



**THE FERTILISERS AND CHEMICALS TRAVANCORE LTD.(FACT)
a schedule 'A' multi-divisional Central PSU**

**Requires
General Manager (Corporate Finance)**

Recruitment Notification no. : Ad 3/2018-HR-GM (CF) dated (19.9.2018)

THE FERTILISERS AND CHEMICALS TRAVANCORE LTD., a multi-divisional Central PSE ,and a pioneer in the manufacture of Fertilisers and Chemicals, with activities spread over Manufacturing, Engineering ,Design and Consultancy , Fabrication etc., invites applications from eligible candidates for appointment as **General Manager(Corporate Finance)**

1. Details regarding the Post, Qualification, Experience requirements etc. are as follows:

Discipline/Scale	Number of posts	Requisite Qualification & Experience
General Manager(Corporate Finance)/ 43,200-66,000(E7)	1 Unreserved	Pass in final examination of : (i) Chartered Accountant (CA) from the Institute of Chartered Accountants of India or (ii) Cost and Management Accountant (CMA)/ (ICWAI) from the Institute of Cost Accountants of India or (iii) 2 year full time: MBA(Finance)/PGDM(Finance) from a recognized University/Institute. MBA specialization should be clearly indicated either on the mark sheet or certificate. Post-qualification experience as on 1.9.2018- Minimum 15 years in relevant area and presently employed on a regular basis in any Government/Public Sector/Autonomous Body/MNC/Private Organisation, out of which 2 years shall be in the pay scale of 36000-62000 (IDA-E6) or 37400-67000 with grade pay 8700 (CDA). Candidates currently working in MNC/Private Organisations should be drawing a minimum annual CTC of ₹ 14,00,000/- for the last two years.

Only Indian nationals are eligible to apply.

2.0 AGE LIMIT & RELAXATION IN UPPER AGE LIMIT:

- 2.1 The upper Age Limit is **50 years** as on 1.9.2018, with relaxations as per rules for PWBD and ex-servicemen. That is, candidate should be born on or after 1.9.1968. Maximum age limit after relaxations as per rules shall be 56 years.



3.0 Method of Selection:

- 3.1 Selection will be made based on Interview. On the basis of details given in the application, eligible candidates will be called for personal interview at Udyogamandal, Kochi. Candidates will be informed the date and venue of interview by E-mail/on our web site.
- 3.2 At the time of Interview, candidates will have to produce originals of the documents/ certificates to prove Qualification, Age, Caste, Disability, Experience, current salary scale/CTC and during last two years, Ex-service etc. The experience certificate/s shall also contain conduct certification. Certificates shall be in either English or Hindi. Candidates found to be not meeting the eligibility criteria as declared in the application, on verification of the original documents/ certificates will not be allowed to attend the Interview.
- 3.3 SC/ST/PWBD candidates called for interview, who meet the eligibility criteria on verification of the original documents/ certificates, will be paid (through their bank account), 2nd class to and fro railway fare in the shortest route as per rules, on production of documentary proof of expense.
- 3.4 The decision of the Company about the mode of selection, number of posts, eligibility criteria, shortlisting of candidates etc. shall be final and binding. No correspondence will be entertained in this regard.

4.0 Emoluments:

- 4.1 Candidates selected will be offered appointment as General Manager(Corporate Finance) on probation for a period of six months, in the minimum of E7 scale of ₹ 43200-66000. At the minimum of the scale, the total of Basic+DA+HRA will be around ₹ 1,05,000/- p.m. at the current rates. They will be eligible for Provident Fund, other perks like medical reimbursement, accommodation in township, local travel allowance for those maintaining vehicles / transport subsidy, subsidized meals, etc.as per rules in force and as amended from time to time.
- 4.2 All the above benefits will be governed by the policy of the Company in force and as amended from time to time.
- 4.3 Protection of pay to the extent of basic pay + DA shall be considered for candidates currently working on permanent rolls in Public sector firms, Institutes under the Government, Government departments etc.

5.0 PLACEMENT / ASSIGNMENTS:

During the Probation period and/or after absorption, the candidates are liable to serve anywhere in India or abroad as per the Company's requirement. They may be posted at any of the installations/ projects/ offices, etc. of FACT Limited or any of the subsidiaries/ Joint Ventures of FACT Limited or deputed to any Department of Govt. of India/ other PSUs/Business partners, etc. as per requirement of the Company.

6.0 HEALTH/MEDICAL FITNESS:

- 6.1 Appointment will be subject to the candidate being medically fit as per the Standards prescribed for the posts by the Company.



6.2 Every candidate offered appointment in the Company shall be required to obtain medical fitness certificate before being allowed to join the Services of the Company. The opinion of the Medical Officer authorized by the Company in this regard shall be final.

7.0 How to apply

7.1 Interested candidates may submit their duly filled application in the prescribed form available at our web-site www.fact.co.in attached here to. Candidates may read the “Notes for Application” attached with the Application Form for compliance and for details on various aspects.

7.2 The candidate’s passport size photograph shall be firmly affixed in the space provided on the downloaded application form, and the application form shall be duly signed.

7.3 Candidates should keep at least 6 copies of the photograph used for the application, till the end of the selection process. Candidates shall use the same photograph wherever required in this selection process.

