria shall be produced on the day of practical test, which is tentatively **scheduled from 22.06.2021 to 25.06.2021**.

**Please visit our website (<http://fact.co.in/>) regularly for any updates / notifications. Individual e-mails to candidates may not be sent for updates/ notifications.**

**FACT Recruitment Desk**

Help Desk Phone Numbers: 0484 – [2568773](tel:2568773), [2568772](tel:2568772).