



**LIST OF ATTACHMENTS OF CONTRACT DOCUMENT FOR TENDER
No. 05066/2020-2021/ E21987**

NAME OF WORK: NAME OF WORK:- Supply,application and dry out of plastic chrome base refractory to KHI Boiler in FACT UC Petro”..

| SI No. | Description | Pages |
|--|---|-------|
| PART-1 PREQUALIFICATION & TECHNICAL BID | | |
| 1 | NIT & Annexure No.1 to NIT (Pre-qualification Criteria) | 2 |
| 2 | Conditions of Tender & Instruction to Bidders | 6 |
| 3 | Attachment – II A (Form of bid) | 1 |
| 4 | Attachment – II B (Information relating the tenderer) | 1 |
| 5 | Attachment – II C(Details regarding input tax) | 1 |
| 6 | Proforma Contract | 27 |
| 7 | Schedule – A - Scope of Work | 1 |
| 8 | Schedule – B - Programme of Work | 1 |
| 9 | Schedule – C- Technical Document (including Engg.Specification) | 1 |
| 10 | Schedule – D - Site Conditions | 1 |
| 11 | Schedule – E - Supplies By Owner | 1 |
| 12 | Schedule – F - Prices | 1 |
| 13 | Schedule- F1 Un Priced BOQ | 1 |
| 14 | Schedule- F2 Rates for Extra items of work | 1 |
| 15 | Schedule – G - Payment Schedule | 1 |
| 16 | Schedule – H - Site Facilities | 1 |
| 17 | Schedule – J - Owner's Construction Equipments | 1 |
| 18 | Schedule – L – Form of Bank Guarantee for SD / Performance Bond. | 3 |
| 19 | Schedule – P - Safety Pracices | 2 |
| 20 | Schedule – P1 - Safety rules | 2 |
| 21 | Schedule – Q- Special Conditions of Contract | 1 |
| 22 | Schedule – Q1-Special Requirement of work | 3 |
| 23 | Compliance Statement | 1 |
| 24 | Vendor Data Form with Master Data for Electronic Media Payment Format (For New Vendors) | 2 |
| 25 | Check List | 2 |
| COVER-2 (PRICE BID) | | |
| 1 | BOQ (excel format-fill rates and relevant filelds and upload) | 1 |



COMPLIANCE STATEMENT

05066/2020-
2021/E21987

Tender no. 05066/2020-2021/E21987

We state that our offer against Enquiry No. E21987 dated 25.08. .2020 is in full compliance with the documents issued against the Enquiry No: E21987 dated 25 .08 .2020 without any deviations and we have read and understood the Notice Inviting Tender, Instructions to Bidders, Special Requirements of Project and Proforma conditions attached with this enquiry referred above and hereby confirm our acceptance to the same.

Name of bidder:

Signature of the Bidder:

Place:

Date:

(Seal)



FERTILISERS AND CHEMICALS TRAVANCORE LIMITED

Tender No. 05066/2020-2021/E21987 VENDOR DATA FORM (For FACT NEW VENDORS)

| Sl. No. | Description | To be filled in by Vendor |
|---------|--|---------------------------|
| | Company Profile | |
| 1 | Name of Vendor | |
| 2 | Name and address of Chief Executive | |
| 3 | Address: | a. Regd. Office: |
| 4 | | b. Factory: |
| 5 | PIN Code | |
| 6 | Telephone Nos. (with Country/STD codes) | |
| 7 | Tele fax Nos. | |
| 8 | E-Mail id | |
| 9 | Contact Person | |
| 10 | Details of Local Office/ Representatives/ Liaison Agents | |
| 11 | Address | |
| 12 | PIN Code | |
| 13 | Telephones | |
| 14 | Fax Number | |
| 15 | E-Mail ID | |
| 16 | Contact Person | |
| 17 | PAN No. | |
| 18 | KVAT Registration No. | |
| 19 | Service Tax Registration No. | |
| 17 | Bank Details (Payment will be made through RTGS. Please Upload the Format verified by Bank along with a cancelled cheque) | |

