

## **Advertisement for Company Secretary Trainee**

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The Fertilisers and Chemicals Travancore Limited (FACT), a Central Government Enterprise and one among the top 500 listed companies, with a paid up capital of **Rs. 647 crores** and turnover of above **Rs. 6000 crores** proposes to engage one CS Trainee at its Head Office at Udyogamandal, Kerala.

1. Eligibility: ICSI Professional Program (Final) passed or ICSI Executive Programme (Intermediate) passed.

2. Duration of Training: 21 months as per training structure of ICSI and thereafter, extendable upto 36 months

3. Stipend: Rs. 10,000/- p.m in the 1<sup>st</sup> Year; Rs. 12,000/- p.m. in the 2<sup>nd</sup> Year,  
Rs. 14000/- p.m in the 3<sup>rd</sup> Year

4. How to Apply:

Interested candidates should send the updated resume along with copies of the following documents by post to the address mentioned at the bottom: -

- a) Proof of Date of Birth (Std. X Certificate with DOB).
- b) Proof of Qualifications (from Class X onwards) along with mark lists.
- c) Experience Certificates if applicable.
- d) Aadhaar Card

5. Last date of application: 20.01.2024

No reimbursement of travel expenses will be made if called for the interview.

ADDRESS: -

OFFICE OF THE DEPUTY GENERAL MANAGER (TRAINING & DEVELOPMENT),

FACT TRAINING CENTRE

UDYOGAMANDAL P O

PIN - 683501

**28.12.2023**

**DGM(Training & Development)**