



## RECRUITMENT OF PROJECT PROFESSIONALS ON CONTRACT BASIS FOR FEDO

FACT Engineering and Design Organisation (FEDO), a Division of The Fertilisers And Chemicals, Travancore Limited, (FACT)- Udyogamandal (A Schedule- A, Premier, Multi Divisional, Government of India Enterprise) intends to recruit Project Professionals for engagement on Contract Basis as Senior Project Officer (Monitoring & Liasoning) and Engineer (Project Services) for posting in FEDO Delhi Office in connection with its Nagaland NIT Project.

### I. Senior Project Officer (Monitoring and Liasoning) – One Post (Unreserved)

For assisting Senior Business Consultant/Project Managers in monitoring of the project and for liasoning with Owner/Client/Consultant/Contractors

- A. Qualification & Experience Graduate in Engineering (Civil/Mechanical/Electrical/Electronics & Communication)
- OR
- Graduates with MBA/PGDBM .
- Shall have minimum five (5) years' experience in monitoring & control of Civil Projects.
- B. Upper age limit: 35 years as on 01.03.2014 (ie. should be born on or after 01.03.1979)
- Age relaxation as per rules admissible to PWD/Ex-servicemen candidates.
- C. Emoluments: Consolidated pay of Rs. 34,000/- per month
- TA/DA shall be admissible to cover expenses while on travel for official duties as applicable to Officers in E3 scale of pay in FEDO - FACT.
- D. Joining time: Requirement is that the incumbent should take up the assignment in May 2014. The applicant is to indicate whether he /she can take up the assignment by May 2014 and if not possible, the earliest date that he/she can join is to be indicated in the application.
- E. Others: Ready to work anywhere in India.



## 2. Engineer (Project Services) – One Post (Unreserved)

- A. Qualification & experience Graduate in Engineering (Information Technology/Computer Science/Electronics & Communication) with Computer proficiency.
- B. Upper age limit: 26 years as on 01.03.2014 (ie. should be born on or after 01.03.1988)  
Age relaxation as per rules admissible to PWD/Ex-servicemen candidates.
- C. Emoluments: Consolidated pay of Rs.25, 000/- per month. TA/DA shall be admissible to cover expenses while on travel for official duties as applicable to Officers in E2 scale of pay in FEDO - FACT.
- D. Joining time: Requirement is that the incumbent should take up the assignment in May 2014. The applicant is to indicate whether he /she can take up the assignment by May 2014 and if not possible, earliest date that he/she can join is to be indicated in the application.
- E. Others: Ready to work anywhere in India.



### 3) Service rules

1. The appointment shall be on contract basis for a period of two years based on requirements. If the performance of the selected candidate is found not suitable during the period of appointment, his/her services are likely to be terminated with one month notice or with one month salary in lieu of such notice. The appointee can leave the services of FEDO only with one month notice or payment of one month salary in lieu of notice.
2. One day paid leave for every 20 days of work (including intervening weekly holidays) will be allowed, in addition to the Public holidays admissible to employees of FEDO -FACT.

### 4) Instructions to apply

1. Applications shall be submitted in the application format available at our web site [www.fact.co.in](http://www.fact.co.in) and mailed to the email id. [cmhrfedo@fedo.com](mailto:cmhrfedo@fedo.com). Scanned copies of certificates to prove age (school leaving certificate) qualification, experience, Caste/Community/Disability/Ex-servicemen certificates shall also be attached to the application form(See also **Point below.2**). Candidate`s passport size photograph shall be pasted in the space provided in the application form.
2. **Hard copy of the application form duly filled in with required attachments along with a non-refundable application fee of Rs 300/ (SC/ST/PWD candidates are exempted from remitting application fee) as DD drawn in favour of FACT-Ltd , payable at Udyogamandal, Kochi shall be sent by post to the Chief Manager (HR)/ FEDO, Human Resources Department, FEDO Building, FACT Ltd., Udyogamandal, Kerala. PIN 683 501 on or before **March 31, 2014**. All the certificates attached shall be self-attested. Envelopes containing application form should be super- scribed "Application for the post of Senior Project Officer (Monitoring & Liasoning)/Engineer (Project Services) – March 2014".**
3. Short listed eligible candidates will be called for interview at Delhi to assess their suitability. Candidates will be informed, the date and venue of interview by e-mail/on our web site. Originals of the certificates to prove age, educational qualifications, experience etc are to be produced for verification at the time of interview. SC/ST/OBC (non-creamy layer)/PWD/Ex-Servicemen candidates shall produce Caste/Community/Disability/release certificates from the competent authority in original.



4. Candidates presently employed in Central/State Government, Autonomous bodies and PSUs must submit 'No objection certificate' from their employer at the time of interview.
5. Candidates will have to attend the interview at their own expense. However, SC/ST candidates will be reimbursed II class railway fare by the shortest route from their place of residence to attend the interview on production of caste certificate and documentary evidence of travel.
6. The candidate shall produce a certificate of Medical Fitness from a Government Medical Officer at the time of joining.
7. Appearing for interview will not confer any right on the applicant for selection. FACT – FEDO reserves the right to debar/disqualify any candidate at any stage of selection proceedings for any reason whatsoever.
8. Any further notifications regarding this recruitment will be published in FACT's website only and will not be published in newspapers. Candidates are required to check web-site [www.fact.co.in](http://www.fact.co.in) regularly to obtain updates on this selection process like date of Interview, other requirements if any.
9. Any future correspondence with candidates shall be done only in the email-id given in the application. The Company will not be responsible for any loss of email sent, due to invalid/wrong e-mail-id provided by the candidate.
10. Any canvassing directly or indirectly by the applicant will disqualify his/her candidature.
11. Any dispute with regard to recruitment against this advertisement will be settled within the jurisdiction of Kochi Courts only.

CHIEF MANAGER (HUMAN RESOURCES)  
FACT ENGINEERING AND DESIGN ORGANISATION  
UDYOGAMANDAL



**APPLICATION FORM FOR THE POST OF SENIOR PROJECT OFFICER (MONITORING & LIASONING)/ENGINEER (PROJECT SERVICES)**

Post applied for:		:		Affix recent		
Name		:		Passport size photograph		
Father's name		:				
Age & Date of Birth		:				
Address for communication		Present Address for communication				
Permanent Address						
Land phone no with STD code						
Mobile phone .No.						
e-mail id.						
		(Please tick the relevant box)				
Gender	Male	Female				
Category	SC	ST	OBC	PWD	EX -Ser	Gen
DD Details :	No & Date	Issuing Bank				
Payable at						
Amount Rs.						



Educational qualifications (please enclose copies)

--	--	--	--	--

Experience (please enclose credentials)

Posts held & Name of Organization (use additional sheet if required)	From	To	Nature of Duties	Salary scale
--	------	----	------------------	--------------

--	--	--	--	--

Earliest date on which you can join FEDO, if selected:

Declaration

I hereby declare that the details given above are true and complete to the best of my knowledge and belief. I understand that suppression of any facts and false information in the application will entail disqualification for appointment.

Place:

(Signature of the candidate)

Date: