

THE FERTILISERS AND CHEMICALS TRAVANCORE LIMITED

CORPORATE MATERIALS
(RAW MATERIALS PURCHASE)

PD Administration Building,
Udyogamandal, Cochin – 683 501
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Pre-qualification of vendors for supply of Anhydrous Ammonia

The Fertilisers And Chemicals Travancore Limited (FACT) is a Government of India enterprise, located in Cochin, India and is engaged in the production of nitrogenous and phosphatic fertilizers. FACT requires about 2,40,000 MT of Anhydrous Ammonia per annum. Procurements will be in bulk shipments of about 7500 MT +/- 5% each. Shipments shall be based on mutually acceptable schedule.

Applications are invited for pre-qualification of vendors for supply of Anhydrous Ammonia as above. Specifications and pre-qualification criteria enclosed as Annexure A & B respectively.

Producers / Traders who can supply Anhydrous Ammonia meeting the specifications and who meet the pre-qualification criteria as above, may submit application for pre-qualification in the prescribed format as per Annexure I (Questionnaire for Pre-qualification of vendors for supply of Anhydrous Ammonia) and Annexure II (Details of previous supplies). Application shall contain all details and documents called for in Annexure I & II.

Application received will be processed on a quarterly basis.

Applications for pre-qualification shall be sent to "Officer (Administration), FACT Limited, FACT Petrochemical Division Administrative Building, Udyogamandal – 683501, Cochin, Kerala, India.

Prospective vendors who apply or intend to apply for pre-qualification will be given opportunity for discussion on the subject to be held between 10.00 hrs IST to 15.00 hrs IST on working days (Monday to Friday). Suitable date, convenient to the vendor, shall be informed to the undersigned at least one week prior to the proposed day of the meeting.

R.Satis Kennedy
Dy.Chief Manager (Materials) RM

PREQUALIFICATION FOR SUPPLY OF AMMONIA

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Annexure-A

FACT Specification of Ammonia

Product : Liquid Anhydrous ammonia (Fertiliser Grade)
fully refrigerated at minus 33 deg.C or below.

Specification

- | | | |
|---|---|---|
| i) Ammonia (NH ₃) | : | 99.5% by weight Min. |
| ii) Moisture | : | 0.5% by weight Max. |
| iii) Nitrogen (N ₂) | : | 81.9% by weight Min. |
| iv) Oil | : | 10 ppm by weight Max. |
| v) Temperature at loading/
unloading | : | Not warmer than about minus
33 degree C. |
| vi) Impurities | : | Negligible and in any case not more
than 0.003 grams/100 mls |

Method of Analysis : A.O.A.C.

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Annexure B

Pre-qualification criteria

The Vendor shall be either:

a) Manufacturer of Ammonia, who should have:

i) Facilities to produce at least 50,000 MT Ammonia per annum .

Copy of document (such as Catalogue etc.) showing facilities and quality/analysis report showing all parameters as per FACT specifications of Ammonia, duly attested by the Manufacturer's authorized signatory shall be furnished as documentary evidence.

ii) Experience in supply of at least two shipments of a total quantity of not less than 10000 MT Ammonia on CFR basis during any one of the preceding three years as on the date of submission of offer.

Copies of Purchase Orders/BL's / Invoices for the supplies, duly attested by the Manufacturer's authorized signatory shall be furnished as documentary evidence in support of the above.

Or

b) Trader, who has experience in supply of at least two shipments of not less than total 10000 MT of any liquid cargo like chemicals, petroleum products, edible oils etc., on CFR basis during any one of the preceding three years as on the date of submission of offer.

Trader shall submit copies of Purchase Orders, B/Ls and Invoices in support of the supplies made by them.

Traders who have not supplied Ammonia to any buyer (inside or outside India) shall also submit the following documents along with their offer:

- i) Certificate issued by the Ammonia Manufacturer's Authorized signatory, confirming to backup their offer, with respect to quality and quantity.
- ii) Copy of analysis report, showing all parameters as per FACT specifications, duly attested by the Authorized Signatory of the Ammonia Manufacturer.

Notes:

- 1). All bidders shall furnish, along with their Part A bid, Pre-qualification Questionnaire (Annexure - C and Annexure - D), duly filled, attaching all supporting documents as required therein.
- 2) In the case of bidders who have not supplied Ammonia to any manufacturing company in India so far, payment for the first shipment shall be Cash Against Documents after acceptance of the material based on analysis of the sample taken at the Disport by Surveyor appointed by FACT.

