



PIONEERS IN PROGRESS

**THE FERTILISERS AND CHEMICALS TRAVANCORE LIMITED**

Registered Office: Eloor, Udyogamandal, Kochi-683501, Kerala

CIN: L24129KL1943GOI000371

Ph. 0484-2546486 : Fax No.0484-2546637 Website: www.fact.co.in E-mail Id: kvbnair@factltd.com

**POSTAL BALLOT FORM**

1. Name(s) & Registered Address  
of the sole/first named Member/  
Beneficial owner (in Block Letters) :
  
2. Name(s) of the Joint-Holder(s),  
If any(in Block Letters) :
  
3. Registered Folio Number/DP No/  
Client ID No.\* :  
\*(Applicable to investors holding  
Shares in dematerialised form)
  
4. Number of Equity Share(s) held :
  
5. I/We hereby exercise my/our vote in respect of the following Special Resolutions to be passed through Postal Ballot/e-voting, by conveying my/our assent (For) or dissent (Against) to the said Resolutions by placing tick (✓) mark in the appropriate box below:

| Sl. No. | Description of Resolution  | No. of Equity Shares for which votes cast | I/We assent to the Resolutions (FOR) | I/We dissent to the Resolutions (AGAINST) |
|---------|--|---|--------------------------------------|---|
| 1.      | Consent of the Company under Section 180(1)(a) of the Companies Act, 2013 to the Board of Directors to sell/transfer 652 acres of FACT land at Cochin Division, Ambalamedu, Vadavukode, Puthencruz Panchayat, Kunnathunadu Taluk, Ernakulam District, Kerala State |   |                                      |   |

Place:

Date:

\_\_\_\_\_  
(Signature of the Member)

**Note: Please read the instructions printed overleaf carefully before exercising your vote.**

## Electronic voting particulars

The e voting facility is available at the link: <https://www.evotingindia.com/>

The voting facility will be available during the following voting period:

| Commencement of voting                                  | End of voting   |
|---|---|
| Monday, 22 <sup>nd</sup> January 2018 at 9:00 Hours IST | Thursday, 22 <sup>nd</sup> February 2018 at 17:00 Hours IST |

**Notes: Please read the instructions printed below carefully before exercising your vote.**

1. This Ballot Form is provided for the benefit of Members who do not have access to e-voting facility.
2. A Member can opt for only one mode of voting i.e. either through e-voting or by Ballot. If a Member cast votes by both modes, then voting done through e-voting shall prevail and ballot shall be treated as invalid.
3. A Member desiring to exercise vote by Postal Ballot Form are requested to carefully read the instructions and submit the duly completed Postal Ballot Form to the Scrutinizer in the enclosed self-addressed postage pre-paid Business Reply Envelope. Postage will be borne and paid by the Company. However, envelopes containing Postal Ballots, if deposited in person or sent by courier/ registered/speed post at the expense of the Member will also be accepted.
4. Only a Member entitled to vote is entitled to fill in the Postal Ballot Form and send it to the scrutinizer and any recipient of the Notice who has no voting right should treat the Notice as intimation only.
5. The scrutinizer will collate the votes downloaded from the e-voting system and votes received through post to declare the final result for the Resolutions forming part of this Postal Ballot.
6. Members are requested NOT to send any other paper along with the Postal Ballot Form in the enclosed self-addressed postage-prepaid business reply envelopes.

### Process and manner for Members opting to vote by using the Ballot Form

- 1) Please complete and sign the Ballot Form (no other form or photocopy thereof is permitted) and send it so as to reach the Scrutinizer appointed by the Board of Directors of the Company, CS. P.D. Vincent, P.B.No: 4005, Partner, SVJS & Associates, Company Secretaries, Scrutiniser, C/o The Fertilisers and Chemicals Travancore Limited, Eloor, Udyogamandal, 683501. The Form should be signed by the Member as per the specimen signature registered with the Company/Depositories. In case of joint holding, the Form should be completed and signed by the first named Member and in his/her absence, by the next named joint holder. A Power of Attorney (POA) holder may vote on behalf of a Member, mentioning the registration number of the POA registered with the Company or enclosing an attested copy of the POA. Exercise of vote by Ballot is not permitted through proxy.
- 2) In case the shares are held by companies, trusts, societies, etc. the duly completed Ballot Form should be accompanied by a certified true copy of the relevant Board Resolution/Authorization.
- 3) Votes should be cast in case of each resolution, either in favour or against by putting the tick (✓) mark in the column provided in the Ballot.
- 4) The voting rights of shareholders shall be in proportion of the shares held by them in the paid up equity share capital of the Company as on 15.01.2018 as per the Register of Members of the Company.
- 5) Duly completed Ballot Form should reach the Scrutinizer not later than 22-02-2018 (5.00 p.m. IST). Ballot Form received after 22-02-2018 will be strictly treated as if the reply from the Members has not been received.
- 6) A Member may request for a duplicate Ballot Form from the Registered Office of the Company at Eloor, Udyogamandal P.O., Cochin-683501, Kerala or can download the same from the website of the Company [www.fact.co.in](http://www.fact.co.in). However, duly filled in and signed duplicate Form should reach the Scrutinizer not later than the date and time specified in serial no. 5 above.
- 7) The Company will not be responsible if the envelope containing the Postal Ballot Form is lost in transit.
- 8) The votes of a Member will be considered invalid on any of the following grounds:
  - It has not been signed by or on behalf of the Member;
  - Mismatch of Signature with the specimen signatures (as per the specimen signature registered with the Company);
  - It is not possible to determine without any doubt the assent or dissent of the Member;
  - Neither assent nor dissent is mentioned;
  - If the Member has marked his/ her vote both for 'Assent' and also for 'Dissent' to the 'Resolution' in such a manner that the aggregate shares voted for 'Assent' and 'Dissent' exceeds the total number of shares held;
  - Any competent authority has given directions in writing to the Company to freeze the Voting Rights of the Member;
  - The envelope containing the Postal Ballot Form is received after the last date of voting;
  - The Postal Ballot Form, signed in a representative capacity, is not accompanied by a certified copy of the relevant authority;
  - It is defaced or mutilated in such a way that its identity as a genuine form cannot be established;
  - Member has made any amendment to the Resolution or imposed any condition while exercising the vote.
- 9) The decision of the Scrutinizer on the validity of the Ballot Form and any other related matter shall be final.
- 10) The Scrutinizer will submit his report after the completion of the scrutiny, and the results will be announced by Chairman and Managing Director or the Company Secretary of the Company at 16.00 hours IST on or before 24-02-2018 at the Registered Office of the Company. The result of the voting, along with the scrutiniser's report shall be displayed on the Notice Board of the company at its Registered Office/ Head Office and also be placed on the website of the company viz. [www.fact.co.in](http://www.fact.co.in). and CDSL and shall be intimated to the Stock Exchange, the National Stock Exchange of India Ltd.