[New Vendors please return this format duly filled along with Part-I:Technical Bid of the offer]

Master Data required for Online Payments
(RTGS / NEFT / Fund Transfer)

To

The Deputy General Manager (Projects & Planning) UC

The Fertilisers and Chemicals Travancore LTD

Udyogamandal Complex

Udyogamandal-683501

Kerala

| | | |
|----|-----------------------------|--|
| 1 | Code , Name | |
| 2 | Income tax PAN No. | |
| 3 | Name of the bank | |
| 4 | Address of bank branch | |
| 5 | City & State | |
| 6 | IFS Code of the bank branch | |
| 7 | Name of the bank branch | |
| 8 | Bank Account No. | |
| 9 | Account Holder's Name | |
| 10 | Email address | |

For Name


Signature and Seal

Verification by the Bank

We hereby certify that all the above particulars relating to Bank Account are verified and found to be correct as per the records of the bank.


Signature and Seal of the Authorised signatory of the bank

CHECK LIST (List of Documents Uploaded)

| FACT CORPORATE MATERIALS-CONTRACTS | | | | |  Tender No 05066/2020-2021/E21987 | |
|------------------------------------|--|---------------------|-----------|-----------|---|--|
| Checklist | | | | | | |
| SL.NO | DESCRIPTION | BIDDER CONFIRMATION | | | DEVIATIONS, IF ANY | |
| | <u>PRE-QUALIFICATION CRITERIA</u> | 2018-2019 | 2017-2018 | 2016-2017 | | |
| | Financial data (as per audited results) | | | | | |
| 1 | Average Annual Financial turnover during the last 3 years, ending 31st March 2019 (Rs 3.28 lakhs, minimum) | Yes/No | Yes/No | Yes/No | | |
| i | Uploaded Profit or loss account (In original/ Notary attested) | Yes/No | Yes/No | Yes/No | | |
| ii | Uploaded Balance sheet (In original/ Notary attested) | Yes/No | Yes/No | Yes/No | | |
| | <u>Experience</u> | | | | | |
| | Experience of having successfully completed Supply, Application & Dry out of Plastic chrome base refractory either as a single work or as independent works for a total order value of not less than Rs 5.5 lakhs during the last 7 years in any Government/Quasi government/Public sector/Private Limited companies. | | | | | |
| | The contracts which was not completed within the agreed time of completion and have been levied liquidated damages against delaying in completion of work shall not be considered for the purpose of PQ. | | | | | |
| 2 | Experience certificates/Performance certificates submitted by the bidder to prove the above pre-qualification criteria shall be generally from organisations of similar standing as FACT or Govt./Quasi Govt. Depts or organisations of sound financial capability and having status of principal employer or reputed Private Ltd Companies which do their work mainly through public contracts. Notwithstanding the above if the bidder is providing any other subcontract document from a Private firm to prove the pre-qualification criteria, he will have to provide bipartite agreement/ payment receipt details or other details to the satisfaction of FACT. | | | | | |
| a | Uploaded Completion Certificate as per above: (In original/ Notary attested) | YES | NO | | | |
| | Uploaded WO Copy with Schedule of Items of Work for similar work PQ evaluation attested by Govt.Gazetted officer | YES | NO | N/A | | |
| 3.0. | <u>SUBMISSION OF TECHNICAL BID-</u> | YES | NO | N/A | | |
| 1) | Whether the Tenderer relies upon experience of his sister concern/any concern within same Group /Holding/ Subsidiary Company (Put Tick mark) | YES | NO | N/A | | |
| | If yes for 1) mentioned above, upload scanned copy of a clear write-up indicating the exact relationship, along with relevant documents in proof of such relationship duly attested by Govt.Gazetted officer along with the TECHNICAL BID (Put Tick mark) | YES | NO | N/A | | |
| 2 | Taking job jointly with an Associate , with whom the Tenderer has entered into a tie-up/teaming agreement/MOU (Put Tick mark) | YES | NO | N/A | | |
| | If yes for 2) mentioned above, upload scanned copy the foll. 2-a to 2-d in Original / duly Attested by Govt.Gazetted officer (Put Tick mark) | YES | NO | N/A | | |
| 2-a | Details of the experience of the Associate (Put Tick mark) | YES | NO | N/A | | |
| 2-b | Documents evidencing the joint arrangement between the Tenderer and the Associate in Original (like joint venture agreement, tie-up or teaming agreement, MOU etc (Put Tick mark) | YES | NO | N/A | | |
| 2-c | Valid undertaking or guarantees from the Associate making him liable for the due execution and completion of the work/job (Put Tick mark) | YES | NO | N/A | | |
| 2-d | Consent letter from the Associate for entering into a tripartite agreement amongst the Associate, the Tenderer and FACT (Put Tick mark) | YES | NO | N/A | | |