7.4 An **application fee of ₹1000/-** in the form of non-refundable Demand Draft drawn in favour of The Fertilisers And Chemicals Travancore Ltd, payable at Udyogamandal (State Bank of India, Dena Bank, Bank of India) should be attached along with the application. The candidate’s full name, post applied for and Advertisement Number shall be written on the reverse of the DD. SC/ST/PWD candidates are exempted from payment of application fee, subject to furnishing relevant documents to prove eligibility for exemption (Copy of valid Caste certificate in the case of SC/ST candidates issued by competent authority not below the rank of Tahsildar and Disability certificate issued by competent authority in the case of PWD). Candidates may ascertain their eligibility before applying and remitting the application fee. Fee once remitted will not be refunded.

7.5 Application shall be accompanied by self-attested copies of certificates to prove age, qualification, experience etc., and caste/community, disability certificate etc. wherever applicable. Originals of all documents shall be furnished when appearing for the Interview, for verification.

7.6 Caste /Community certificate shall be issued by competent authority not below the rank of Tahsildar, as per the respective formats attached. Disability certificate shall be issued by Competent Authority as per rules in this regard. Please see “Notes for Application” attached with the Application Form.

7.7 Evidence of experience claimed by the applicant shall be in the form of experience certificate issued by previous employer/s, stating type and nature of firm (ie., whether public sector, joint venture , subsidiary company , private sector etc.) and areas of business of the firm, areas and duration of experience of the candidate, pay scale drawn currently and during last two years / CTC during the last two years. Posts held by the applicant with duration, and details of work done in each post shall be specified in the experience certificate. In the absence of comprehensive experience certificate/s from the employer/s as above, other suitable documents shall be furnished to prove eligibility in all respects of experience.



- 7.8 The duly filled, downloaded application, with required attachments shall be submitted to the Deputy General Manager (HR), Human Resources Department, FEDO Building, FACT Ltd., Udyogamandal, Kerala. PIN 683 501 on or before the due date specified below. Incomplete applications are liable to be rejected.
- 7.9 Envelopes containing application form should be superscribed with "Application for the post of GM(Corporate Finance)- FACT 2018".
- 7.10 Candidates should possess a valid e-mail ID. Candidates are advised to keep the e-mail ID (to be entered compulsorily in the application form) active for at least one year. All future correspondence with candidates shall be done through the email ID given in the application. Responsibility of receiving, downloading and printing of notifications, information/ communication etc. will be of the candidate. The company will not be responsible for any loss of e-mail sent, due to invalid / wrong e-mail ID provided by the candidate or for delay/non-receipt of information if a candidate fails to access his mail or Company website in time.
- 7.11 Last date for receipt of application is 10.10.2018.
- 7.12 Candidates may ascertain their eligibility before applying and remitting the application fee. Fee once remitted will not be refunded.
- 8.0 OTHER TERMS & CONDITIONS AND GENERAL INSTRUCTIONS:**
- 8.1 SC/ST candidates may apply, provided they fulfil the standards prescribed for Unreserved candidates. No relaxation in age shall be applicable.
- 8.2 Candidates presently employed in Central/State Govt. / PSUs / Autonomous bodies of Govt. must produce No Objection Certificate (NOC) from their present employer when reporting for Interview. Candidates may take the requisite approvals from the employer before submitting application, so as to ensure that NOC can be produced when reporting for Interview. Candidature is liable to be cancelled if such candidates fail to produce NOC when reporting for Interview.
- 8.3 Candidates currently employed shall furnish release letter including conduct certificate from the present employer before being allowed to join.
- 8.4 While reporting for the Interview, valid photo identification card in original (Electoral id, Passport, Aadhar card, Driving license) shall be produced and a self-attested copy shall be submitted.
- 8.5 Number of posts mentioned above may increase or decrease depending upon the requirement of the Company. The Company reserves the right to fill or not to fill the above position , to cancel/restrict/enlarge/modify the recruitment process if need so arises, without assigning any reason whatsoever. The Company reserves the right to create and operate a panel of suitable candidates.
- 8.6 Eligibility for calling for Interview will be based on the details/documents furnished in the application by the applicant. The candidates are required to submit originals of the certificates related to qualification, experience, age, caste/ community/PWBD etc. at the time of Interview or when called for. The documents submitted with the application will be verified against original certificates produced at the time of the interview/when called for. Those who do not meet the requirements as to age, qualification, experience, eligibility etc. on verification of



the original certificates, will not be considered for selection and no TA will be paid to them.

- 8.7 Candidature of an applicant is liable to be rejected at any stage of recruitment process or after joining, if any information provided by the candidate is false or is not found to be in conformity with eligibility criteria mentioned in the notification. Meeting the eligibility criteria, and/or Appearing for Interview /Medical Test will not confer any right on the applicant for selection or appointment. The Company reserves the right to debar/disqualify any candidate at any stage of selection proceedings for any reason whatsoever.
- 8.8 Candidates who had resigned/taken voluntary retirement/terminated from FACT shall not be eligible to apply.
- 8.9 Any canvassing directly or indirectly by the applicant will disqualify his/her candidature.
- 8.10 All appointments are subject to verification of antecedents. Appointment shall be valid only if candidate is cleared after antecedents verification.
- 8.11 Any dispute with regard to recruitment against this advertisement will be settled in Courts within the jurisdiction of Kochi only.
- 8.12 Any further notifications including any corrigenda regarding this recruitment will be published in our website www.fact.co.in only and will not be published in newspapers. Candidates are required to check our website and candidate's email/SMS regularly to obtain updates on this selection process like any amendments, notifications, instructions to candidates, date of Interview, and any other notifications regarding this recruitment.

For clarifications please contact us at 0484-2568830 / 2568824/ 2545810

19.09.2018

DEPUTY GENERAL MANAGER (HR)