

CHECK LIST (List of Documents Uploaded)

Note: Take print out of all PDF files mentioned below including checklist, fill relevant columns with tick mark (Yes / No) or fill required matter suitably or strike out which is not applicable. Sign the document, affix seal, scan the same to PDF format and upload.

Name of Work: Annual Maintenance of INTECH make Electronic weigh bridges in Ambalamedu and Q10 installations of FACT CD.

Tender No: 04028/2021-2022/E24186 dtd 18-10-2021

SI No.	DESCRIPTION	<u>Documents to be uploaded / submitted along with the offer</u>	DEVIATION IF ANY [YES / NO]
1	<p>The bidder shall have successfully completed the Annual Maintenance Contract for Weighbridge in any divisions of FACT, during the past five years.</p> <p style="text-align: center;">OR</p> <p>The bidder shall have successfully completed the Annual Maintenance Contract for Weighbridge of value not less than Rs 2,00,000/- with minimum capacity 30 Tonne in any Govt./ Semi Govt./ Public sector/ Limited Companies registered in India for work order values within the past five years.</p>	<p>i. The Work Order copies shall be submitted along with quotation.</p> <p>ii. At least one Satisfactory Work Completion report from the concerned Department Head needs to be submitted along with the WO for review.</p>	
2	Bidder should possess a valid license issued by Legal Meteorolgy Dept (LMD) Kerala.	The copy of certificate shall be attached along with the quotation as a proof.	
3	Availability of at least one service center in Kerala with full fledged facilities for providing service support.	Details of service facilities including office address, names of service staff and their contact details. NB: Giving the name of a person as coordinator for service activities shall not be enough for meeting this requirement.	
4	GST DETAILS	GST declaration format and GST Registration Certificate, self attested	
5	EARNEST MONEY DEPOSIT	Duly filled Bid Security declaration form (attached with the tender document) or MSME certificate	
6	VENDOR DATA FORM	VENDOR DATA FORM and Electronic Media Payment Format duly verified by Bank along with a Cancelled Cheque. (For new vendors Only)	
7	COMPLIANCE STATEMENT:	Compliance statement clearly listing out the exceptions and deviations, if any, with regard to the specifications of individual equipment/materials / items of work, General conditions of Contract, Special Conditions of Contract etc	
8	SUBMISSION OF TECHNICAL BID	Uploaded Complete set of Tender Documents including unpriced bid WITHOUT rates, after digitally signing the same.	
9	SUBMISSION OF FINANCIAL BID	Uploaded BOQ with rates, after digitally signing the same.	