

Please upload / return this document duly filled-in, along with your bid.



**FACT**

## CHECK LIST FOR COMMERCIAL TERMS

All the columns shall be filled properly with say, "**confirmed**", without leaving blanks. Abbreviations like "N.A." etc., shall not be used, instead, to be given in expanded form. Clauses against which specific confirmation is not furnished shall be considered as bidder accepting FACT terms of enquiry.

Sl. No.	Terms	Bidder Confirmation
1	<b>VALIDITY OF OFFER:</b> 90 Days from the date of bid opening (Part-A, in the case of 2-part bids)	
2	<b>Earnest Money Deposit:</b> Shall be submitted by RTGS/NEFT in favour of FACT Ltd., if applicable as per enquiry. (Exempted for Govt. firms/PSEs/MSE Units / Start ups / firms registered under NSIC/Khadi Board etc. on submission of valid documentary evidence.)	
3	<b>Pre-Qualification Criteria:</b> All relevant documents shall be submitted, if applicable, as per enquiry	
4	<b>PRICE:</b> Firm till completion of supplies	
5	<b>PRICE BASIS:</b> FOR FACT Stores as per enquiry. If not, please specify.	
6	<b>GST:</b> GSTIN Regn No. & GSTIN State	
6.1	In case of unregistered supplier, whether declaration to that effect is uploaded	
6.2	Place of supply	
7	<b>INSURANCE:</b> Transit Insurance shall be arranged by FACT	
8	<b>SIZE:</b> Approximate weight and size of the consignment(s)	
9	<b>PAYMENT:</b> 100% within 30 days after receipt and acceptance of the items at FACT Stores	
10	<b>SECURITY DEPOSIT:</b> @ 5% of the basic order value [applicable for orders of value above ₹ 5,00,000/- (Rs Five Lakhs)]	
11	<b>GUARANTEE:</b> As sought in the Enquiry	
12	<b>PERFORMANCE BANK GUARANTEE:</b> @ 10% of the basic order value, if specified in the enquiry.	
13	<b>DELIVERY PERIOD/COMPLETION PERIOD:</b> Please specify the delivery / completion period offered, in number of Weeks.	
14	<b>DELAY IN DELIVERY:</b> For orders of basic price above ₹ 25,000/-, Liquidated Damages (LD) will be recovered if delivery is delayed beyond the delivery period stipulated in the order @0.5% of the value of items delayed per week of delay or part thereof, limited to a maximum of 7.5% of the total basic order value (As per Cl. 9 of Standard Terms and Conditions of Purchase)	
15	<b>JURISDICTION:</b> Any legal proceedings relating to the Order shall be limited to courts of law under the jurisdiction of the Kerala High Court at Ernakulam.	
16	<b>MICRO, SMALL OR MEDIUM ENTERPRISES</b>	
16.1	In case the supplier is registered as Micro, Small or Medium Enterprise under the 'Micro, Small and Medium Enterprises Development (MSMED) Act 2006', please indicate the relevant category and also specify whether the firm is owned by SC / ST / women entrepreneurs. Valid documentary evidence shall be uploaded.	
16.2	Declaration of UAM Number in the CPP Portal is required for availing MSME benefits under PP Policy for MSEs, for tenders invited through CPP Portal. Confirm whether UAM Number is declared in the CPP Portal.	
17	<b>MAKE IN INDIA:</b> For claiming benefits under Preference to Make in India order, please give following details:	
17.1	Whether the item(s) offered meets the minimum local content	

17.2	Location(s) at which the local value addition is made	
18	<b>Bidder's offer Reference Number and Date:</b>	
19	<b>Address to which PO is to be placed:</b>	

### COMPLIANCE STATEMENT

Sl. No. / Cl. No. (as per Enquiry)	Deviation	Reason for Deviation
Technical		
Commercial		

We hereby confirm that our offer Ref. No: ..... dated ..... against FACT enquiry No.MM/..... dated ..... is in full compliance with the technical specifications and other terms and conditions of the enquiry including all attachments thereto, except for the deviations mentioned above.

Place :

Date :

Office Seal

Signature, Name & Address of the authorized official

**Notes:**

1. Bidders are advised not to take deviations from the enquiry specifications. FACT reserves the right to reject the offers with deviations without further correspondence.
2. Offers will be evaluated with landed cost to the company including packing and forwarding, freight, taxes & duties and all other extra charges applicable.
3. For deviations in the quoted payment term with regard to the payment term specified in the enquiry, suitable loading with interest at the rate of 15% per annum for early payment shall be done, if the quoted term is acceptable to FACT. Please note that, **no advance payment will be given.**
4. For deviations in other terms and conditions, if such deviations are acceptable to FACT, the price quoted shall be loaded suitably, if specified in the enquiry, taking into account the deviations taken by the bidder.