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Annexure C

QUESTIONNAIRE FOR PRE-QUALIFICATION OF VENDORS FOR SUPPLY OF AMMONIA

<u>Description</u>	<u>To be filled in by vendor</u>
1.1.0 Name of the vendor	
1.2.0 Full address with PIN code	
1.3.0 Telephone Numbers	
1.4.0 E-mail ID	
1.5.0 Fax Numbers	
1.6.0 Contact Person(s)	
2.0.0 Company Particulars:	
2.1.0 Constitution	
2.2.0 Country in which company is registered	
2.3.0 Areas of activity including chartering of vessels	
2.4.0 Name and address of Bankers	
2.5.0 Financial data:	
2.5.1 Sales turn-over for the last three years	
2.5.2 Profit after tax for the last three years	
2.5.3 Copy of Audited Balance Sheet/Annual Report for the last three years	(Documents to be enclosed)
3.0.0 Sourcing particulars:	
3.1.0 <u>Whether Producer/ Trader</u>	
3.2.0 If Producer:	
3.2.1 Location of Plant of Producer	
3.2.2 Annual Production Capacity for Ammonia in each Plant	
3.2.3 Typical Analysis Report of Ammonia produced in each Plant duly attested by the Applicant's Authorized Signatory showing parameters of specification required by us as given in Annexure A.	(Document to be enclosed)

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3.3.0 If Trader:

3.3.1 Name and address of producer from where Ammonia is proposed to be sourced

3.3.2 Annual production capacity of Ammonia in each Plant stated above

3.3.3 Letter(s) issued by the Ammonia Producer's authorized signatory confirming to backup with respect to quality and quantity (Document to be enclosed)

3.3.4 Typical Analysis Report of Ammonia produced in each Plant showing parameters of specification as given in **Annexure A**, duly attested by the producer's authorized signatory (Documents to be enclosed)

4.0.0 Loading Port(s) details:

4.1.0 Name(s) of the loading port(s)

4.2.0 Loading rate(s) of the port(s)

4.3.0 Sailing time from port of loading to Cochin

5.0.0 Third party inspection agency/ agencies to be involved for certifying quality and quantity at load port

6.0.0 Documentary evidence for sale of Ammonia /any other liquid cargo as per the pre-qualification criteria requirement in India/abroad for the last three years as on the date of submission of bid. (Details to be given as per **Annexure-D** and documents indicated therein to be enclosed).

7.0.0 In case the applicant proposes to operate through his Indian agent or if the applicant is the Indian agent:

7.1.0 Indian Agent's Registration Number

7.2.0 Permanent Income Tax Account Number

7.3.0 Service Tax Registration details

7.4.0 Nature of commission/remuneration

7.5.0 Copy of Terms and Conditions of appointment (Document to be enclosed)

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8.0.0 Details of Authorized Signatories:

	Name	Designation		Signature
1				
2				
3				

9.0.0 Any other details:

Place

Signature

Date

Name

Designation (Authorised Signatory)

Seal

Notes:

- 1.0 All requisite information shall be given in the format with reference to the item specified. Where space is insufficient, additional pages may be added with reference to the related paragraph.
- 2.0 Wherever enclosures are specified in the questionnaire, the same shall be enclosed.
- 3.0 **Annexure – D** duly completed also shall be enclosed.
- 4.0 FACT reserves the right to verify any of the statements enclosed along with the Pre-qualification documents. Any additional information/ documents required shall also be furnished. False statement shall disqualify the Applicant.

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Annexure –D

DETAILS OF SUPPLIES:

Details of supplies of Ammonia in bulk or any other liquid cargo as per the pre-qualification criteria specified during the last three years as on the date of submission of offer.

Year	Purchase Order No./ Date	Description of Material	Quantity as per Purchase Order	Client	Source / Port of Loading	Date and Quantity as per Invoice /Bill of Lading	Port of Discharge
2011							
2012							
2013							
2014							

Note: Major orders executed for any Fertiliser/Public Sector Companies in India shall also be included.

Place

Name

Date

Signature

Seal

Designation (Authorized Signatory)

PREQUALIFICATION FOR SUPPLY OF AMMONIA

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Check List of Documents to be enclosed along with Annexure C:

In the case of Producer :

1. Copy of Purchase Order(s)/Agreement(s) in support of Data furnished vide **Annexure- C**.
1. Copy of Invoice(s) and Bill(s) of Lading for the supplies made in respect of the above.
2. Copy of Typical Analysis Report of Ammonia produced in each Plant, showing parameters of specification as given in **Annexure A**. (FACT Specification of Ammonia).
4. Copy of Audited Balance Sheet/Annual Report for the last three years.

All the above documents shall be duly attested by the Authorised Signatory of the Bidder.

In the case of Trader

1. Copy of Purchase Order(s) /Agreement(s) in support of Data furnished in **Annexure C**.
2. Copy of Invoice(s), Bill(s) of Lading for the supplies made in respect of the above .
3. Letter(s) issued by the Ammonia Producer's Authorised Signatory, confirming to backup with respect to quality and quantity .
3. Copy of Typical Analysis Report of Ammonia produced in each Plant), showing parameters of specification as given in **Annexure A**. (FACT Specification of Ammonia) duly attested by Producers Authorised Signatory.
4. Terms and Conditions of Appointment .
5. Copy of Audited Balance Sheet/Annual Report for the last three years.

All the above documents shall be duly attested by the Authorised Signatory of the Bidder.