

CHECK LIST (List of Documents Uploaded)

Note: Take print out of all PDF files mentioned below including checklist, fill relevant columns with tick mark (Yes / No) or fill required matter suitably or strike out which is not applicable. Sign the document, affix seal, scan the same to PDF format and upload.

Name of Work: Annual Maintenance Contract (AMC) (2021-22) for 60T Electronic Weighbridge at Phase-II & for 50T Electro-Mechanical Weighbridge at Phase-I, FACT-CD, Ambalamedu.

Tender No: 04028/2021-2022/E24536 dtd 22-12-2021

| Sl No. | DESCRIPTION | <u>Documents to be uploaded / submitted along with the offer</u> | DEVIATION IF ANY [YES / NO] |
|--------|--|---|-----------------------------|
| 1 | <p>The bidder shall have successfully completed the Annual Maintenance Contract for Weighbridge in any divisions of FACT, during the past five years.</p> <p style="text-align: center;">OR</p> <p>The bidder shall have successfully completed the Annual Maintenance Contract for Weighbridge with minimum capacity 30 Tonne in any Govt./ Semi Govt./ Public sector/ Limited Companies registered in India within the past five years.</p> | <p>i. The Work Order copies shall be submitted.</p> <p>ii. At least one Satisfactory Work Completion report from the concerned Department Head needs to be submitted along with the WO for review.</p> | |
| 2 | Bidder should possess a valid license issued by Legal Meteorology Dept (LMD) Kerala. | The copy of certificate shall be attached along with the quotation as a proof. | |
| 3 | Availability of at least one service center in Kerala with full fledged facilities for providing service support. | Details of service facilities including office address, names of service staff and their contact details. NB: Giving the name of a person as coordinator for service activities shall not be enough for meeting this requirement. | |
| 4 | GST DETAILS | GST declaration format and GST Registration Certificate, self attested | |
| 5 | EARNEST MONEY DEPOSIT | Duly filled Bid Security declaration form (attached with the tender document) or MSME certificate | |
| 6 | VENDOR DATA FORM | VENDOR DATA FORM and Electronic Media Payment Format duly verified by Bank along with a Cancelled Cheque. (For new vendors Only) | |
| 7 | COMPLIANCE STATEMENT: | Compliance statement clearly listing out the exceptions and deviations, if any, with regard to the specifications of individual equipment/materials / items of work, General conditions of Contract, Special Conditions of Contract etc | |
| 8 | SUBMISSION OF TECHNICAL BID | Uploaded Complete set of Tender Documents including unpriced bid WITHOUT rates, after digitally signing the same. | |
| 9 | SUBMISSION OF FINANCIAL BID | Uploaded BOQ with rates, after digitally signing the same. | |