

Dear Candidate,

With reference to your application in response to Recruitment Notification No. 04/2022 dated 24.05.2022 for empanelment to the post of **Cook cum Bearer on Fixed Tenure Contract (Adhoc basis)**, you are requested to appear for Document Verification and Skill Test on date, time & venue mentioned below:

|  |  |
|--|--|
| Date of Document Verification / Practical Skill Test | 22 <sup>nd</sup> July 2022                           |
| Reporting Time                                       | 09:00 AM   |
| Venue  | HR Department, FEDO Building<br>Udyogamandal- 683501 |

Please note, admission to skill test is only provisional and does not confirm meeting the eligibility criteria.

1. For document verification you shall bring all certificates in original to prove your credentials mentioned in the application which includes the following-
  - a. Standard X<sup>th</sup> certificate (with DOB mentioned in the certificate).
  - b. Certificate in Food Production /Cooking from a Government Food Craft Institute / Institute recognized by Government
  - c. Caste/Category Certificate (if applicable) issued by the competent Authority (Tahasildar & above) applicable to Central Government Establishments. EWS candidates shall submit EWS certificate of relevant year (income of 2021-22) as per Central Government guidelines. (In case of selection, OBC-NCL candidates shall also be required to produce OBC-NCL certificate issued by competent authority within 6 months prior to joining)
  - d. In case of Ex-Servicemen – Service certificate issued by Competent Authority.
  - e. Candidate eligible on relaxed criteria, if any, shall submit certificate from Competent Authority in support of the same.
  - f.** Certificates in proof of relevant experience detailed in the notification.
    - i. Those who are presently working shall submit reasonable proof of employment in the relevant field to the satisfaction of Management, without which such experience will not be counted.
    - ii. Experience on part time basis, daily wages shall not be considered (other than in case of direct engagement by FACT / Government).
2. Original photo ID (such as Passport / Voter Card / Driving License / PAN Card / Aadhaar Card).
3. Any other relevant certificates/documents.
4. Please note that if you are not able to produce any of the aforesaid documents at the time of verification of documents to the satisfaction of FACT Management, your claim to that extent will not be considered and eligibility will be determined accordingly.
5. If at any stage of the recruitment process or after the appointment it is found that any information furnished by you is incorrect/false or you do not meet the eligibility criteria pertaining to age, qualification, community, PWBD, relevant experience, etc your candidature is liable to be cancelled.
6. No TA/DA will be paid for appearing in the Document Verification and Practical Skill Test.

Dy. General Manager (HR)IR

16.07.2022

FACT Recruitment Desk Help Line No: 0484-2568773, 2568821