[Please return this format duly filled along with Part-I : Technical Bid of the offer]

CHECK LIST (List of Documents Uploaded)

| FACT CORPORATE MATERIALS-CONTRACTS | | | | |  Tender No 05066/2020-2021/E21987 |
|---|---|------------|-----------|------------|--|
| 3.a | Uploaded Complete set of Tender Document including Schedule of Items of work without filling the rates(Put Tick mark) | YES | NO | N/A | |
| 3.b | Uploaded Power of Attorney, Original / Attested by Govt.Gazetted officer in case an authorized representative of Tenderer, has signed the Tender(Put Tick mark) | YES | NO | N/A | |
| 3.c | EMD | | | | |
| | Uploaded scanned copy of EMD in the form of DD / Bankers Cheque or RTGS / NEFT /Direct Credit (Ref. Clause 4 of Instruction to bidders) (Put Tick mark) | YES | NO | N/A | |
| 4.0 | Attachment II-A- Form of Bid | YES | NO | N/A | |
| 5.0 | Attachment II-B: | YES | NO | N/A | |
| 5.ii | Uploaded PAN card (self Attested) | YES | NO | N/A | |
| 5.iii | Uploaded GST Registration Certificate (if exemption , upload the Declaration Certificate also) as per Attachment-II-C (Put Tick mark) (self Attested) | YES | NO | N/A | |
| 5.iv | Uploaded INFORMATION OF SIMILAR WORKS done during the past seven years with name of work, brief scope of work with initial / final contract value & Completion period. | YES | NO | N/A | |
| 5.v | Uploaded PRESENT COMMITMENTS with details of work, initial contract value, period of completion, name of client, expected date of completion , percentage progress etc. | YES | NO | N/A | |
| 5.vi | Uploade Details of CONSTRUCTION PLANT AND EQUIPMENT available | YES | NO | N/A | |
| 5.vii | Uploaded /submit offline SITE ORGANIZATION CHART in "FAMILY TREE" | YES | NO | N/A | |
| 5.viii | Uploaded KEY PERSONNEL of his organization to be associated with the work, detailing their qualifications | YES | NO | N/A | |
| 5.ix | Uploaded specification/details of the proposed refractory material along with offer for technical evaluation. | YES | NO | N/A | |
| 5.x | Uploaded Detailed PROGRAMME OF EXECUTION OF WORKS with respect to OWNER'S requirement in BAR CHART or PERT or Statement FORM highlighting all important milestones to accomplish satisfactory completion of WORK within the stipulated completion period. | YES | NO | N/A | |
| 5.xi | Uploaded VENDOR DATA FORM and Electronic Media Payment Format duly verified by Bank along with a cancelled cheque.(For new vendors Only) | YES | NO | | |
| 6 | Uploaded COMPLIANCE STATEMENT clearly listing out the exceptions and deviations, if any, with regard to the specifications of individual equipment/materials/items of work, Proforma of Contract, Special Conditions of Contract, Addendum, if any(Put Tick mark) | YES | NO | N/A | |

Name, Signature and Stamp of Contractor

[Please return this format duly filled along with Part-I : Technical Bid of the offer]