



THE FERTILISERS AND CHEMICALS TRAVANCORE LIMITED  
UDYOGAMANDAL, KERALA – 683 501

HUMAN RESOURCES DEPARTMENT

Candidate Name

Ref No :

Sub: Document Verification & Interview for the post of Engineer (Electrical) on temporary contract basis for projects.

Ref: Your application in response to Recruitment Notification No. 02/2022

Further to your online application for the post of Engineer (Electrical) on temporary contract basis for projects, in Recruitment Notification No.02/2022, you are requested to appear for Document Verification/Interview at **09:00 AM** on **09.01.2024** at HR Department, FEDO Building, Udyogamandal, Cochin. .

1. While reporting for the above, you shall bring the following certificates in Original along with a self-attested copy of each. Originals will be returned after verification.
  - a) Standard Xth certificate (with DOB mentioned in the certificate).
  - b) Proof of Qualifications (from Class X onwards)
  - c) Caste / Community Certificate (applicable in the case of SC/ST/OBC-NCL candidates), issued by a revenue officer not below the rank of Tahsildar. (In case of selection, OBC-NCL candidates shall also be required to produce OBC-NCL certificate issued by competent authority within 6 months prior to joining)
  - d) EWS Certificate issued by the Competent Authority for the relevant year ie; income for the year 2021-22. (Applicable in the case of EWS candidates).
  - e) Ex-Servicemen certificate as per the respective format prescribed by the government in original.
  - f) Candidate eligible on relaxed criteria, if any, shall submit certificate from Competent Authority in support of the same.
  - g) Valid Photo identity issued by Government Authorities. (such as Passport / Voter Card / Driving License / Aadhaar Card)
  - h) Certificates in proof of relevant experience detailed in the notification and mentioned in the application. (Those who are presently working shall submit reasonable proof of employment in the relevant field to the satisfaction of Management, without which such experience will not be counted.)
  - i) Any other relevant certificates/documents.
2. Please note that if you are not able to produce any of the aforesaid documents at the time of document verification to the satisfaction of FACT Management, your claim to that extent will not be considered and eligibility will be determined accordingly.
3. If at any stage of the recruitment process or after the appointment it is found that any information furnished by you is incorrect/false or you do not meet the eligibility criteria pertaining to age, qualification, community, PwBD, relevant experience, etc, your candidature is liable to be cancelled.



Candidate meeting the eligibility criteria will be permitted to attend the Interview provisionally.

**Please visit our website ([www.fact.co.in](http://www.fact.co.in)>>Careers>>Results) regularly for any updates / notifications. Individual e-mails to candidates may not be sent for updates/ notifications.**

Very truly yours,  
For THE FERTILISERS AND CHEMICALS  
TRAVANCORE LIMITED,

**FACT RECRUITMENT DESK**

Phone: 0484-2568773, 2568772